

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS 530 LIME STREET  
**MARCH 10, 2025 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
  - a. Finance Committee and Regular Council Meetings on February 24, 2025
- VI. **AUDIENCE PARTICIPATION**
  - a.
- VII. **CORRESPONDENCE**
  - a.
- VIII. **OLD BUSINESS**
  - a.
- IX. **REPORTS:**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Throop, absent
    - ~Finance Ordinance 1831
  - e. PUBLIC SAFETY – Fetzer
  - f. RECREATION & PARKS DEVELOPMENT – Ransom
  - g. VILLAGE ADMINISTRATOR – Brickley
    - ~See attached
  - h. POLICE DEPARTMENT – Chief Gilkerson
  - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT**  
**ORD #2: AUTHORIZING THE VA AND FO TO ENTER INTO AN AGREEMENT WITH REINEKE FORD LINCOLN, INC. FOR THE PURPOSE OF PURCHASING A 2025 FORD F-350 XL REGULAR CAB 4X4 SRW CHASSIS – 1<sup>ST</sup> READING**
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

**MINUTES – February 24, 2025**  
**WOODVILLE VILLAGE COUNCIL – REGULAR MEETING**

Minutes of the Regular Meeting of Woodville Village Council held on Monday February 24, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy. Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, and Tammi Throop. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion. Audience: Jeff Spence, David Spence, and Jamison Wegman. Council Member Joe Riffle was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on February 10, 2025 were approved as presented.

**AUDIENCE PARTICIPATION** – Jeff Spence questioned the status of the utility billing issues. It was explained that the meters are reading properly. Part of the current issues is because not all water meters have been upgraded. The glitches appear to be between the meter reads, or collected data from the new meters, and then that read/data uploading properly into our software program. Our software program calculates the data to be printed on the utility bill, and many of the issues is because the random unchanged meters interrupt the data upload. The frustration continues for both the residents and the village, and we are very sorry for the issues.

**CORRESPONDENCE** – Mayor Tracy presented a Thank you note from Frank Sirse, Jr. family for the flowers sent for his memorial service.

**OLD BUSINESS**- None

**REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle – No report, absent.

**PUBLIC WORKS & MAINTENANCE** – Dunn – No report.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor – No report.

**FINANCE** – Throop made a motion to approved Finance Ordinance #1830 in the amount of \$320,172.08 Ransom seconded. VOTE: Yeas- Throop, Ransom, Dunn, Fetzer, O'Connor. Nays – none. **MOTION CARRIED 5-0**

**PUBLIC SAFETY**- Fetzer - No report.

**RECREATION & PARKS DEVELOPMENT** – Ransom reported the 4<sup>th</sup> of July Committee needs volunteer help. They are beginning to prepare for the Semi-quicentennial celebration of the USA on July 4, 2026. The fireworks and ride companies may have to increase prices this year to offset import tariffs and employee wages.

**ADMINISTRATOR** – Brickley reported:

- **WATER PLANT(WTP)**: Need to replace the roof on the Water Plant's High Service Building. Waiting on quotes from local companies.
- **SEWER PLANT**: USEPA has accepted the AOC revision dates of July 2027.
- **ELECTRIC DEPARTMENT**: Continue to advertise the scheduled power outages on March 25. Planned advertising on utility bill mailings (Feb and March), Facebook, 5 Posting spots, and village website.
- **STREET DEPARTMENT**: 1. Water breaks continue throughout the village. The break on Depot from N. Cherry to N. Perry St. heaved part of the road, and the entire section of road will be repaved in the spring.  
2. Will place the Water/Sewer operator's 2008 truck "as-is" for sale on Gov Deals.
- **PARKS & REC**: No report
- **PROJECTS**: Advanced Metering Infrastructure (AMI) project update: Water meter installations is approximately 90% complete. We have been helping Vanguard by calling residents to get them scheduled.
- **FYI**: The Sandusky County Emergency Management Agency (EMA) mitigation meeting will be on March 26. We will provide our wish list of items needed to be prepared for emergency disasters – generators, tornado sirens, upgrade police radios, hazmat gear, and water rescue equipment. We may consider adding earthquake consequences because of our proximity to Martin Marietta's regular blasting events.

**POLICE DEPARTMENT**- Chief Gilkerson echoed Brickley's report of the Sandusky County EMA's request for our wish list items for the mitigation meeting on March 26.

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**SOLICITOR** – Kuhlman reported the court day change has gone very well.

**FISCAL OFFICER**- Runion – No report.

**NEW BUSINESS** – None

**MAYOR'S REPORT**- Mayor Tracy reported: 1. Will attend the 4<sup>th</sup> of July Committee meetings on the 3<sup>rd</sup> Tues of each month. 2. Attending the Sandusky County Economic Development Commission's annual meeting on Thursday in Fremont. 3. The Northwest Ohio Mayor's and Manager's annual meeting has been rescheduled to March 31 in Pemberville. 4. Thanked Council member O'Connor for her efforts in keeping up with posting updated information on Facebook, and monitoring the comments.

The next Finance Committee and Council meetings will be held on Monday, March 10, 2025 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 7:44pm



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Mayor Ty Tracy

ATTEST:



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Barbara J. Runion, Fiscal Officer

VILLAGE OF WOODVILLE, OHIO  
**MINUTES OF OPEN COMMITTEE MEETING**  
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 2-24-2025

ADMINISTRATIVE & PERSONNEL \_\_\_\_\_

PUBLIC SAFETY \_\_\_\_\_

RECREATION & PARKS DEVELOPMENT \_\_\_\_\_

PUBLIC WORKS & MAINTENANCE \_\_\_\_\_

FINANCE X \_\_\_\_\_

ENVIRONMENT, PLANNING &  
COMMUNITY DEVELOPMENT \_\_\_\_\_

PRESENT AT ROLL CALL: Tamm-Throop Ty Tracy Earl Ransom  
Pat Dunn

**ITEMS FOR DISCUSSION:**

1. Finance ordinance 1830
2. Income tax
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) \_\_\_\_\_

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:

\_\_\_\_\_  
CHAIRMAN