

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS 530 LIME STREET  
**MONDAY OCTOBER 27, 2025 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Rizzo
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Rizzo
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
  - a. Finance Committee and Regular Council Meeting on October 13th, 2025
- VI. **AUDIENCE PARTICIPATION**
  - a.
- VII. **CORRESPONDENCE**
- VIII. **OLD BUSINESS**
- IX. **REPORTS:**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
    - ~Finance Ordinance #1845
    - ~Medical Mutual renewal
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor- Alley one way, WUMC Cherry/Perry November 4<sup>th</sup>, 5:00 p.m. to 7:30 p.m.
  - d. FINANCE – Throop, absent
  - e. PUBLIC SAFETY – Fetzer
  - f. RECREATION & PARKS DEVELOPMENT – Ransom
  - g. VILLAGE ADMINISTRATOR – Brickley
  - h. POLICE DEPARTMENT – Chief Gilkerson
  - i. SOLICITOR – J. Kuhlman
- X. **FISCAL OFFICER'S REPORT- ORD**
  - a. **ORD#20: AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE FISCAL OFFICER TO ENTER INTO A LEASE AGREEMENT WITH LAFOUNTAIN FARMS, LLC FOR THE PURPOSE OF LEASING REAL PROPERTY OWNED BY THE VILLAGE OF WOODVILLE FOR AGRICULTURAL USE- 2<sup>nd</sup> reading.**
  - b. **ORD #21: AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH MOSSER CONSTRUCTION INC. AND THE FISCAL OFFICER FOR THE PURPOSE OF PROVIDING CONSTRUCTION OF THE WWTP TERTIARY FILTER AND UV IMPROVEMENTS PROJECT FOR THE VILLAGE OF WOODVILLE.**
  - c. **ORD #22: AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO EXECUTE CONTRACT AMENDMENTS, NUMBER #2, NUMBER #3, AND NUMBER #4 WITH FISHBECK FOR THE PURPOSE OF PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF A WASTEWATER TREATMENT PLANT (WWTP) IMPROVEMENTS PROJECT.**
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

MINUTES – October 13th, 2025  
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday October 13th, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Solicitor Jennifer Kuhlman, Chief of Police Steve Gilkerson, and Fiscal Officer Barb Rizzo. Audience: Linda Knudsen, Kevin Winters, and Jamison Wegman.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meeting on September 22, 2025 were approved as presented.

Minutes of the Special Meeting held on September 29<sup>th</sup>, 2025 were approved as presented.

**AUDIENCE PARTICIPATION** – Ms. Knudsen commented that she was working with neighbors on leaf clean-up.

**CORRESPONDENCE**- None.

**OLD BUSINESS**- None

**REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle – No report.

**PUBLIC WORKS & MAINTENANCE** – Dunn - No report.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor – Moving forward with church dinner that will be held on November 4<sup>th</sup> at the Woodville United Methodist church.

**FINANCE** – Throop made a motion to approve Finance Ordinance #1844 in the amount of \$132,661.94. Ransom seconded. VOTE: Yeas- Throop, Ransom, Dunn, Fetzer, O'Connor, and Riffle. Nays – none. **MOTION CARRIED 6-0.**

**PUBLIC SAFETY**- Trick-or-Treat day and time was discussed, Fetzer presented the time of Saturday, November 1st from 6 p.m. to 8 p.m. O'Connor made a motion to accept and change Trick-or-Treat from the 31st of October to November 1st from 6 p.m. to 8 p.m. Fetzer seconded. VOTE: Yeas- O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – none. **MOTION CARRIED 6-0.**

**RECREATION & PARKS DEVELOPMENT** – Ransom – Earl stated that Fright Night will be held on October 23<sup>rd</sup> from 6 p.m. – 8 p.m.

**ADMINISTRATOR** – Brickley reported:

- **WATER PLANT:** LSSV Results are completed. 8 Hydrants, 16 valves, and 3 services renewed on W. Main St.
- **SEWER PLANT:** No report
- **ELECTRIC DEPT:** Casey's Electric Easement: Continue working with McDonald's to obtain electric easements for the project to continue this year. AMP put out a notice five years ago, the megawatts will be increased from 105 to 120 per megawatts per hours.
- **STREETS:** 204 Water Street resident contacted ODOT on reduced speed on Water Street, need a speed study per ODOT. The study will cost approximately \$8100, this was discussed and tabled by council and Tom Brickley will reach out to CSX for possible yield sign.
- **PARKS & REC:** No report
- **PROJECTS:** 1. WWTP bids – Bid opening October 15<sup>th</sup> at 11 a.m. 3 contract amendments were reviewed with council:
  - **Amendment #2** Planning and Design for the Water Street water line and loop, \$59,000.
  - **Amendment #3** WWTP inspection which includes two years of inspection and other detailed work in the amount of \$634,000.
  - **Amendment #4** EPA cultural survey, has never been excavated, will need done to protect artifacts in the amount of \$37,000.

