

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS 530 LIME STREET  
**MONDAY JULY 14, 2025 – 7:00 p.m.**

- I. **CALL TO ORDER** – Council President – Joe Riffle
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Council President – Joe Riffle
- V. **APPROVAL OF MINUTES**
  - a. Finance Committee Meeting and Regular Council Meeting on June 23, 2025
  - b. Special Council Meeting on July 7, 2025
- VI. **AUDIENCE PARTICIPATION**
  - a.
- VII. **CORRESPONDENCE**
  - a.
- VIII. **OLD BUSINESS**
  - a.
- IX. **REPORTS:**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Throop  
    ~Adopt the 2026 Tax Budget
  - e. PUBLIC SAFETY – Fetzer
  - f. RECREATION & PARKS DEVELOPMENT – Ransom
  - g. VILLAGE ADMINISTRATOR – Brickley
  - h. POLICE DEPARTMENT – Chief Gilkerson
  - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT** *#8 - 3rd Reading - Died for lack of a motion.*
- ORD #9: AN ORDINANCE AUTHORIZING THE VA AND FO TO ENTER INTO AN AGREEMENT WITH MAGUIRE IRON FOR THE PURPOSE OF PROVIDING CONSTRUCTION OF THE ELEVATED TANK REPLACEMENT PROJECT FOR THE VILLAGE OF WOODVILLE – 2<sup>nd</sup> Reading
- ORD #10: EMPLOYING JENNIFER N. KUHLMAN AS VILLAGE SOLICITOR
- ORD #11: EMPLOYING BRANDON L. BECK AS VILLAGE SOLICITOR
- ORD #12: MODIFYING THE SEWER RATES – *1<sup>st</sup> Reading*
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

MINUTES – June 23, 2025  
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday June 23, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion. Audience: Jennifer Kuhlman and Linda Knudsen.

Mayor Ty Tracy was absent

President Pro Tem Joe Riffle called the meeting to order and led the Pledge to the Flag.

Minutes of the Regular Council meeting on June 9, 2025 were approved as presented.

**AUDIENCE PARTICIPATION** – Ms. Knudsen stated she has many different craft type plantings that she is will to share with anyone that would be interested.

**CORRESPONDENCE** – None

**OLD BUSINESS**- None

**REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle, No report

**PUBLIC WORKS & MAINTENANCE** – Dunn reviewed a previous committee meeting discussion regarding the urgency to have the Wastewater Treatment Plant Improvements Project ready to bid. This is the only option that will allow the village to secure a 0% loan. Brickley will provide council with current information regarding the project. Council would need to approve at least an additional \$7.50 increase amount to the Sewer Improvement & Repair Fund (currently \$20.00) to support the loan payment amount for this project.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor – No report

**FINANCE** – Throop made a motion to approved Finance Ordinance #1837 in the amount of \$31,468.38 Ransom second. VOTE: Yeas- Throop, Ransom, Dunn, Fetzer, and O'Connor Nays – none. **MOTION CARRIED 5-0**

Throop made a motion to approved Finance Ordinance #1838 in the amount of \$166,495.84 Ransom second. VOTE: Yeas- Throop, Ransom, Dunn, Fetzer, and O'Connor. Nays – none. **MOTION CARRIED 5-0**

**PUBLIC SAFETY**- Fetzer – No report.

**RECREATION & PARKS DEVELOPMENT** – Ransom reported: 1. The July 4<sup>th</sup> Committee is still in need of volunteers for the Celebration. 2. Council discussed opening the pool on the scheduled closed days during extreme heat. Brickley will discuss with the pool manager.

**ADMINISTRATOR** – Brickley reported:

- **WATER PLANT(WTP)**: No report
- **SEWER PLANT(WWTP)**: No report
- **ELECTRIC DEPARTMENT**: No report
- **STREET DEPARTMENT**: No report
- **PARKS & REC**: No report
- **PROJECTS**: 1. Kleinfelder has provided the Elevated Storage Tank Letter of Recommendation to award the project to Maguire Iron at a cost of \$1,936,000.00. 2. OEPA will require a Phase 1 Cultural Survey for the Water Street Waterline Project. The cost of this survey is approximately \$25,000.

**POLICE DEPARTMENT**- Chief Gilkerson reported: 1. Accepted the resignation of Officer Mechel. 2. Officer Arvay will resign as a Full-time Officer. He will remain on staff with the village as a Part-time Officer.

**SOLICITOR** – Kuhlman – Final meeting after 40 years of service to the village. Final court date will be on June 25. Kuhlman expressed his appreciation for all the years of support from all the different Mayors, Council members, and Administration. Council congratulated him and will celebrate his retirement after the July 14 meeting.

