

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
MONDAY JUNE 9, 2025 – 7:00 p.m.

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
 - a. Finance Committee and Regular Council Meetings on May 27, 2025
- VI. **AUDIENCE PARTICIPATION**
 - a.
- VII. **CORRESPONDENCE**
 - a.
- VIII. **OLD BUSINESS**
 - a.
- IX. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle, absent
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O’Connor
 - d. FINANCE – Throop, absent
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley
 - h. POLICE DEPARTMENT – Chief Gilkerson
~J. Arvay probation
 - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER’S REPORT**

ORD #8: AN ORDINANCE TO MODIFY THE VILLAGE SEWER RATES – 1ST Reading
- XI. **NEW BUSINESS**
- XII. **MAYOR’S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

MINUTES – May 27, 2025
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Tuesday May 27, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy. Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Chief Steve Gilkerson and Fiscal Officer Barb Runion. Audience: Linda Knudsen
Village Administrator Tom Brickley and Solicitor Bob Kuhlman were absent

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee, Administrative & Personnel, and Regular Council meetings on May 12, 2025, and Public Works Committee meeting on May 21 were approved as presented.

AUDIENCE PARTICIPATION – Ms. Knudsen stated she continues to have trespassing issues on her property. She is working with the Police Department to address the current issues.

CORRESPONDENCE – None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- None

PUBLIC WORKS & MAINTENANCE – Dunn reviewed committee meeting Wednesday, May 21 on funding options for the Wastewater Treatment Plant Project. The Project is currently estimated to be \$8.5 million dollars. Funding options are difficult to obtain as the entire Project must be nominated by the end of 2025 to receive a 0% interest loan. Suggested ways to increase revenue to fund the Project is annual rate increases of 10% for the next several years, plus raising the debt charges amount from \$20.00/mth to \$35/mth. After lengthy discussion, council decided to present an ordinance to increase the sewer rates 10% at the next meeting.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report.

FINANCE – Throop made a motion to approved Finance Ordinance #1836 in the amount of \$230,986.44 Ransom second. VOTE: Yeas- Throop, Ransom, Dunn, Fetzer, O'Connor, and Riffle. Nays – none. **MOTION CARRIED 6-0**

PUBLIC SAFETY- Fetzer – No report.

RECREATION & PARKS DEVELOPMENT – Ransom reported: 1. Ransom made a motion to hire the 2025 Pool Staff in accordance with the attached pay schedule. Dunn second. VOTE – Yeas – Ransom, Dunn, Fetzer, O'Connor, Riffle, and Throop. Nays – None **MOTION CARRIED 6-0.** 2. The July 4th Committee will be selling raffle tickets for \$5 to support the entire celebration costs.

ADMINISTRATOR – Brickley, absent. Mayor Tracy shared the following:

- **WATER PLANT(WTP):** The Elevated Storage Tank Project bid opening was May 15 in Council Chambers. Two bids were presented for consideration – Maguire Iron bid: \$1,936,000.00 and Caldwell Tanks, Inc: \$2,158,641.00. Kleinfelder will review the bids and provide their recommendation to Tom Brickley.
- **SEWER PLANT(WWTP):** No report
- **ELECTRIC DEPARTMENT:** No report
- **STREET DEPARTMENT:** No report
- **PARKS & REC:** Pool passed the annual Health Department inspection on May 23.
- **PROJECTS:** No report
- **FYI:** No report

POLICE DEPARTMENT- Chief Gilkerson reported: 1. Working with the Sandusky County Health Department to move forward with grant funding for the portable speed signs. 2. Memorial Day Parade went well, we were able to secure help with road closures from Genoa and Gibsonburg Police Departments, Penta Students, and the Sheriff's Department. 3. Checking into the ordinance language regarding "Dog Leash Law", and the scrap set out on trash pick up day.

SOLICITOR – Kuhlman - No report, absent

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FISCAL OFFICER- Runion presented the following resolutions for council's consideration:

RES #5: AUTHORIZING THE VA AND FO TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE VILLAGE FOR PLANNING, DESIGN, AND/OR CONSTRUCTION OF AN ELEVATED WATER TANK FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN – 3rd Reading. Dunn made a motion to adopt Resolution #5-2025. O'Connor second. VOTE – Yeas – Dunn, O'Connor, Fetzer, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

RES #7: A RESOLUTION TO ADOPT THE FEDERALLY APPROVED SANDUSKY COUNTY HAZARD MITIGATION PLAN. O'Connor made a motion to suspend the rules. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Resolution #7-2025. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS – None

MAYOR'S REPORT- Mayor Tracy reported:

- Recognized, and praised, the 4th of July Celebration Committee members on their commitment to keep the Celebration going every year.
- Will meet with Woodmore Superintendent and Elmore Mayor for breakfast to discuss current events.

EXECUTIVE SESSION - Fetzer made a motion to enter executive session to consider the discipline of a public employee at 7:50pm, O'Connor second. VOTE – Yeas - Fetzer, O'Connor, Dunn, Ransom, Riffle, and Throop. Nays – None.

MOTION CARRIED 6-0

Present in executive session: Mayor Tracy, Council Members – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Chief Steve Gilkerson and Fiscal Officer Barb Runion.

Linda Knudsen exited the meeting at 7:50pm.

Council entered open session at 8:07pm


The next Finance Committee and Council meetings will be held on Monday, June 9, 2025 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:08pm



Mayor Ty Tracy

ATTEST:



Barbara J. Runion, Fiscal Officer

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 5 27 2025

ADMINISTRATIVE & PERSONNEL _____

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE _____

FINANCE X _____

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL: Ty Tracy Tammi Throop Joe Riddle
Denny Fetzor Earl Ransom

ITEMS FOR DISCUSSION:

1. Finance Ordinance 1836
2. Income tax
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:


CHAIRMAN