Fetzer made a motion to approve Amendment #2 for the planning and design phase of the project in the amount of \$59,000. Dunn seconds the motion. VOTE: Yeas- Throop, Ransom, Fetzer, Riffle, Dunn, and O'Connor Nays – none. **MOTION CARRIED 6-0**

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**ADMINISTRATOR** – Brickley reported: (Continued)

Joe Riffle made a motion to approve the Amendment #3 for the inspection fees for five years in the amount of \$634,000. Pat Dunn seconds the motion. VOTE: Yeas- Throop, Ransom, Fetzer, Riffle, Dunn, and O'Connor Nays – none. **MOTION CARRIED 6-0**.

Kelly O'Connor made a motion to approve Amendment #4 EPA Cultural survey to protect artifacts in the amount of \$37,000. Fetzer seconds the motion. VOTE: Yeas- Throop, Fetzer, Ransom, Riffle, Dunn, and O'Connor Nays – none. **MOTION CARRIED 6-0**

- **FYI:** 1. A resident installed a 4ft split-rail fence in her front yard on Water Street. Village ordinance (1125.04) states that front yard fences may not exceed 3ft in height. The contracted company that installed the fence contacted Woodville Township's Zoning Inspector, and not the Village, to inquire about the necessary permits and was told no permit was needed. Unfortunately, the error was not discovered until after the fence was installed, and the resident was then advised to file a Variance Request application with the Village Zoning Board of Appeals. The Zoning Board of Appeals review took place on October 9<sup>th</sup> and the Board voted to allow the fence. Brickley raised concerns with the Boards decision as it sets a precedence for any future fence permits requested by ignoring the ordinance language as it reads. The mayor filed an administrative appeal, more to come.  
2. Reminder - Fright Night on October 23<sup>rd</sup> from 4:30 p.m. to 7:30 p.m. Street vendors such as food trucks from N. Walnut from First Street to Main Street and from Main Street to College Avenue. O'Connor made a motion to close Walnut Street between First and College for the Fright Night Event. Fetzer seconded. VOTE: Yeas- O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – none. **MOTION CARRIED 6-0**.  
3. Will reach out to Danberry Realtors to address the oil issue that has soaked into the concrete.

**POLICE DEPARTMENT**- Chief Gilkerson – The radio channel will be closed that the Village of Woodville currently has, Marcs Radio is receiving grant quotes for radio funding. The upgrade for radio equipment will be approximately between \$10,000 and \$30,000 dependent upon the company and if the equipment is new or refurbished.

Chief Gilkerson mentioned that he is still working on cameras for the school zone, more to come.

Chief Gilkerson mentioned that an IT upgrade will need to be completed for the police department, it will cost approximately \$12,035.41.

**SOLICITOR** – J. Kuhlman – Working on easement, they have made a proposal, it is not what the Village of Woodville wanted, still working on it.

**FISCAL OFFICER**- Rizzo- Reviewed the future of a possible local income tax being implemented soon, passed out documentation with potential income tax revenue in comparisons to other similar Villages rates with population charts.

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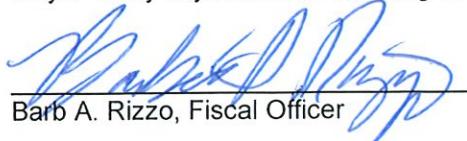
**NEW BUSINESS** – A Boy Scout is looking to complete an Eagle Scout project for the Village o Woodville at the Park.

**MAYOR'S REPORT**- Mayor Tracy reported: 1. Beginning in November he will start the Coffee and Communication get together with him at local businesses. 2. Working with the Village Administrator and Assistant to host a 3-mile run on Thanksgiving Day beginning at the WildBrew at 9:00 a.m. The cost of entry is a canned good for our Food Pantry. There is a possibility of a sponsor from Amplex, more to come.

**EXECUTIVE SESSION:** None

The next Finance Committee and Council meetings will be held on October 27 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:19 p.m.

  
Barb A. Rizzo, Fiscal Officer

  
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Mayor Ty Tracy