

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
SEPTEMBER 23, 2024 – 7:00 p.m.

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
 - a. Regular Council Meeting and Finance Committee meetings on September 9, 2024
- VI. **AUDIENCE PARTICIPATION**
 - a.
- VII. **CORRESPONDENCE**
 - a.
- VIII. **OLD BUSINESS**
 - a.
- IX. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
 - d. FINANCE – Throop ~Finance Ordinance #1822
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley ~See attached
 - h. POLICE DEPARTMENT – Chief Steve Gilkerson
 - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT**

ORD #24: AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE FISCAL OFFICER TO ENTER INTO A LEASE AGREEMENT WITH LAFOUNTAIN FARMS, LLC FOR THE PURPOSE OF LEASING REAL PROPERTY OWNED BY THE VILLAGE OF WOODVILLE FOR AGRICULTURAL USE
- XI. **NEW BUSINESS**
 - a.
- XII. **MAYOR'S REPORT**
 - a. Conversations & Coffee – Sept 24 at NeNe's 7pm
- XIII. **EXECUTIVE SESSION**
- XIV. **ADJOURNMENT**

MINUTES – September 9, 2024
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday September 9, 2024 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy. Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion. Audience: Karen Schepman, Amanda Black, Angie Briones, Jason Hindall, Linda Knudsen, and Deb Wallace of the Suburban Press.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on August 26, 2024 were approved as presented.

BID OPENING: Village Administrator Tom Brickley opened and read aloud the sealed bids submitted for the 1 yr. lease of the real property located on Co.Rd. 117 (38.26 acres) owned by the Village for the purpose of agricultural use. The following is the result of the bids:

- NWT Farms, LLC – \$200.00 per acre
- Lafountain Farms, LLC. - \$306.00 per acre
- Harmeyer Farms, Ltd - \$187.00 per acre
- Sander Farms, LLC - \$226.00 per acre

The Lafountain Farms, LLC bid of \$306.00 per acre was unanimously accepted by council and Runion will create an ordinance authorizing the lease of the property. Brickley will inform all bidders of the results.

AUDIENCE PARTICIPATION – Ms. Briones introduced herself as the grounds and maintenance manager for Solomon School and shared with council her concerns regarding vandalism and destruction to the school playground area, playground equipment, and the community garden on the property. These issues have been reported to the Police Department. Solomon is currently exploring grants to install security cameras. Briones is asking for suggestions on how to educate and bring awareness to the increase in vandalism.

Ms. Black also raised concerns, and presented photos, regarding excessive littering of trash and personal items, and graffiti destruction to public property in Veterans Park. Black requested our police response to this issue be stronger, and offered the following ideas to help promote awareness of the said issues in our village's public and accessible spaces – 1. Post a message on our monthly village utility bill. 2. Utilize the village social media outlets. 3. Post signs containing the appropriate state and local laws when visiting our parks and public spaces.

Chief Gilkerson will work with the School Resource Officer (SRO) and Solomon School to develop a curriculum to educate our children of park and public spaces rules and regulations. The village will create an awareness post for our Facebook page, and alert the community via an article in our next utility bill newsletter.

Mayor Tracy and council thanked Ms. Briones and Ms. Black for bringing their concerns to our attention. Moving forward, the village will communicate and promote awareness by using all available resources.

Ms. Knudsen questioned if an email address could be created specifically for the zoning inspector. Mayor Tracy responded the village will contact Amplex regarding the request.

Mayor Tracy directly expressed to Ms. Knudsen his concerns regarding an August 30 email from her to several village personnel, containing accusations against Chief Gilkerson. Mayor Tracy acknowledged that Ms. Knudsen has been donating her time and efforts to maintain our plants and flowers throughout the village spaces for several years, however because Ms. Knudsen has officially received notices of violations of our laws pertaining to the condition of her property at 520 Lueke Ave, and is now making written allegations against Chief Gilkerson, the village finds it necessary to suspend Ms. Knudsen's volunteering privileges (watering, planting, maintenance, purchases, etc.) immediately. The suspension may be reconsidered when the violations are corrected.

Mayor Tracy recognized Deb Wallace of the Suburban Press who will step down from news media coverage of our council meetings. Mayor Tracy thanked her for her years of service to our village, and wished her well in her future endeavors.

CORRESPONDENCE- None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

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PUBLIC WORKS & MAINTENANCE – Dunn - No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1821 in the amount of \$119,245.13 Ransom second. VOTE- Yeas- Throop, Ransom, Dunn, Fetzer, O'Connor, and Riffle. Nays- None MOTION CARRIED 6-0.

PUBLIC SAFETY- Fetzer - No report.

RECREATION & PARKS DEVELOPMENT – Ransom reported the Woodville Business and Community Association (WBCA) will meet here on Thursday, September 12 at 7:30am.

