

**THE VILLAGE OF WOODVILLE      Population: 2,006**

**HELPFUL HINTS FOR RESIDENTS**

|                                  |   |  |
|----------------------------------|---|--|
| <b>VILLAGE OFFICES:</b>          | 530 Lime Street   |  |
| <b>MAILING ADDRESS:</b>          | Post Office Box 156   |  |
| <b>HOURS:</b>                    | <b>Monday – Friday 8:00 – 4:00</b>  |  |
| <b>WEBSITE:</b>                  | <b><a href="http://www.villageofwoodville.com">www.villageofwoodville.com</a></b>               |  |
| <b>ADMINISTRATOR</b>             | Tom Brickley<br><a href="mailto:administrator@woodville.net">administrator@woodville.net</a>    | <b>419-849-3031</b>                        |
| <b>ADMINISTRATIVE ASSISTANT:</b> | Carianne Smith<br><a href="mailto:adminasst@woodville.net">adminasst@woodville.net</a>          | <b>419-849-3031</b><br><b>Extension #1</b> |
| <b>FISCAL OFFICER:</b>           | Barb Rizzo<br><a href="mailto:clerk@woodville.net">clerk@woodville.net</a>                      | <b>419-849-2731</b><br><b>Extension #3</b> |
| <b>UTILITY BILLING CLERK:</b>    | MaryLou Evans<br><a href="mailto:utilitiesclerk@woodville.net">utilitiesclerk@woodville.net</a> | <b>419-849-2731</b><br><b>Extension #2</b> |
| <b>ZONING INSPECTOR</b>          | Jason Hindall<br><a href="mailto:electricdept@woodville.net">electricdept@woodville.net</a>     | <b>419-849-3031</b>                        |
| <b>POLICE DEPARTMENT:</b>        | 219 West Main Street  |  |
| <b>MAILING ADDRESS:</b>          | Post Office Box 156<br><b>24-hour Police Protection</b>   |  |
| <b>POLICE CHIEF:</b>             | Steven D. Gilkerson<br><a href="mailto:WPD8905@woodville.net">WPD8905@woodville.net</a>         | <b>419-849-2211</b>                        |

The Village is governed by a non-charter type government that includes:

|                |               |                |
|----------------|---------------|----------------|
| <b>Mayor</b>   | Ty Tracy      |                |
| <b>Council</b> | Kevin Winters | Patrick Dunn   |
|                | Brian Perkins | Earl Ransom    |
|                | Tammi Throop  | Dennis Fetzner |

**TAXES:**      No Village Income Tax or School District Taxes  
The Village is funded by a 9.4-year renewal levy which went into effect January 2021

**Martin Marietta – Lime and Stone Plant:** Performs controlled “Blasts” Monday–Friday around 12:00p

**Severe Weather Alert Siren:** Will sound on the First Saturday of the Month during the summer months.

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| <b>WOODVILLE TOWNSHIP:</b> | 321 EAST MAIN STREET   |
| <b>MAILING ADDRESS:</b>    | Post Office Box 121  |
| <b>WEB SITE:</b>           | <a href="http://www.woodvilletownship.org">www.woodvilletownship.org</a> |

|   |            |                     |
|---|------------|---------------------|
| <b>Woodville Twp. Fiscal Officer:</b>             | Lori Kepus | <b>419-849-2492</b> |
| <b>Contact Ms. Kepus for Cemetery information</b> |            |                     |

|                             |                        |                     |
|-----------------------------|------------------------|---------------------|
| <b>EMS /FIRE DEPARTMENT</b> | <b>EMERGENCY 9-1-1</b> | <b>419-849-3232</b> |
|-----------------------------|------------------------|---------------------|

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| <b>AFTER HOUR'S NON 911 EMERGENCIES:</b> | <b>POLICE / FIRE / UTILITIES</b> |
| Sandusky County Dispatch                 | <b>419-849-3020</b>              |

## **HELPFUL HINTS FOR NEW RESIDENTS of WOODVILLE**

**UTILITY BILLING:** Electric, Water, Sewer, Sewer Separation, Garbage, and Yard Waste and are billed monthly. Bills are mailed approximately the 10<sup>th</sup> of each month and are for the **previous month's usage**. If you have not received your bill by the **24<sup>th</sup>** of the month, please call for your amount. Failure to receive a bill does not eliminate the responsibility to pay or avoid penalties on your account.

**Payment:** Is due by the last day of the month in which the bill was received. There is a 10% penalty if the bill is not paid in full by the end of the month (**TOTAL AMOUNT DUE** area on the bill).

