

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
JUNE 10, 2024 – 7:00 p.m.

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
 - a. Special Council Meeting and Finance Committee meetings on May 28, 2024
- VI. **AUDIENCE PARTICIPATION**
 - a. Fire Chief Tim Schnitker – Update on weather sirens
- VII. **CORRESPONDENCE**
- VIII. **OLD BUSINESS**
- IX. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor, absent
 - d. FINANCE – Throop ~Finance Ordinance #1815
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley ~See attached
 - h. POLICE DEPARTMENT – Chief Steve Gilkerson
 - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT**
RES #13: NAMING A DESIGNEE FOR THE REQUIRED TRAINING ON PUBLIC RECORDS LAW – 3rd Reading
ORD #16: AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO EXECUTE A CONTRACT WITH FISHBECK FOR THE PURPOSE OF PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF A WASTEWATER TREATMENT PLANT (WWTP) IMPROVEMENTS AND WATER STREET & WWTP SERVICE LOOP PROJECTS – 3rd Reading
ORD #17: AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO EXECUTE ALL DOCUMENTS NECESSARY TO EXECUTE THE AMENDMENT OF THE EASEMENT, THE POWER PURCHASE AGREEMENT, AND EXECUTE AN ENERGY SAVINGS REIMBURSEMENT AGREEMENT WITH SOLAR PLANET OR ITS AFFILIATES – 3rd Reading
ORD #18: MODIFYING THE SEWER RATES – 2nd Reading
ORD #19: MODIFYING THE WATER RATES – 2nd Reading
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION**
- XIV. **ADJOURNMENT**

MINUTES – May 28, 2024
WOODVILLE VILLAGE COUNCIL – SPECIAL MEETING

Minutes of the Special Meeting of Woodville Village Council held on Tuesday, May 28, 2024 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley and Fiscal Officer Barb Runion. Audience: Karen Schepman and Deb Wallace of the Suburban Press. Chief Steve Gilkerson and Village Solicitor Bob Kuhlman were absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on May 13, 2024 were approved as presented.

AUDIENCE PARTICIPATION – None

CORRESPONDENCE- None

OLD BUSINESS- Replacement of the Cherry St. Bridge update: Mayor Tracy and Brickley met with Sandusky County Engineer Carlos Baez on May 21. Mr. Baez informed them that the bridge is scheduled to be replaced in July of 2027(after the celebration). The bridge was dedicated in memory of the former librarian Dorothy Keil, and the marble plaque will not be salvageable during the construction. Brickley will explore options to obtain another plaque and a place to properly display it, to continue to honor Keil's memory.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Dunn - No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – 1. O'Connor requested the condition of the Woodville flags be checked out. They appeared very faded in color. 2. O'Connor stated that the Feed the Children Summer Program at the Woodville United Methodist Church will not be available this summer. There are a few of these programs available in the area. 3. Informed every one of the passing of RJ Molter, long time resident and business owner in our village. The family will host a celebration of life on June 29.

FINANCE – Throop made a motion to adopt Finance Ordinance #1814 in the amount of \$140,608.71 Ransom second. VOTE-Yeas- Throop, Ransom, Dunn, Fetzer, O'Connor, and Riffle Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer - No report

RECREATION & PARKS DEVELOPMENT – Ransom reported:

- Would like to thank donors and sponsors who have contributed monetarily to the pool operations or lifeguard certification.
- Certified Lifeguards: all kids were sponsored that needed to be. Pool opens on June 3 at 11:00am.

