

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
JUNE 24, 2024 – 7:00 p.m.

- I. **CALL TO ORDER** – President Pro Tempore, Joe Riffle
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – President Pro Tempore, Joe Riffle
- V. **APPROVAL OF MINUTES**
 - a. Regular Council Meeting and Finance Committee meetings on June 10, 2024
- VI. **AUDIENCE PARTICIPATION**
 - a.
- VII. **CORRESPONDENCE**
- VIII. **OLD BUSINESS**
- IX. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
 - d. FINANCE – Throop, absent
~Finance Ordinance #1816
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley
~See attached
 - h. POLICE DEPARTMENT – Chief Steve Gilkerson
 - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT**
ORD #18: MODIFYING THE SEWER RATES – 3rd Reading
ORD #19: MODIFYING THE WATER RATES – 3rd Reading
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION**
- XIV. **ADJOURNMENT**

MINUTES – June 10, 2024
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday June 10, 2024 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion. Audience: Karen Schepman, Deb Wallace of the Suburban Press, Woodville Township Fire Chief Tim Schnitker, and Linda Knudsen. Council Member Kelly O'Connor was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Special Council meetings on May 28, 2024 were approved as presented.

AUDIENCE PARTICIPATION – Fire Chief Schnitker updated council on the poor condition of the siren located on the roof of the Police Dept/Town Hall. Three of the six speakers are not operatable and others have already been replaced on the 30-year-old equipment. To repair would cost over \$9,000 and to replace the siren, it would cost \$20,000 - \$30,000 for a fire siren only. There are no requirements to have the fire/weather sirens by law or fire department regulations. Chief Schnitker has explored grant opportunities, however, currently there are none available. Mayor Tracy will reach out to Sandusky County Commissioners and our Ohio Representative Gary Click to inquire about possible funding options.

Ms. Knudsen reported all planters have been planted for this growing season.

CORRESPONDENCE- None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Dunn - No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report, absent

FINANCE – Throop made a motion to adopt Finance Ordinance #1815 in the amount of \$21,551.12 Riffle second. VOTE- Yeas- Throop, Riffle, Dunn, Fetzer, and Ransom. Nays- None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Fetzer thanked the Police Department for the regular informational posts on Facebook.

RECREATION & PARKS DEVELOPMENT – Ransom made a motion to hire the 2024 Pool Lifeguard/Head Guard Staff by name and wage, retroactive to June 3, 2024. (attached) Dunn second. VOTE – Yeas – Ransom, Dunn, Fetzer, Riffle, and Throop. Nays – None. **MOTION CARRIED 5-0**

ADMINISTRATOR – Brickley reported:

- **WATER PLANT:** No report
- **SEWER PLANT:** 1. Have a couple of inspections to do in Phase 5. 2. Phase 6 inspections started today. 3. The lower 40 pump is down again.
- **ELECTRIC DEPT:** Electric has been installed for the Solomon School zone light on W. Main St.
- **STREETS:** Street sweeping and removing tree limbs.
- **PARKS & REC:** Trail Marker Park – the new surface was installed on the basketball court on June 6 & 7.
- **PROJECTS:** 1. Phase 3 Water Line Project – preconstruction meeting was on June 7. Amended schedule is attached. 2. Police Impound Lot Fence – Best of 4 quotes was from Fremont Fence for \$7,141.00.
- **FYI:** 1. Checking into a resin or bronze plaque to replace the one at the Dorothy Keil/Cherry St Bridge. There may be grant funds available for the plaque. 2. The new Woodville Flags were located and will be changed out.

POLICE DEPARTMENT- Chief Gilkerson reported: 1. We have had the use of a speeding trailer that will provide speed data. We will have use of the trailer again in August and September. 2. Looking into obtaining solar-powered radar speed signs. 3. The Department participated in the State annual Click-it-Or-Ticket campaign. 4. Will attend the Commissioners meeting with Mayor Tracy to discuss the rumors regarding the consolidation of the courts. 5. Discussed responsibility of maintaining weeds and vegetation along the right of way in alleys throughout the village. 6. Working on the celebration schedule and Grand Parade Road closures.

WOODVILLE VILLAGE COUNCIL-SPECIAL MEETING 6/10/2024 – PAGE 2

SOLICITOR – Kuhlman reported the officers are keeping him busy at court. All citations are good speeding tickets and are for a minimum of 11 miles an hour over the limit.

FISCAL OFFICER- Runion presented the following resolutions and ordinances for councils' consideration:

RES #13: NAMING A DESIGNEE FOR THE REQUIRED TRAINING ON PUBLIC RECORDS LAW – 3rd Reading. Fetzer made a motion to adopt Resolution #13-2024. Riffle second. VOTE – Yeas – Fetzer, Riffle, Dunn, Ransom and Throop. Nays – None. **MOTION CARRIED 5-0.**

ORD #16: AUTHORIZING THE VA AND FO TO EXECUTE A CONTRACT WITH FISHBECK FOR THE PURPOSE OF PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF A WASTEWATER TREATMENT PLANT (WWTP) IMPROVEMENTS AND WATER ST & WWTP SERVICE LOOP PROJECTS – 3RD Reading. Fetzer made a motion to adopt Ordinance #16-2024. Riffle second. VOTE – Yeas – Fetzer, Riffle, Dunn, Ransom and Throop. Nays – None. **MOTION CARRIED 5-0.**