**Payments may be made at:**

Utilities Office - 530 Lime Street - Monday – Friday 8:00 – 4:00

On our website <http://villageofwoodville.com/> using link to **AllPaid** (FEES APPLY)

**Drop boxes are available 24 / 7 and located at:**

Police Department 219 West Main Street

Utility Office – 530 Lime Street - one box outside office / one box just inside the door

The Utilities Office accepts payments by check, money order, debit/credit cards, or cash (exact amount only; *overages will be applied and credited to the next bill*).

Please allow at least 7-10 business days for payments generated from your financial institution or if sent via United States Postal Service. The Utility office honors date stamped envelopes. Your banking institutes do not use envelopes that are date stamped unfortunately.

If you have billing questions, or you are moving, call Utility Billing 419-849-2731.

**VEGETATION SITE (YARD WASTE):** The Village operates a Vegetation Site for Village residents ONLY. It is located north of the Village on South River Road/Port Clinton Road. The site is for grass clippings, shrub or tree trimmings and leaves. **Please follow the directions on signs posted at the site.** The site is open 9 AM – 9 PM year-round. There is a \$1.00 usage fee per month on the utility bill to cover cost of maintaining the site.

**SWIMMING POOL:** Located at 205 Erie Street **419-849-3031 ext. 5**. The pool is typically open from June through mid-August – weather and staffing permitting. Additional information available on our website, <http://villageofwoodville.com/>

**GAS COMPANY:** Columbia Gas located in Bowling Green, Ohio. (800) 344-4077

**CABLE/INTERNET/PHONE:** Spectrum (800) 617-4311  
<https://www.spectrum.com/>

Amplex Internet. (419) 833-3635  
(888) 419-3635  
[Webmaster@Amplex.net](mailto:Webmaster@Amplex.net)

Brightspeed (800) 407-5411  
<http://www.centurylinkdeals.com/prism.html>

**GARBAGE:** Contracted services are provided by Stevens Disposal & Recycling Services, Inc. and billed at the rate of **\$16.20** per month on the Village Utility Bill. Absolutely no construction debris. Animal feces **MUST** be in a container/bag and sealed.

Collection is Thursday beginning at 7:00 AM, EXCEPT on a week when the following 6 (six) holidays are observed: **New Years Day ~ Memorial Day ~ 4<sup>th</sup> of July ~ Labor Day ~ Thanksgiving Day ~ Christmas Day**. If the above-mentioned holiday falls on any day Monday – Thursday of that week, your garbage will be picked up on Friday.

The holiday schedule is available at [https://stevensdisposal.com/holiday\\_policy.pdf](https://stevensdisposal.com/holiday_policy.pdf)

**By ordinance garbage may not to be put out before 5:00 PM the evening prior to pickup and receptacles must be removed no later than 24hours after pickup.**

Pickup is limited to (1) 96-gallon cart for trash and (1) green lid cart for recycle \$16.22. Additional/2<sup>nd</sup> Cart – Residents may request a 2<sup>nd</sup> cart (trash only) for and additional rate of \$48.00 year dwelling/resident. This will be billed annually by Stevens Disposal and Recycling Services Inc. *Please note – this is an additional service not provided by the Village.*

**LARGE ITEMS:** Each item requires a \$20.00 tag. Tags are available at the Municipal Building during regular business hours. You must purchase and schedule the pick up of your item, by **Wednesday at 12:00p.m.** of the regular garbage service day. Large/Bulky items include the following: Furniture items, any appliances, water heater, washer/dryer, carpeting/padding. A mattress and boxspring will count as one item. Please note: Appliances containing freon, like refrigerators, freezers, dehumidifier, air conditioners, etc. must have the freon removed and tagged by a licensed appliance technician prior to pick up.

Due to EPA regulations, grass clippings, yard waste, leaves, shrub, tree trimmings, etc. cannot be placed in the garbage and must be taken to the *Vegetation Site*. Pumpkins are vegetation; they must either be placed in trash bags or taken to the *Vegetation Site*.

**RECYCLING:** Recyclables are picked up from the green lid cart by Stevens Disposal & Recycling Service Inc. as well, every other week beginning January 8, 2026. Recycles include paper, metal, plastic and glass. See the utility office for complete acceptable material guidelines or visit their website as listed below.