ADMINISTRATOR – Brickley reported:

- **WATER PLANT(WTP):** Lightning storm on August 31 caused the pressure sensor and PLC failure and therefore triggered Clearwell drainage issues at the WTP.
- **SEWER PLANT:** 1. Phase 6 inspections are complete – 1 inspection remains from all phases and they will receive a certified letter to gain access. Currently there are 28 violations in phases 5 and 6 to be completed.
- **PROJECTS:** 1. Phase 3 Water Line Project continues – finalized tying in services in all completed areas before moving on to the next section. Moving on to Riverside Dr next.
- **FYI:** Solomon School has requested permission to close S. Cherry St between W. College Ave and W. Main St for their annual Chicken BBQ on September 15 from 11:00am – 2:00pm. Dunn made a motion to allow S. Cherry St between W. College Ave and W. Main St. to be closed on September 15 from 11:00– 2:00pm. O'Connor second. VOTE – Yeas – Dunn, O'Connor, Fetzer, Ransom, Riffle, and Throop. Nays – None. MOTION CARRIED 6-0.

POLICE DEPARTMENT- Chief Gilkerson reported:

- Presented and reviewed the August activity report (attached)
- Officer Robert LaGreca has satisfactorily completed his 6mth probation. Mayor Tracy made a recommendation to council to appoint Officer Robert LaGreca to permanent Full time Officer status, with a wage increase to \$25.00/hr. Fetzer made a motion to accept Mayor Tracy's recommendation to appoint Officer Robert LaGreca to permanent Full time Officer status and increase his wage to \$25.00/hr effective September 16, 2024. Riffle second. VOTE-Yeas- Fetzer, Riffle, Dunn, O'Connor, Ransom, and Throop. Nays – None MOTION CARRIED 6-0
- Discussed at great length residents parking vehicles and utility trailers in boulevard areas throughout the village. These parking concerns and issues were raised regarding many different addresses within the village. The discussion resulted in recognizing the existing ordinance needs to be amended. A committee will address amending the current ordinance to provide specific rules regarding maintaining boulevard areas for parking on streets without curbs.

SOLICITOR – Kuhlman – No report

FISCAL OFFICER- Runion reported State Auditor has implemented a Fraud Training and Reporting Program. We may watch the presentation as a group after the next council meeting.

NEW BUSINESS – Mayor Tracy briefly discussed implementing an income tax, and reviewed the rates for the communities in our area. Public forums for income tax discussions will be scheduled in October and November.

MAYOR'S REPORT- Mayor Tracy reported: 1. Met with the Woodmore Superintendent, and the new year is going well. 2. Discussed with U.S. Rep. Marcy Kaptur's office our concerns with the blocking of the railroad crossings. She requested we file a formal complaint regarding our issues and include her. Woodville Township Trustee Paul Runion has also reached out to her office and will file a complaint as well. 3. The first Conversation & Coffee with the Mayor has been scheduled for September 24 at NeNe's Sweets at 7:00pm.

The next Finance Committee and Council meetings will be held on Monday, September 23, 2024 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:58pm



Mayor Ty Tracy

ATTEST:



Barbara J. Runion

Barbara J. Runion, Fiscal Officer

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 9-9-2024

ADMINISTRATIVE & PERSONNEL _____

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE _____

FINANCE X _____

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL: Ty Tracy Tammi Throop Barb Runion
Joe Riffle Earl Renson

ITEMS FOR DISCUSSION:

1. Finance Ordinance 1821
- 2.
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:



CHAIRMAN



Woodville Police Department

Chief Steven D. Gilkerson · 219 W. Main St. Woodville, OH 43469
Office: 419-849-2211 Fax: 419-849-2225

END OF MONTH REPORT AUGUST 2024

TRAFFIC STOPS	CITATIONS TRAFFIC & MISDEMEANOR	CR'S/CALLS FOR SERVICE	REPORTABLE OFFENSES	ARREST & CHARGES
277	159/182 TRAFFIC (181) / MISD. (1)	399	69	MISDEMEANOR- 26 FELONY- 8 TOTAL- 34
CRASH OFFENSES - 4		HIT SKIP/LEAVING SCENE - 0		INJURY - 1

- 2 ASSAULTS - 1 SUICIDAL - 17 IMPOUNDS
- 6 DISTURBANCES/DOMESTICS - 3 THEFTS
- 3 HARASSMENT/THREATS - WARRANTS
- 1 OVERDOSE - 11 SUSPICIOUS

- Ofc. Lagreca
 - Probation ends 9/11/2024. Recommend hiring ft & conditions.
- 520 Lueke Ave.
 - Advised of property code violations, notice given & non-compliance.
 - Per ordinance, village employees cut/removed noxious weeds & rank vegetation at owner's expense.
- Ordinances, residential & commercial, industrial, etc.
 - Kuhlman, can you check on these & confirm if we have a difference or can, they all be enforced the same.
 - 518.08f – clarification on ORD & definitions (junk, waste, trash, garbage, rubbish, refuse, etc.)
- Parking ordinances/violations (351.03a1)
 - Discussion in regards to officially "grand fathering" specific residence, how to move forward & why. Pd, zoning & administrator input.
- Veterans & Solomon Park incidents
 - Discuss handling of both.
 - Veterans Park buckeye tree complaint– per complaint from Amanda black the incident was investigated. I believe the situation was "resolved." Sgt. Harper was counseled/educated on a couple points. Amanda black had a meeting with me, which I feel both parties were "satisfied" with the resolution.
 - Solomon, park criminal damage – incident was reported to the pd. Officers filed a report. Followed up on available video footage (the school does not have). Follow up with additional video footage from nearby ring cameras. Photo obtained, which was sent to Woodmore SRO for assisting with possible identification. Photo was provided with zero knowledge of or relevance to the case, a lead we are following up on.