

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
MONDAY DECEMBER 8TH, 2025 – 7:00 p.m.

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Rizzo
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Rizzo
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
 - a. Finance Committee and Regular Council Meeting on November 24th, 2025
- VI. **AUDIENCE PARTICIPATION**
 - a.
- VII. **CORRESPONDENCE**
- VIII. **OLD BUSINESS**
- IX. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
 - d. FINANCE – Throop
~Finance Ordinance #1848
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley
 - h. POLICE DEPARTMENT – Chief Gilkerson
 - i. SOLICITOR – J. Kuhlman
- X. **FISCAL OFFICER'S REPORT-**
ORD #25 AN ORDINANCE SETTING THE 2026 TEMPORARY APPROPRIATIONS AND DECLARING AN EMERGENCY.
ORD #26 AN ORDINANCE REPEALING ORDINANCE 10-2025 AND DECLARING AN EMERGENCY.
ORD #27 AN ORDINANCE REPEALING ORDINANCE 11-2025 AND DECLARING AN EMERGENCY.
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

MINUTES – November 24th, 2025
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday November 24th, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator, Tom Brickley, Chief of Police Steve Gilkerson, Fiscal Officer Barb Rizzo, and Village Solicitor Jennifer Kuhlman. Audience: Linda Knudsen and Kevin Winters.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meeting on November 10th, 2025 were approved as presented.

AUDIENCE PARTICIPATION – Ms. Knudsen passed out chocolate turkey. The mayor thanked Linda.

CORRESPONDENCE- None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – Wants to relook into trying to establish that all departments should be going through committee meetings so that everyone in council can be aware of what each department is doing and so that they can keep a better eye on the budget.

PUBLIC WORKS & MAINTENANCE – Dunn - No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – O'Connor questioned the new water and electric smart meters being installed and wondered why the bills are still taking so long to get to the residents. O'Connor wondered if we could work on a more expedited process so that the residents could have a little more time to pay their bill. Tom Brickley said that by the 1st quarter of 2026, they should have online access. They will work on getting bills out sooner.

FINANCE – Throop made a motion to approve Finance Ordinance #1847 in the amount of \$134,785.98 Ransom seconded. VOTE: Yeas- Throop, Ransom, Fetzer, Dunn, O'Connor, and Riffle. Nays – none. **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer- No report.

RECREATION & PARKS DEVELOPMENT – Ransom – No report.

ADMINISTRATOR – Brickley

- **WATER PLANT:** Water Tower Construction will start April 1st, 2026.
- **SEWER PLANT:** Working on Mosser Construction Contract with Solicitor.
- **ELECTRIC DEPT:** none
- **STREETS:** none
- **PARKS & REC:** Christmas decorations installed and the flags are down for the winter season.
- **PROJECTS:** Cultural Study Survey in on going to make sure there are no artifacts found before the Waste Water Treatment Plant Improvement Project is started – East Main, Port Clinton Road, Trumbull, Bradstock Kruse Properties.
- **FYI:** Thursday, December 18th, 2025, 10 a.m. Sandusky County Commissioners Resolution Meeting on Restricting of Unincorporated Areas of Sandusky County. This is a public meeting regarding large windstorm and green energy restrictions.

POLICE DEPARTMENT- Chief Gilkerson reported:

- The Sandusky County Court House located in Woodville will not be closing but in the future may be looking into a central location.
- Officers Jesse and Wilson were present at the Woodville Library for the pizza party, this was at no cost to the Village, this had a very good turn-out.
- Food donations are being delivered for five families for Thanksgiving Holiday.
- Officer Frank Sirse was promoted to Sergeant.

SOLICITOR – J. Kuhlman – McDonald's easement sent in.

FISCAL OFFICER- Rizzo-

ORD #23: AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS FOR A GIFT OF APPRECIATION TO ALL VILLAGE EMPLOYEES AND DECLARING AN EMERGENCY. Fetzer made a motion to suspend the rules, Riffle second. VOTE – Yeas – Fetzer, Riffle, O'Connor, Dunn, Ransom, Throop. Nays – None. **MOTION CARRIED 6-0.** Fetzer made a motion to adopt Ordinance #23-2025, Riffle second. VOTE – Yeas – Fetzer, Riffle, O'Connor, Dunn, Ransom, Throop. Nays – None. **MOTION CARRIED 6-0.**

ORD #24: AN ORDINANCE CONTRACTING WITH LEGAL COUNSEL TO REPRESENT THE VILLAGE OF WOODVILLE, OHIO AND DECLARING AN EMERGENCY. Riffle made a motion to suspend the rules, Fetzer second. VOTE – Yeas – Riffle, Fetzer, O'Connor, Dunn, Ransom, Throop. Nays – None. **MOTION CARRIED 6-0.** Riffle made a motion to adopt Ordinance #24-2025, Fetzer second. VOTE – Yeas – Riffle, Fetzer, O'Connor, Dunn, Ransom, Throop. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS –

It was determined that there will be one meeting only in December for Finance and Council and that meeting will be held on December 8th at 6:30 p.m. and 7:00 pm. respectively.

MAYOR'S REPORT- Mayor Tracy reported:

- Turkey Trot is on Thanksgiving Day, starts at 9:00 a.m.
- Asked Fiscal Officer to issue a check for Wildbrew from the Amplex donation in the amount of \$250.00.

EXECUTIVE SESSION: Fetzer made a motion to go into executive session to discuss personnel at 7:38 p.m. Dunn seconded. VOTE – Yeas – Fetzer, Dunn, O'Connor, Ransom, Riffle, Throop. Nays – None **MOTION CARRIED 6-0.**

Present in executive session: Mayor Tracy. Council Members – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Village Administrator Tom Brickley, Chief Steve Gilkerson, Fiscal Officer Barb Rizzo, and Kevin Winters.


Council entered open session at 8:30 p.m.

The next Finance Committee and Council meetings will be held on December 8th at 6:30pm/7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:31 p.m.



Barb A. Rizzo, Fiscal Officer



Mayor Ty Tracy