

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS 530 LIME STREET  
**MONDAY JANUARY 12<sup>TH</sup>, 2026 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Ty Tracy,
  - a. **Oath's of office**
  - b. **Council rules,**
  - c. **Calendar/Meeting dates**
  - d. **President of Council**
  - e. **Committee Confirmation**
  
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Rizzo
  
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Rizzo
  
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
  
- V. **APPROVAL OF MINUTES**
  - a. Finance Committee and Regular Council Meeting on December 8<sup>th</sup>, 2025
  
- VI. **AUDIENCE PARTICIPATION**
- VII. **CORRESPONDENCE**
- VIII. **OLD BUSINESS**
  
- IX. **REPORTS:**
  - a. ADMINISTRATIVE & PERSONNEL – Tammi
  - b. PUBLIC WORKS & MAINTENANCE – Pat
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Kevin
  - d. FINANCE – Earl  
~Finance Ordinance
  - e. PUBLIC SAFETY – Fetzer
  - f. RECREATION & PARKS DEVELOPMENT – Perkins
  - g. VILLAGE ADMINISTRATOR – Brickley
  - h. POLICE DEPARTMENT – Chief Gilkerson
  - i. SOLICITOR – C. Speweik
  
- X. **FISCAL OFFICER'S REPORT-**
  - a. **Implementing Purchase Order tracking**
  - b. **Finance Meeting needs set up**
  - c. **Tuesday, February 3<sup>rd</sup>, from 10:00 a.m. to 11:30 a.m. property taxes will be collected for any resident that would like to pay in-person from Sandusky County**
  - d. **First reading of ORDINANCE 1-2026, AN ORDINANCE APPROVING, ADOPTING, AND ENACTING AN ORDINANCE IN THE VILLAGE OF WOODVILLE FOR THE LEVYING OF A TAX UPON SALARIES, WAGES, PROTIS, COMMISSIONS, AND OTHER COMPENSATION.**
  - e. **First reading of RESOLUTION 2-2026, A RESOLUTION TO HIRE TAX COMISSIONER VILLAGE OF WOODVILLE, OHIO**
  - f. **First reading of ORDINANCE 3-2026, ORDINANCE ESTABLISHING THE OFFICE OF TAX ADMINISTRATOR VILLAGE OF WOODVILLE, OHIO**
  - g. **First reading of Ordinance 4-2026, An Ordinance Establishing The Office of Deputy Tax Administrator for the Village of Woodville, Ohio.**
  
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

**MINUTES – DECEMBER 8<sup>th</sup>, 2025**  
**WOODVILLE VILLAGE COUNCIL – REGULAR MEETING**

Minutes of the Regular Meeting of Woodville Village Council held on Monday December 8th, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Council Members- Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator, Tom Brickley, Chief of Police Steve Gilkerson, Fiscal Officer Barb Rizzo, and Village Solicitor Corey Speweik. Audience: Linda Knudsen and Kevin Winters. Absent from the meeting was Patrick Dunn.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meeting on November 24th, 2025 were approved as presented.

**AUDIENCE PARTICIPATION** – None

**CORRESPONDENCE**- None

**OLD BUSINESS**- None

**REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle – Stated that the Village is struggling and there were no employee raises that were able to be given in the 2025 year. Riffle made a motion to have both the Village Administrator, Brickley and Chief of Police, Gilkerson work together with the committees going forward to help the Village of Woodville stay within the budget amounts allowable. O'Connor second. VOTE – Yeas – Fetzer, Riffle, O'Connor, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.**

**PUBLIC WORKS & MAINTENANCE** – Dunn - Absent

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor – Nothing

**FINANCE** – Throop made a motion to approve Finance Ordinance #1848 in the amount of \$26,917.93 Ransom seconded. VOTE: Yeas- Throop, Ransom, Fetzer, O'Connor, and Riffle. Nays – none. **MOTION CARRIED 5-0.**