ADMINISTRATOR – Brickley reported:

- **WATER PLANT**: No report
- **SEWER PLANT**: 1. Phase 5 inspections continue. 7 houses remain in this phase and there are 25 violations. 2. Phase 6 letters will be going out soon. There are 230 houses in this final phase.
- **ELECTRIC DEPT**: Upgraded the pool electric panel and service disconnect.
- **STREETS**: 1. Painted crosswalks at Lime and Depot to establish a crossing for the new Rapid Flashing Beacon (RFB) signs. 2. Trimmed trees at trouble spots throughout the village. 3. We were not selected to receive the Chloride Reduction Grant and will submit for another round of available funding this fall.
- **PARKS & REC**: 1. Disc Golf has been completely installed. 2. The pool passed the annual Health Department inspection.
- **FYI**: We were awarded the H2Ohio Grant for leak detection equipment in the amount of \$6,300.

POLICE DEPARTMENT- Chief Gilkerson – No report, absent. 1. Brickley reported he is collecting quotes for a new impound lot fence. 2. Officer's will be provided with an updated call-out sheet for utility emergencies. 3. Mayor Tracy reported that Chief Gilkerson will be reviewing the Student Resource Officer's (SRO) responsibilities for the school and the village, and will conduct an annual performance evaluation. 4. Mayor Tracy reported Chief Gilkerson is processing all mowing issues throughout the village.

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SOLICITOR – Kuhlman – No report, absent

FISCAL OFFICER- Runion presented the following resolutions and ordinances for councils' consideration:

RES #13: NAMING A DESIGNEE FOR THE REQUIRED TRAINING ON PUBLIC RECORDS LAW – 2nd Reading.

ORD #16: AUTHORIZING THE VA AND FO TO EXECUTE A CONTRACT WITH FISHBECK FOR THE PURPOSE OF PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF A WASTEWATER TREATMENT PLANT (WWTP) IMPROVEMENTS AND WATER ST & WWTP SERVICE LOOP PROJECTS – 2nd Reading

ORD #17: AUTHORIZING THE VA AND FO TO EXECUTE ALL DOCUMENTS NECESSARY TO EXECUTE THE AMENDMENT OF THE EASEMENT, THE POWER PURCHASE AGREEMENT, AND EXECUTE AN ENERGY SAVINGS REIMBURSEMENT AGREEMENT WITH SOLAR PLANET OR ITS AFFILIATES – 2nd Reading

ORD #18: MODIFYING THE SEWER RATES OF THE VILLAGE OF WOODVILLE, SANDUSKY COUNTY, OHIO – 1st Reading

ORD #19: MODIFYING THE WATER RATES AND CHARGES OF THE VILLAGE OF WOODVILLE, SANDUSKY COUNTY, OHIO – 1st Reading

Runion expressed her disappointment and concern regarding the zoning inspector wage that was established at the May 10, 2024 meeting. Runion requested an explanation for the \$1,000.00 increase of the salary for the position. Fetzer replied the salary was increased for cost-of-living expenses, and because all other positions had been raised last year.

NEW BUSINESS – None

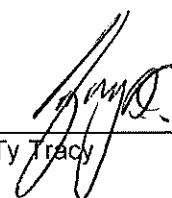
MAYOR'S REPORT- Mayor Tracy reported:

- The Memorial Day parade and service was very nice and well attended.
- The Woodville Golf Outing will be held at Hidden Hills on Saturday, July 27th. Contact Rich Harman if interested in sponsoring or signing up.
- 4th of July Committee has posted on Facebook their events schedule and sign-up sheets for volunteering.

EXECUTIVE SESSION: None

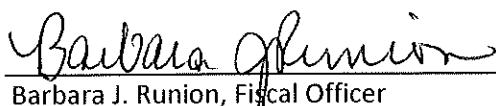
The next Finance Committee and Council meetings will be held on Monday, June 10, 2024 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:05pm



Mayor Ty Tracy

ATTEST:



Barbara J. Runion, Fiscal Officer

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 5-28-2024

ADMINISTRATIVE & PERSONNEL _____

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE _____

FINANCE X

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL: *J. Riffle, T. Throop, B. Runion, Ty Tracey
E. Ransom, P. Dunn*

ITEMS FOR DISCUSSION:

1. Bills *Finance Ordinance 1814*
- 2.
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:



CHAIRMAN