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FISCAL OFFICER- Runion presented the following ordinances for council's consideration:

ORD #8: AN ORDINANCE TO MODIFY THE VILLAGE SEWER RATES – 2nd Reading

ORD #9: AN ORDINANCE AUTHORIZING THE VA AND FO TO ENTER INTO AN AGREEMENT WITH MAGUIRE IRON FOR THE PURPOSE OF PROVIDING CONSTRUCTION OF THE ELEVATED TANK REPLACEMENT PROJECT FOR THE VILLAGE OF WOODVILLE – 1<sup>ST</sup> Reading

NEW BUSINESS – O'Connor reported the annual Community Worship Service will be held on Sunday, June 29 – 10:00am at the small gazebo in Trail Marker Park. The service is hosted this year by the United Methodist Church with a free picnic lunch provided afterwards, and sweet treats from NeNe's food truck will be available for purchase.

MAYOR'S REPORT- President Riffle encouraged council to volunteer during the Celebration.

EXECUTIVE SESSION - None

The next Finance Committee and Council meetings will be held on Monday, July 14, 2025 at 6:30pm/ 7:00pm respectively.

Council President Riffle adjourned the meeting at 7:34pm



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Council President Joe Riffle

ATTEST:



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Barbara J. Runion, Fiscal Officer

**WOODVILLE VILLAGE COUNCIL  
SPECIAL MEETING  
COUNCIL CHAMBERS 530 LIME STREET  
MONDAY JULY 7, 2025 – 6:00 p.m.**

- I. **CALL TO ORDER** – Mayor – Ty Tracy
- II. **ROLL CALL** – Council Member, Kelly O'Connor
- III. **NEW BUSINESS**
  - APPOINTMENT OF OFFICER STRUFFOLINO
  - SET WAGE FOR PART TIME OFFICER ARVAY
- IV. **EXECUTIVE SESSION** (if necessary)
- V. **ADJOURNMENT**

MINUTES – July 7, 2025

WOODVILLE VILLAGE COUNCIL – SPECIAL MEETING

Minutes of the Special Meeting of Woodville Village Council held on Monday July 7, 2025 in Council Chambers, 530 Lime Street at 6:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Kelly O'Connor, Earl Ransom, and Joe Riffle.

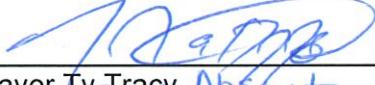
Mayor Tracy called the meeting to order.

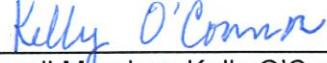
Mayor Tracy made a recommendation to council to appoint Jacob Struffolino as a Full-time officer with negotiated 20hrs of vacation time for the remainder of 2025 and 1 week (40hrs) beginning January 1, 2026 at a wage of \$24.00 retroactive to June 30, 2025, plus all other eligible benefits per the village Personnel Policy Manual (PPM). Mayor Tracy stated the final appointment of Officer Arvay will be contingent on successfully completing a 6-month probation.

O'Connor made a motion to accept Mayor Tracy's recommendation to appoint Jacob Struffolino as a Full-time officer with 20hrs of vacation time for the remainder of 2025 and 1 week (40hrs) vacation time beginning January 1, 2026 plus all other eligible benefits per the village PPM and at a wage of \$24.00 per hour retroactive to June 30, 2025 and contingent on completing a successful 6-month probation. Riffle second. VOTE-Yeas- O'Connor, Riffle, Dunn and Ransom. Nays – None. **MOTION CARRIED 4-0**

Mayor Tracy made a recommendation to council to hire Joshua Arvay as a Part Time Officer at a wage of \$15.00/hr retroactive to June 30, 2025. O'Connor made a motion to accept Mayor Tracy's recommendation to hire Joshua Arvay as a Part time Officer at a wage of \$15.00 /hr retroactive to June 30, 2025. Riffle second. VOTE-Yeas- O'Connor, Riffle, Dunn, and Ransom. Nays – None **MOTION CARRIED 4-0**

Mayor Tracy adjourned the meeting at 6:03pm.

  
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Mayor Ty Tracy *Absent*  
Council President Pro Tem  
Joe Riffle

  
\_\_\_\_\_  
Council Member, Kelly O'Connor

VILLAGE OF WOODVILLE, OHIO  
MINUTES OF OPEN COMMITTEE MEETING  
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 6.23.2025

ADMINISTRATIVE & PERSONNEL \_\_\_\_\_

PUBLIC SAFETY \_\_\_\_\_

RECREATION & PARKS DEVELOPMENT \_\_\_\_\_

PUBLIC WORKS & MAINTENANCE \_\_\_\_\_

FINANCE X \_\_\_\_\_

ENVIRONMENT, PLANNING &  
COMMUNITY DEVELOPMENT \_\_\_\_\_

PRESENT AT ROLL CALL: Barb Runion Tammi Throop Earl Rensom  
Joe Riffle

ITEMS FOR DISCUSSION:

1. 1837

2. 1838

3.

4.

5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) \_\_\_\_\_

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:

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CHAIRMAN