

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
MONDAY SEPTEMBER 22, 2025 – 7:00 p.m.

- I. **CALL TO ORDER** – President Pro-Tem, Joe Riffle
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – President Pro-Tem, Joe Riffle
- V. **APPROVAL OF MINUTES**
 - a. Finance Committee and Regular Council Meeting on September 8, 2025
- VI. **BID OPENING**
 - a. Bid opening for Village agricultural land lease
- VII. **AUDIENCE PARTICIPATION**
 - a.
- VIII. **CORRESPONDENCE**
 - a.
- IX. **OLD BUSINESS**
 - a.
- X. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
 - d. FINANCE – Throop
 - ~Finance Ordinance #1843
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley
 - h. POLICE DEPARTMENT – Chief Gilkerson, absent
 - i. SOLICITOR – J. Kuhlman
- XI. **FISCAL OFFICER'S REPORT**
- XII. **NEW BUSINESS**
- XIII. **MAYOR'S REPORT**
- XIV. **EXECUTIVE SESSION** (if necessary)
- XV. **ADJOURNMENT**

MINUTES – September 8, 2025
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, September 8, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson, Solicitor Jenny Kuhlman, and Barb Runion. Audience: Brian Perkins, Kevin Winters, Tim Bergeman, Linda Knudsen, and Ki Niah Ransom.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meeting on August 25, 2025 were approved as presented.

AUDIENCE PARTICIPATION – 1. Ms. Knudsen stated she will have free crafting materials available soon for anyone that is interested. 2. Ms. Knudsen raised concerns regarding the decomposing wildlife in a wooded area by her property and the deer becoming diseased by the larva from the decaying wildlife. Knudsen was encouraged to contact ODNR (Ohio Department of Natural Resources) with her concerns.

Mr. Bergeman, Assistant Senior Services Director for GLCAP (Great Lakes Community Action Partnership) shared information regarding GLCAP services for seniors. They have senior centers in Fremont, Clyde, and Gibsonburg. The Centers offer programs, lunches, and special events. Other programs include Meals-on-Wheels, TRIPS, home repairs, and support services.

Bergeman exited at 7:14pm

CORRESPONDENCE- None.

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report. Committee will meet in October or November to discuss annual evaluations.

PUBLIC WORKS & MAINTENANCE – Dunn - No report. Requested CSX railroad be contacted to clean up the tree debris collecting under their bridge by S. Portage-River Rd.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – 1. Thanked Brickley for the quick action to clean up of alley debris due to a resident's complaint. 2. Checked out a resident's concerns regarding the pooling of water in the alley behind his house (South side of First St between Bridge and Portage Sts.) It appears the alley was paved correctly and resident's will have to bring in materials to bring their yards or parking spots up to the pavement.

FINANCE – Throop made a motion to approved Finance Ordinance #1842 in the amount of \$210,743.12 Ransom seconded. VOTE: Yeas- Throop, Ransom, Dunn, Fetzer, O'Connor, and Riffle Nays – none. **MOTION CARRIED 6-0**

PUBLIC SAFETY- Fetzer – No report.

RECREATION & PARKS DEVELOPMENT – Ransom reported: 1. The Lime Fest 2025 event went very well. The committee has already started their "Do and Don't" list for next year. 2. The WBCA (Woodville Business and Community Association) meeting is on September 11 at 7:30am at the library. 3. Asked if garbage pick up was available in alleys. Council replied the alleys cannot support the weight of the garbage trucks.

ADMINISTRATOR – Brickley reported:

- **WATER PLANT**: Ohio EPA will conduct their annual inspection on Sept 17.
- **SEWER PLANT**: No report
- **ELECTRIC DEPT**: Casey's Electric Easement: Working with Manhattan Properties and McDonald's to obtain electric easements for the project to continue this year.
- **STREETS**: No report
- **PARKS & REC**: No report
- **PROJECTS**: 1. WWTP bids – Bid opening Sept 10 at 11:00am in Council Chambers 2. Water St Waterline/E. Main Loop – OPWC application for funding is due Sept 12.
- **FYI**: 2026 Land Farming bid opening will be on Sept 22 during the regular council meeting.

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POLICE DEPARTMENT- Chief Gilkerson reported: 1. Scheduling officers for the annual Fright Night Event on October 23, and for Trick-or-Treat on October 31. 2. Discussed the installation of the BlueLine School Zone Cameras with the Sandusky County Prosecutor Beth Tischler and she had no issue with them. 3. The increase of traffic on Findlay Rd from the Rt. 23 detour has slowed down. 4. Reviewed the August activity report (attached).

SOLICITOR – J. Kuhlman – No report

FISCAL OFFICER- Runion presented the following resolutions for council's consideration:

RES #16: –APPROVAL OF THE SANDUSKY COUNTY BUDGET COMMISSION'S ALTERNATIVE METHOD FOR APPORTIONMENT OF UNDIVIDED LOCAL GOVERNMENT FUND TO BE CALLED "LOCAL GOVERNMENT FUND ALTERNATIVE METHOD" Riffle made a motion to suspend the rules. Fetzer second. VOTE – Yeas – Riffle, Fetzer, Dunn, O'Connor, Ransom, and Throop. Nays – None **MOTION CARRIED 6-0.** Riffle made a motion to adopt Resolution 16-2025. Fetzer second. VOTE – Yeas – Riffle, Fetzer, Dunn, O'Connor, Ransom, and Throop. Nays – None **MOTION CARRIED 6-0.**

RES #17: – ACCEPTING THE AMOUNTS AND RATES BY THE BUDGET COMMISSION AND AUTHORIZING THE TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR Riffle made a motion to suspend the rules. Fetzer second. VOTE – Yeas – Riffle, Fetzer, Dunn, O'Connor, Ransom, and Throop. Nays – None **MOTION CARRIED 6-0.** Riffle made a motion to adopt Resolution 17-2025. Fetzer second. VOTE – Yeas – Riffle, Fetzer, Dunn, O'Connor, Ransom, and Throop. Nays – None **MOTION CARRIED 6-0.**

NEW BUSINESS – Mayor Tracy requested council's consideration for the annual support of the Sandusky County Visitor's Bureau (SCVB) 2026 Guide Magazine. Previous years the village has pledged \$500 and always been nicely portrayed in the magazine. Riffle made a motion to pledge \$500.00 to the SCVB for the annual support of their 2026 Guide Magazine. Fetzer second. VOTE – Yeas – Riffle, Fetzer, Dunn, O'Connor, Ransom, and Throop. Nays – None **MOTION CARRIED 6-0.**

MAYOR'S REPORT- Mayor Tracy reported: Thank you to Earl Ransom and the WBCA for their efforts to revive the LimeFest this year.

EXECUTIVE SESSION: Riffle made a motion to enter executive session to consider the appointment of a public employee at 7:52pm. Fetzer second. VOTE – Yeas – Riffle, Fetzer, Dunn, O'Connor, Ransom, and Throop Nays – None. **MOTION CARRIED 6-0**

Present in executive session: Mayor Tracy. Council Members – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Village Administrator Tom Brickley, Chief Steve Gilkerson, Solicitor Jenny Kuhlman, Fiscal Officer Barb Runion, Brian Perkins, and Kevin Winters.

Council entered open session at 8:04pm

The next Finance Committee and Council meetings will be held on September 22 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:05 pm



Mayor Ty Tracy
Joe Riffle, Pres. Pro-Tem



Barbara J. Runion, Fiscal Officer