

**WOODVILLE VILLAGE COUNCIL**  
**REGULAR MEETING**  
**COUNCIL CHAMBERS 530 LIME STREET**  
**JANUARY 22, 2024 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
  - a. Regular Council Meeting and Finance Committee meetings on January 8, 2024
- VI. **AUDIENCE PARTICIPATION**
- VII. **CORRESPONDENCE**
  - a.
- VIII. **OLD BUSINESS**
  - a.
- IX. **REPORTS:**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Throop
    - ~Finance Ordinance #1808
  - e. PUBLIC SAFETY – Fetzer
  - f. RECREATION & PARKS DEVELOPMENT – Ransom
  - g. VILLAGE ADMINISTRATOR – Brickley
    - ~See attached
  - h. POLICE DEPARTMENT – Sgt. Steve Gilkerson
  - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT**
  - ORD #4: AMP - 2025-2028 Fixed Volume Energy Supply Schedule
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

**MINUTES – January 8, 2024**  
**WOODVILLE VILLAGE COUNCIL – REGULAR MEETING**

Minutes of the Regular Meeting of Woodville Village Council held on Monday, January 8, 2024 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Solicitor Bob Kuhlman, Sgt. Steve Gilkerson, and Fiscal Officer Barb Runion. Audience: Deb Wallace of the Suburban Press. Village Administrator Tom Brickley was absent

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Mayor Tracy called for nominations of Council President Pro Tempore. Dunn nominated Joe Riffle. With no other nominations Mayor Tracy closed the nominations. VOTE- for Riffle. Yeas- Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Nays- None. Riffle was named Council President Pro Tempore.

Mayor Tracy reviewed the 2024 committee appointments. There were no objections to the assignments.

Minutes of the Finance Committee, Public Meeting, and Regular Council meetings on December 18, 2023 were approved as presented.

**AUDIENCE PARTICIPATION** – None

**CORRESPONDENCE**- Mayor Tracy shared a letter from Dr. Kenneth Myers, DDS announcing the new owner of Woodville Dental Care, Dr. Hayder Al Janabi. Because the office has grown over the years, Dr. Myers will be staying on, and will continue to provide patient care.

**OLD BUSINESS**- None

**REPORTS:**

**POLICE DEPARTMENT**- Sgt. Gilkerson reported that two of the police cars have had minor damage. Both are getting repaired.

Sgt. Gilkerson requested of Mayor Tracy the hire of Police Officer Preston Kuhar beginning January 15, 2024.

Mayor Tracy made a recommendation to council to appoint Preston Kuhar as a Full-time officer with negotiated 1 week (40hrs) of vacation time for 2024, 2 weeks (80hrs) of vacation beginning January 1, 2025 at a wage of \$24.00 plus all other eligible benefits per the village Personnel Policy Manual (PPM). Mayor Tracy stated the final appointment of Officer Kuhar will be contingent on successfully completing a 6-month probation.

O'Connor made a motion to accept Mayor Tracy's recommendation to appoint Preston Kuhar as a Full-time officer with 1 week (40 hrs.) vacation for 2024, and 2 weeks (80hrs) beginning January 1, 2025, plus all other eligible benefits per the village PPM and at a wage of \$24.00 per hour and contingent on completing a successful 6-month probation. Dunn second. VOTE-Yeas-O'Connor, Dunn, Fetzer, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**  
Sgt. Gilkerson exited the meeting at 7:07pm

**ADMINISTRATIVE & PERSONNEL**- Riffle – No report

**PUBLIC WORKS & MAINTENANCE** – Dunn - No report.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor – No report

**FINANCE** – Throop made a motion to adopt Finance Ordinance #1807 in the amount of \$39,875.79 Ransom second. VOTE-Yeas- Throop, Ransom, Fetzer, Dunn, O'Connor, and Riffle. Nays- None **MOTION CARRIED 6-0.**

**PUBLIC SAFETY**- Fetzer – No report

**RECREATION & PARKS DEVELOPMENT** – Ransom - No report. The Woodville Business & Community Association will meet in Council Chambers on Thursday, January 11, 2024 at 7:30am.

**ADMINISTRATOR** – Brickley – No report, absent

**SOLICITOR** – Kuhlman - No report

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**FISCAL OFFICER**- Runion presented the following ordinances and resolution for council's consideration:

ORD #1: AMENDING THE VILLAGE OF WOODVILLE PAY RANGES. Dunn made a motion to suspend the rules. Fetzer second. VOTE – Yeas – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Nays- None. **MOTION CARRIED 6-0**. Dunn made a motion to adopt Ordinance #1-2024. Fetzer second. VOTE – Yeas – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Nays- None. **MOTION CARRIED 6-0**.

ORD #2: AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH THOMAS A. BRICKLEY AS THE VILLAGE ADMINISTRATOR. Fetzer made a motion to suspend the rules. O'Connor second. VOTE – Yeas - Fetzer, O'Connor, Dunn, Ransom, Riffle, and Throop. Nays- None. **MOTION CARRIED 6-0**. Fetzer made a motion to adopt Ordinance #2-2024. O'Connor second. VOTE – Yeas - Fetzer, O'Connor, Dunn, Ransom, Riffle, and Throop. Nays- None. **MOTION CARRIED 6-0**.

RES #3: AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO ENTER INTO A WSRLA AGREEMENT FOR THE WATERLINE IMPROVEMENTS PHASE 3 PROJECT. Fetzer made a motion to suspend the rules. O'Connor second. VOTE – Yeas - Fetzer, O'Connor, Dunn, Ransom, Riffle, and Throop. Nays- None. **MOTION CARRIED 6-0**. Fetzer made a motion to adopt Resolution #3-2024. O'Connor second. VOTE – Yeas - Fetzer, O'Connor, Dunn, Ransom, Riffle, and Throop. Nays- None. **MOTION CARRIED 6-0**.

Runion reported a detailed flyer regarding the new garbage collection company, Stevens Disposal would be included with the January mailing of utility bills. It will also be posted on our website and Facebook page.

Linda Knudsen entered the meeting at 7:21pm

**NEW BUSINESS** – None

**MAYOR'S REPORT**- Mayor Tracy reported:

- Roy's retirement party is scheduled from 1:00pm – 3:00pm on February 3 in the Fellowship Hall of the United Methodist Church
- Next meeting please plan to discuss options for publicizing the 2024 pool season.

**EXECUTIVE SESSION**: None

The next Finance Committee and Council meetings will be held on January 22, 2024 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 7:30pm



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Mayor Ty Tracy



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Barbara J. Runion, Fiscal Officer