

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
FEBRUARY 10, 2025 – 7:00 p.m.

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
 - a. Finance Committee and Regular Council Meetings on January 27, 2025
- VI. **AUDIENCE PARTICIPATION**
 - a. Linda Knudsen – New water meter installation
- VII. **CORRESPONDENCE**
 - a. Solomon Lutheran Church & School – Pastor Alan Brown II
- VIII. **OLD BUSINESS**
 - a.
- IX. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
 - d. FINANCE – Throop
~Finance Ordinance 1829
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley
~See attached
 - h. POLICE DEPARTMENT – Chief Gilkerson
~ Probation – Sirse & Mechel
 - i. SOLICITOR – Kuhlman

- X. **FISCAL OFFICER'S REPORT**
ORD #1 – 2025: AUTHORIZING THE VA AND FO TO EXECUTE A CONTRACT AMENDMENT WITH FISHBECK FOR PURPOSE OF PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF A WASTEWATER TREATMENT PLANT (WWTP) IMPROVEMENTS PROJECT- 3rd Reading
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

MINUTES – January 27, 2025
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday January 27, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy. Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson Solicitor Bob Kuhlman. Fiscal Officer Barb Runion was absent. Kelly O'Connor took the minutes. Audience: Mark Avers, Linda Knudsen.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on January 13, 2025 were approved as presented.

AUDIENCE PARTICIPATION – Mark Avers questioned electric meters 3 of 6 are minimum usage only, with smart meters they are reading something and there should not be anything to read. Mark will meet with VA Brickley to discuss the meter readings. Mark also questioned the income tax information; he was not able to attend the town hall meetings. Linda Knudsen stated that her meter was changed but the contractor would not drill through the concrete wall in her basement. She requested a second visit to see if that installation could not be completed with that being done. VA Brickley will contact Vanguard to schedule another visit. Linda Knudsen left the meeting at 7:20,

CORRESPONDENCE – N/A

OLD BUSINESS- Riffle brought parking on First Street to the table and turned it over to Chief Gilkerson. Discussion followed referring to the motion from the December 16, 2024 meeting. After discussion, O'Connor made a motion to amend the 12/16/2024 meeting motion from no parking on First St Monday – Friday 7-9 am and 2-4 pm on the south side to painting the curb yellow on the south side of First Street from Lime St. east through 415 First St. and again on the south side of First St at Walnut St. east and allowing Chief Gilkerson, VA Brickley and Zoning Inspector Hindall to decide the yellow painted curb area. Motion by O'Connor, Second by Fetzer. VOTE: Yeas - O'Connor, Fetzer, Riffle, Dunn, Ransom, Throop. Nays – none. **MOTION CARRIED 6-0**

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report.

FINANCE – Throop – Ordinance 1828 \$216,946.80 motion to approve by Throop, seconded by Ransom. VOTE: Yeas- Throop, Ransom, Riffle, Dunn, Fetzer, O'Connor. Nays – none. **MOTION CARRIED 6-0**

PUBLIC SAFETY- Fetzer - No report.

RECREATION & PARKS DEVELOPMENT – N/A Mayor Tracy asked if he attended the 4th of July Committee meeting on January 21 at the Library – 7:00pm, he did and stated they are moving the meetings to Tuesday due to Monday having conflicts with many members. Next meeting is February 11th. Fetzer questioned the pool and Ransom said the Committee will begin discussions for the upcoming pool season in February or March.

ADMINISTRATOR – Brickley reported:

- **WATER PLANT(WTP):** Advertise for Water Tower February – April. Bid opening scheduled for May 15th at 10:00am. Contract after July 1, 2025 per OPWC conditions.
- **SEWER PLANT:** Requesting PTI date change to 12/1/2024 to 3/1/2025, advertise in May 2025.
- **ELECTRIC DEPARTMENT:** Substation maintenance P/M scheduled week of Jan. 27th – 31st.
- **STREET DEPARTMENT:** Replace 3rd plow (Water/Sewer operator's truck) 2008 truck, plow is rusted out. Quote last year was \$120,000.
- **PARKS & REC:** No report
- **PROJECTS:** Advanced Metering Infrastructure (AMI) project update: Water meter installations 600 of 978 or 60% complete. Electric meters – all but one is communicating with the data collectors.
- **FYI:** 141 utility bills had issues this month.

WOODVILLE VILLAGE COUNCIL- REGULAR MEETING 1/27/2025 – PAGE 2

POLICE DEPARTMENT- Chief Gilkerson reported:

- Looking at replacing the oldest Tahoe cruiser.
- Requested that Mayor Tracy recommend the hiring of PT officer Justin Jackson at \$15 per hour, 6 months probation, hire date Monday 1-27-2025. Motion by Fetzer, Seconded by Riffle. VOTE: Yeas – Fetzer, Riffle, Dunn, Ransom, Throop, O'Connor. Nays – none. **MOTION CARRIED 6-0**

SOLICITOR – Kuhlman – Court moved to Wednesdays now.

FISCAL OFFICER- Runion absent. Mayor Tracy read second reading of ORD #1

ORD #1: AUTHORIZING THE VA AND FO TO EXECUTE A CONTRACT AMENDMENT WITH FISHBECK FOR THE PURPOSE OF PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF A WASTEWATER TREATMENT PLANT (WWTP) IMPROVEMENTS PROJECT – 2nd Reading

NEW BUSINESS – N/a

MAYOR'S REPORT- Mayor Tracy reported: The next Coffee & Conversation with the Mayor will be February 15th at 11am at Wild Brew. Woodville United Methodist Church youth met at the council chambers on Sunday 1/19/2025, Mayor Tracy discussed the village government with the group and Fetzer provided a tour of the Municipal building.

The next Finance Committee and Council meetings will be held on Monday, February 10th 2025 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:24pm



Mayor Ty Tracy

ATTEST:



Council Member Kelly O'Connor for Barbara J. Runion, Fiscal Officer

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 1/27/2025

ADMINISTRATIVE & PERSONNEL _____

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE _____

FINANCE X _____

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL: *Ty Tracy Tammi Throop Kelly O'Connor
Earl Ransom Joe Riffle*

ITEMS FOR DISCUSSION:

1. *Finance Ordinance 1828*
- 2.
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:



CHAIRMAN