ORD #17: AUTHORIZING THE VA AND FO TO EXECUTE ALL DOCUMENTS NECESSARY TO EXECUTE THE AMENDMENT OF THE EASEMENT, THE POWER PURCHASE AGREEMENT, AND EXECUTE AN ENERGY SAVINGS REIMBURSEMENT AGREEMENT WITH SOLAR PLANET OR ITS AFFILIATES – 3rd Reading. Fetzer made a motion to adopt Ordinance #17-2024. Riffle second. VOTE – Yeas – Fetzer, Riffle, Dunn, Ransom and Throop. Nays – None. **MOTION CARRIED 5-0.**

ORD #18: MODIFYING THE SEWER RATES OF THE VILLAGE OF WOODVILLE, SANDUSKY COUNTY, OHIO – 2nd Reading

ORD #19: MODIFYING THE WATER RATES AND CHARGES OF THE VILLAGE OF WOODVILLE, SANDUSKY COUNTY, OHIO – 2nd Reading

NEW BUSINESS – None

MAYOR'S REPORT- Mayor Tracy reported:

- Participated in an interview at the pool regarding the 2024 season with WTOL Channel 11 news.
- Sent a thank you letter to Bill Blausey. Working on a way to recognize the lifeguard certification sponsors for their support this year.
- Meeting on June 12 with the Elmore Mayor and Woodmore Superintendent.

EXECUTIVE SESSION: None

The next Finance Committee and Council meetings will be held on Monday, June 24, 2024 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:00pm



Mayor Ty Tracy
Joe Riffle

ATTEST:



Barbara J. Runion, Fiscal Officer

POOL STAFF - 2024**MANAGEMENT:**

| | |
|---|---------|
| Kenna Bower - Manager | \$17.00 |
| Emma Hammer*- Assistant Manager | \$12.00 |
| Lori Damschroder * - Concession Manager | \$15.00 |

**HEAD
GUARD**

Hired 5-

LIFE GUARDS:

| | | |
|---------------------|---------|---------|
| Kaylin Day | \$10.00 | ✓ |
| Hunter Lauer | \$10.00 | ↓ |
| Quincy Millerschone | \$10.00 | |
| Addison Pleasnick | \$10.00 | ↓ |
| Abbie Schmeltz | \$10.00 | ↓ |
| Austin Sorg | \$10.00 | |
| Garyn Stewart | \$10.00 | |
| Camille Strong | \$10.00 | \$10.50 |
| Stella Strong | \$10.00 | ↓ |
| Piper Sutton | \$10.00 | |
| Rylan Vinson | \$10.00 | \$10.50 |
| Morgan Williamson | \$10.00 | |
| Jayden Withrow | \$11.00 | |

6/10/24 6/3/24

*Returners

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 6-10 2024

ADMINISTRATIVE & PERSONNEL _____

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE _____

FINANCE X

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL: Tammi Throop Earl Ransom Barb Ransom
Joe Ruffa Denny Hetzer Ty Tracy

ITEMS FOR DISCUSSION:

1. Finance Ordinance 1815
- 2.
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:


CHAIRMAN



Woodville Police Department

Chief Steven D. Gilkerson · 219 W. Main St. Woodville, OH 43469
Office: 419-849-2211 Fax: 419-849-2225

END OF MONTH REPORT MAY 2024

| TRAFFIC STOPS | <u>CITATIONS</u> TRAFFIC & MISDEMEANOR | CR'S/CALLS FOR SERVICE | REPORTABLE OFFENSES | ARREST & CHARGES |
|--------------------|---|----------------------------|------------------------|------------------------------------|
| 324 | 204 TRAFFIC (201) / MISD. (3) | 636 | 38 | MISDEMEANOR- UNK FELONY- TOTAL- |
| CRASH OFFENSES - 7 | | HIT SKIP/LEAVING SCENE - 3 | | INJURY - 2 |

- IMPOUND FENCE – ANNUAL REVENUE FAR EXCEEDS & JUSTIFIES THE NEED/REQUEST OF FUNDS. THERES DEFINITELY A NEED FOR THE EXPANSION. ORC REQUIRES THE BARBED WIRE.
- SPEED TRAILER – 6/6 - 6/17(US20), 8/12 - 8/25(COLLEGE) & 9/16 - 9/29(FIRST)
- 5/20 – 6/2 WAS A STATE REPORTING PERIOD FOR THE NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION “CLICK IT OR TICKET”, TO BRING AWARENESS ON ROADWAY SAFETY. 168 TRAFFIC STOPS, 112 CITATIONS, 6 VEHICLES IMPOUNDED, 4 MISDEMEANOR ARREST & 1 FELONY ARREST.
- COMMISSIONERS – GOING TO TUESDAY MEETING TO VOICE CONCERNS OF CONSOLIDATION, BEST INTERESTS & LEGAL CONCERNS. WOODVILLE, WOODVILLE TOWNSHIP & GIBSONBURG.
- WE’VE BEEN ADDRESSING PROPERTY VIOLATIONS SUCH AS GRASS/WEEDS AND TRYING TO GAIN COMPLIANCE IN THESE VIOLATIONS.
- REQ. GUIDENCE FROM BOB ON GRASS/WEEDS VIOLATIONS IN N. ELM ALLEY. (521.12/151.14)
- PREPARING FOR THE 4TH OF JULY FESTIVAL, SCHEDULING, PARADE/ROAD CLOSURES, ETC.