**PUBLIC SAFETY**- Fetzer- No report.

**RECREATION & PARKS DEVELOPMENT** – Ransom – No report.

**ADMINISTRATOR** – Nothing to report.

**POLICE DEPARTMENT**- Nothing to report.

**SOLICITOR** – C. Speweik introduced himself and said he was thankful for everyone for having him.

**FISCAL OFFICER**- Rizzo-

**ORD #25** SETTING THE 2026 TEMPORARY APPROPRIATIONS. Riffle made a motion to suspend the rules, O'Connor second. VOTE – Yeas – Riffle, O'Connor, Fetzer, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.** Riffle made a motion to adopt Ordinance #25-2025, O'Connor second. VOTE – Yeas – Riffle, O'Connor, Fetzer, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.**

**ORD #26:** AN ORDINANCE REPEALING ORDINANCE 10-2025 AND DECLARING AN EMERGENCY. Riffle made a motion to suspend the rules, O'Connor second. VOTE – Yeas – Riffle, O'Connor, Fetzer, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.** Riffle made a motion to adopt Ordinance #26-2025, O'Connor second. VOTE – Yeas – Riffle, O'Connor, Fetzer, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.**

**ORD #27:** AN ORDINANCE REPEALING ORDINANCE 11-2025 AND DECLARING AN EMERGENCY. Riffle made a motion to suspend the rules, O'Connor second. VOTE – Yeas – Riffle, O'Connor, Fetzer, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.** Riffle made a motion to adopt Ordinance #27-2025, O'Connor second. VOTE – Yeas – Riffle, O'Connor, Fetzer, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.**

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**ORD #27:** A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO TRANSFER FUNDS FROM THE GENERAL FUND (101) TO THE RECREATION FUND (203), DECLARING AN EMERGENCY. Riffle made a motion to suspend the rules, O'Connor second. VOTE – Yeas – Riffle, O'Connor, Fetzer, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.** Riffle made a motion to adopt Ordinance #27-2025, O'Connor second. VOTE – Yeas – Riffle, O'Connor, Fetzer, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.**

The Fiscal Officer requested that the council approve her to continue to pay bills through the end of 2025. Riffle made a motion to allow the Fiscal Officer to pay bills through as needed through the 2025 year, O'Connor second. VOTE – Yeas – Riffle, O'Connor, Fetzer, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.**

**NEW BUSINESS** – None

**MAYOR'S REPORT-** Mayor Tracy reported:

- The Turkey Trot was very successful, 41 runners showed up, the mayor thanked Joel Memmer for his help at the race, WildBrew for the drinks provided, and Amplex for the generous donation of \$250.00.
- The mayor thanked Joe Riffle for his 20 years of service and Kelly O'Connor for her 2 terms that were served. He said both were very valuable to the council and he appreciated them.

**EXECUTIVE SESSION:** O'Connor made a motion to go into executive session to discuss personnel at 7:15 p.m. Riffle seconded. VOTE – Yeas – O'Connor, Riffle, Fetzer, Ransom, Throop. Nays – None **MOTION CARRIED 5-0.**

Present in executive session: Mayor Tracy, Solicitor Speweik, Council Members – Fetzer, O'Connor, Ransom, Riffle, and Throop. Village Administrator Tom Brickley, Chief Steve Gilkerson, Fiscal Officer Barb Rizzo, and Kevin Winters.

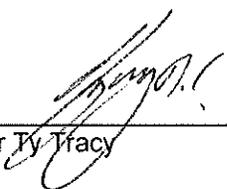
O'Connor made a motion to come out of executive session to at 7:48 p.m. Riffle seconded. VOTE – Yeas – O'Connor, Riffle, Fetzer, Ransom, Throop. Nays – None **MOTION CARRIED 5-0.**

The next Finance Committee and Council meetings will be held on January 12th at 6:30pm/7:00pm respectively.

Mayor Tracy adjourned the meeting at 7:50 p.m.



Barb A. Rizzo, Fiscal Officer

  
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Mayor Ty Tracy