

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS 530 LIME STREET  
**JULY 8, 2024 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
  - a. Regular Council Meeting and Finance Committee meetings on June 24, 2024
- VI. **AUDIENCE PARTICIPATION**
  - a.
- VII. **CORRESPONDENCE**
  - a. Turn the Town Teal – Ovarian Cancer Awareness Campaign
- VIII. **OLD BUSINESS**
- IX. **REPORTS:**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Throop
    - ~Finance Ordinance #1817    ~Adopt 2025 Tax Budget
  - e. PUBLIC SAFETY – Fetzer
  - f. RECREATION & PARKS DEVELOPMENT – Ransom
  - g. VILLAGE ADMINISTRATOR – Brickley
    - ~See attached
  - h. POLICE DEPARTMENT – Chief Steve Gilkerson, absent
  - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT**

RES #20: AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLICWORKS COMMISSION STATE CAPITAL IMPROVEMENT ANDIOR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED – 1<sup>st</sup> Reading
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION**
- XIV. **ADJOURNMENT**

**MINUTES – June 24, 2024**  
**WOODVILLE VILLAGE COUNCIL – REGULAR MEETING**

Minutes of the Regular Meeting of Woodville Village Council held on Monday June 24, 2024 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, and Joe Riffle. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion. Audience: Karen Schepman, Deb Wallace of the Suburban Press, and Linda Knudsen. Mayor Ty Tracy and Council Member Tammi Throop were absent.

President Pro -Tem, Joe Riffle called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on June 10, 2024 were approved as presented.

**AUDIENCE PARTICIPATION** – Ms. Knudsen reported: 1. Village planters are being cared for by the local Cub Scouts with adult supervision. 2. Checking into a centennial celebration for the Doughboy statue located in Veterans Park. Knudsen exited the meeting at 7:05pm.

**CORRESPONDENCE**- None

**OLD BUSINESS**- None

**REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle – No report.

**PUBLIC WORKS & MAINTENANCE** – Dunn - No report.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor reported Barb Gentry has indicated she would like to lead a campaign to spruce up the area around the community pool. Gentry will present her ideas to council once they are organized.

**FINANCE** – Throop – No report, absent. Ransom made a motion to adopt Finance Ordinance #1816 in the amount of \$156,332.76 Fetzer second. VOTE-Yeas- Ransom, Fetzer, Dunn, O'Connor, and Riffle. Nays- None **MOTION CARRIED 5-0.**

**PUBLIC SAFETY**- Fetzer – No report.

**RECREATION & PARKS DEVELOPMENT** – 1. Ransom made a motion to promote Stella Strong to Head Guard (as needed) at a wage of \$10.50/hr. Dunn second. VOTE – Yeas – Ransom, Dunn, Fetzer, O'Connor, and Riffle. Nays – None. **MOTION CARRIED 5-0** 2. Ransom reported he has made, and posted "Thank you" acknowledgments for the donors and sponsors for this season at the pool.

**ADMINISTRATOR** – Brickley reported:

- **WATER PLANT:** 1. Waiting on approval of the plans for the new Water Tower from the Ohio EPA. 2. Submitted lead and copper samples from all 10 sites and results came back all good.
- **SEWER PLANT:** 1. Phase 6 inspections have started.
- **ELECTRIC DEPT:** Installing the emergency generator at the Municipal Building.
- **STREETS:** Street sweeping continues.
- **PARKS & REC:** Painting the old Street Garage at Trail Marker Park.
- **PROJECTS:** 1. Submitted 3 grant applications for current projects to the Ohio Department of Development and no projects were awarded funding. 2. Phase 3 Water Line Project – scheduled to begin this week.
- **FYI:** 1. Zoning Inspector is addressing disabled and unlicensed vehicles located throughout the village. 2. No progress with acquiring the Liskai property at Victoria Place. 3. Requested permission to close the Utilities Department and Municipal Building on Friday, July 5<sup>th</sup> and allow staff to use personal time for the time off. Council unanimously agreed to the request.

**POLICE DEPARTMENT**- Chief Gilkerson reported: 1. Will extend Officer Preston Kuhar's probation another 6 months to allow for additional experience and training. 2. Regretfully accepted the resignation of Officer Jerry Darow for personal reasons. 3. Planning to request an increase in wages for those officers that work the 4<sup>th</sup> of July Celebration from the 4<sup>th</sup> of July Committee. 4. Reviewing the enforcement of mowing notices and citations as posted in our codified ordinances.

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**SOLICITOR** – Kuhlman – No report

**FISCAL OFFICER**- Runion presented the following ordinances for councils' consideration:

**ORD #18:** MODIFYING THE SEWER RATES OF THE VILLAGE OF WOODVILLE, SANDUSKY COUNTY, OHIO – 3<sup>rd</sup> Reading. Fetzer made a motion to adopt Ordinance #18-2024. Dunn second. VOTE – Yeas – Fetzer, Dunn, Ransom, O'Connor, and Riffle. Nays – None. **MOTION CARRIED 5-0.**

**ORD #19:** MODIFYING THE WATER RATES AND CHARGES OF THE VILLAGE OF WOODVILLE, SANDUSKY COUNTY, OHIO – 3<sup>rd</sup> Reading Fetzer made a motion to adopt Ordinance #19-2024. Dunn second. VOTE – Yeas – Fetzer, Dunn, Ransom, O'Connor, and Riffle. Nays – None. **MOTION CARRIED 5-0.**


**NEW BUSINESS** – None

**MAYOR'S REPORT**- Mayor Tracy, absent. President Pro-Tem, Joe Riffle wished everyone a Happy 4<sup>th</sup> of July.

**EXECUTIVE SESSION:** None

The next Finance Committee and Council meetings will be held on Monday, July 8, 2024 at 6:30pm/ 7:00pm respectively.

President Pro-Tem, Joe Riffle adjourned the meeting at 8:03pm

  
\_\_\_\_\_  
Mayor Ty Tracy for President Pro-Tem Joe Riffle

ATTEST:

  
\_\_\_\_\_  
Barbara J. Runion, Fiscal Officer

VILLAGE OF WOODVILLE, OHIO  
**MINUTES OF OPEN COMMITTEE MEETING**  
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 6/24/24

ADMINISTRATIVE & PERSONNEL \_\_\_\_\_

PUBLIC SAFETY \_\_\_\_\_

RECREATION & PARKS DEVELOPMENT \_\_\_\_\_

PUBLIC WORKS & MAINTENANCE \_\_\_\_\_

FINANCE X

ENVIRONMENT, PLANNING &  
COMMUNITY DEVELOPMENT \_\_\_\_\_

**PRESENT AT ROLL CALL:**

*Joe Riffe, Barb Dunion, Earl Ransom*

**ITEMS FOR DISCUSSION:**

1. *Finance Ord. #1816*

2.

3.

4.

5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) \_\_\_\_\_

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:

*Earl Ransom*  
CHAIRMAN