Please call **419-849-3031** or **419-849-2731** with any questions. If we are unable to assist you may call:

**Stevens Disposal and Recycling Service Inc. – Customer Service: 800-779-0344**  
[www.Stevensdisposal.com](http://www.Stevensdisposal.com)

**SCHOOLS:** **Solomon Lutheran School:** 419-849-3600 <http://solomonelementary.com/>  
Nursery through 6<sup>th</sup>  
Extended Care Program: Year-round 7:00 AM – 5:30 PM

**Woodmore Public School:** 419-862-1070 <http://www.woodmore.k12.oh.us/>  
Pre-K through Grade 8 in Woodville  
Grades 9 through 12 in Elmore

**BANKS:** Fremont Federal Credit Union      Huntington National Bank

**CHURCHS:** Solomon Lutheran      United Methodist Church

## **STANDARD PROCEDURES FOR PAST DUE UTILITY ACCOUNTS**

### **NOTICES:**

- If a utility bill has any outstanding balance after the due date, the next bill will be stamped PAST DUE.
  - This serves as NOTICE of an outstanding balance and must be paid along with the current amount by the due date to avoid further action.
  - When a utility bill has a balance that is outstanding for two (2) months, the following will apply:
    - An **IMPORTANT NOTICE** will be hand delivered to the service address and/or mailed to the property owner/landlord and all fees will apply\*.
    - Upon receipt of this notice, the total outstanding amount **MUST** be **PAID IN FULL** \*\* within five (5) business days from the date of the notice to avoid further action.
- \*FEE FOR IMPORTANT NOTICE DELIVERED and/or MAILED: \$20.00**

### **DISCONNECTION OF SERVICE(s):**

#### **Water and Electric**

- If payment is not made by the date and time on the **IMPORTANT NOTICE**, service(s) will be terminated and fees will apply\*.
  - If **payment arrangements** were made and are in default, another **IMPORTANT NOTICE** will be delivered and service(s) will be terminated and fees will apply\*.
- \*FEE FOR DISCONNECTION – PER SERVICE \$25.00**

### **RECONNECTION OF SERVICE(s):**

- The total utility bill and all applicable fees\* **MUST** be paid in full prior to reconnection of service(s).
  - An adult (18 yrs. or older) must be present to reconnect service(s).
- \*FEE FOR RECONNECTION - PER SERVICE \$2 5.00**

### **PAYMENT PROVISIONS:**

- All payments must be made to the Municipal Office – 530 Lime St.
- All payments must be in CASH OR MONEY ORDER- exact change or overage will be applied to the next bill.
- If you are a tenant and cannot pay your bill in full, you **MUST** make payment arrangements through the property owner/landlord. Arrangements will only be accepted after the property owner/landlord contacts the Village Office.
- In extreme circumstances, the Village may be able to offer an extended payment contract. Please contact the Village for contract details.

### **MOVING** - Here's what you need to do next.

- **MOVING:** You are responsible to contact this office to request a Final Read on your utility account and provide a forwarding address. If you fail to do so, the utility will continue to calculate in your name until such time the property owner/landlord instructs this office to perform a final read. You will be held responsible for this final bill until paid in full. Finals are due in full with-in 30 days of the Final read date.

Please note:

***The Village reserves the right to not bill a tenant who has, or had a history of chronic late payments.***

**ADOPTED: January 1, 2023**

Tom Brickley- Village Administrator

## HELPFUL ZONING AND ORDINANCE HINTS FOR NEW RESIDENTS

NOTICE – IF YOU ARE PLANNING A FUTURE PROJECT THAT MAY INCLUDE AN ADDITION, DECK, FENCE, POOL, SHED OR STRUCTURES TO YOUR PROPERTY YOU MUST HAVE A ZONING PERMIT ISSUED TO YOU BY THE VILLAGE PRIOR TO THE START OF ANY PROJECT.

All of our ordinances and zoning requirements are available on the village website at [www.villageofwoodville.com](http://www.villageofwoodville.com) then clicking on the Zoning tab. Zoning permit applications are available at 530 Lime Street as well as online on our website. If you have questions, please call Zoning Inspector Jason Hindall at 419-849-3031.

Some of the common ordinances are listed below:

303.09 - LEAVING JUNK AND OTHER VEHICLES ON PRIVATE OR PUBLIC PROPERTY  
WITHOUT PERMISSION OR NOTIFICATION

303.10 - LEAVING JUNK VEHICLES ON PRIVATE PROPERTY WITH PERMISSION OF OWNER

521.13 - WEEDS (mowing)

521.14 - SNOW REMOVAL

521.14 - REMOVAL OF ANIMAL EXCRETA

541.09 - SIGNS ON POSTS (garage sale, contractor, political, etc.)

901.11 - THROWING RUBBISH INTO STREETS AND HAULING RUBBISH THROUGH STREETS, ETC.\*\*

1125.03 - SWIMMING POOLS

1125.04 - FENCES AND PLANTING SCREENS

1125.06 - ACCESSORY BUILDINGS OR STRUCTURES

\*\*WHEN MOWING YOUR PROPERTY, GRASS CLIPPINGS **CAN NOT** BE BLOWN OR MOWED IN TO THE STREETS.

**Also, according to the Village of Woodville Electric Department Rules & Regulation, no property owner may install any type of back up generation, including portable generators without the prior authorization of the Village Administrator.**

Updated Jan. 5<sup>th</sup>, 2026