

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
MONDAY JUNE 9, 2025 – 7:00 p.m.

123

- I. **CALL TO ORDER** – Council President – Joe Riffle
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Council President – Joe Riffle
- V. **APPROVAL OF MINUTES**
 - a. Regular Council Meeting on June 9, 2025
- VI. **AUDIENCE PARTICIPATION**
 - a.
- VII. **CORRESPONDENCE**
 - a.
- VIII. **OLD BUSINESS**
 - a.
- IX. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
 - d. FINANCE – Throop
~Finance Ordinance #1837 & #1838
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley
 - h. POLICE DEPARTMENT – Chief Gilkerson
 - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT**

ORD #8: AN ORDINANCE TO MODIFY THE VILLAGE SEWER RATES – 2nd Reading
ORD #9: AN ORDINANCE AUTHORIZING THE VA AND FO TO ENTER INTO AN AGREEMENT WITH MAGUIRE IRON FOR THE PURPOSE OF PROVIDING CONSTRUCTION OF THE ELEVATED TANK REPLACEMENT PROJECT FOR THE VILLAGE OF WOODVILLE – 1ST Reading
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

MINUTES – June 9, 2025
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday June 9, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy. Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, and Earl Ransom. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion. Audience: Jeff, Lea, and David Spence, Mike and Mitchell Byrd, and Linda Knudsen. Council Members Joe Riffle and Tammi Throop were absent

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on May 27, 2025 were approved as presented.

AUDIENCE PARTICIPATION – Boy Scout Mitchell Byrd stated he was observing the meeting to obtain his Citizenship Badge. He will write a report on how local government disputes, discusses, and resolves current topics.

The Spences questioned the process to receive permission for a block party in the alley behind their home. Brickley replied a Special Event form needed to be filled out and approved by the village.

Ms. Knudsen stated she has purchased No Trespassing signs for her property.

CORRESPONDENCE – None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle, No report - absent

PUBLIC WORKS & MAINTENANCE – Dunn – No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor stated the Pemberville Pool has opened their concessions up to the public and not just patrons. O'Connor suggested we advertise this as an option for our pool.

FINANCE – Throop – No report - absent

PUBLIC SAFETY- Fetzer – No report.

RECREATION & PARKS DEVELOPMENT – Ransom reported: 1. The pool opens tomorrow. Lifeguard classes are going well. 2. The July 4th Committee will meet on June 17 at the Library

ADMINISTRATOR – Brickley reported:

- **WATER PLANT(WTP)**: No report
- **SEWER PLANT(WWTP)**: Requested council consider moving forward with getting the WWTP Upgrades Project ready for bid as soon as possible. Having the project ready to proceed will secure 0% funding for the loan.
- **ELECTRIC DEPARTMENT**: No report
- **STREET DEPARTMENT**: Presented the following Special Events permits for council's consideration:
 1. Freedom Roofing Fun Day – July 5 from 12pm – 5pm. Request to close George St from W. Main St to the rear of their property. Fetzer made a motion to allow the closure of George St. on July 5 from 12pm – 5pm. Dunn second. VOTE – Yeas – Fetzer, Dunn, O'Connor, and Ransom. Nays – None. **MOTION CARRIED 4-0**.
 2. Time Travelers will be organizing a Vendor Street Fair on July 16 from 3pm – 9pm. Request to close S. Walnut from Main St to College for several Food Trucks to set up. Fetzer made a motion to allow the closure of S. Walnut from Main St to College for Food Trucks. Dunn second. VOTE – Yeas – Fetzer, Dunn, O'Connor, and Ransom. Nays – None. **MOTION CARRIED 4-0**.
- **PARKS & REC**: Pool is ready and opens June 10.
- **PROJECTS**: No report
- **FYI**: No report

POLICE DEPARTMENT- Chief Gilkerson reported: 1. Presented and reviewed the May Activity Report. (attached)

2. Mayor Tracy stated Joshua Arvay has successfully completed his 6-month probation. Mayor Tracy made a recommendation to council to hire Joshua Arvay as a Full-time Officer at a wage of \$25.00. Fetzer made a motion to accept Mayor Tracy's recommendation to hire Joshua Arvay as a Full-time Officer at a wage of \$25.00 per hour. Dunn second. VOTE-Yeas- Fetzer, Dunn, O'Connor, and Ransom. Nays – None. **MOTION CARRIED 4-0**.

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SOLICITOR – Kuhlman - No report

FISCAL OFFICER- Runion presented the following ordinance for council's consideration:

ORD #8: AN ORDINANCE TO MODIFY THE VILLAGE SEWER RATES – 1ST Reading

Runion reported the pool manager Emma Hammer, and her Head Guards Camille Strong and Stella Strong have done a fantastic job of organizing the pool start up this year. They are excited and have a lot of great ideas to create a safe and fun place for everyone to enjoy. Emma has requested to start a pool Instagram account. The Village Social Media policy does include rules and regulations for all current and upcoming platforms. Our new Administrative Assistant, Carianne Smith has a great deal of experience with Facebook, Instagram, and websites. Smith will manage all these accounts, under Brickley's authority. Brickley will reach out to Rene Dix for the village website information and have Smith get started on updates to the site.

NEW BUSINESS – O'Connor reported there is a new Facebook page "Downtown Woodville Collective". The page is for local businesses to advertise their business.

MAYOR'S REPORT- Mayor Tracy reported:

- Will be absent for the June 23 meeting.
- Requested council volunteers to help one night for the Big 6 wheel during the Celebration.

EXECUTIVE SESSION - None

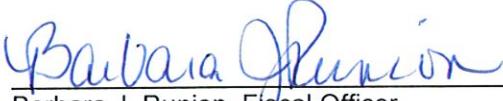
The next Finance Committee and Council meetings will be held on Monday, June 23, 2025 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 7:44pm

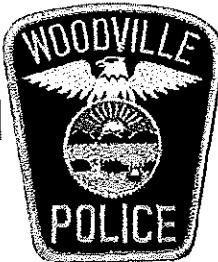


Mayor Ty Tracy *absent*
Joe Riffle, President Pro Tem

ATTEST:



Barbara J. Runion, Fiscal Officer



Woodville Police Department

Chief Steven D. Gilkerson · 219 W. Main St. Woodville, OH 43469
Office: 419-849-2211 Fax: 419-849-2225

END OF MONTH REPORT

MAY 2025

TRAFFIC STOPS	<u>CITATIONS</u> TRAFFIC & MISDEMEANOR	CR'S/CALLS FOR SERVICE	REPORTABLE OFFENSES	ARREST & CHARGES
228	131 TRAFFIC (126) / MISD. (5)	615	42	MISDEMEANOR- 20 FELONY- 3 TOTAL- 23
CRASH OFFENSES - 5		HIT SKIP/LEAVING SCENE - 0		INJURY - 0