

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
AUGUST 26, 2024 – 7:00 p.m.

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
 - a. Regular Council Meeting and Finance Committee meetings on August 12, 2024
 - b. Administrative & Personnel Committee meeting on August 22, 2024
- VI. **AUDIENCE PARTICIPATION**
 - a.
- VII. **CORRESPONDENCE**
 - a.
- VIII. **OLD BUSINESS**
 - a.
- IX. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle – committee meeting update 8/22/24
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
 - d. FINANCE – Throop ~Finance Ordinance #1820 ~Ohio Plan Renewal 24/25
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley ~See attached
 - h. POLICE DEPARTMENT – Chief Steve Gilkerson
 - i. SOLICITOR – Kuhlman, absent
- X. **FISCAL OFFICER'S REPORT**
- XI. **NEW BUSINESS**
 - a.
- XII. **MAYOR'S REPORT**
 - a.
- XIII. **EXECUTIVE SESSION**
- XIV. **ADJOURNMENT**

MINUTES – August 12, 2024
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday August 12, 2024 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy. Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson, and Fiscal Officer Barb Runion. Audience: Karen Schepman, Deb Wallace of the Suburban Press, and Linda Knudsen. Solicitor Bob Kuhlman was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on July 22, 2024 were approved as presented.

AUDIENCE PARTICIPATION – Ms. Knudsen updated council of the upkeep of the plants throughout the village. The Cub Scouts have done a fantastic job keeping up with the watering.

Linda Knudsen exited at 7:03pm

CORRESPONDENCE- None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report

PUBLIC WORKS & MAINTENANCE – Dunn - No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor inquired about different areas of the village that are available for development for Freedom Roofing owner Brady Donnell. Brickley replied the land off Woodpointe is already annexed.....

FINANCE – Throop made a motion to adopt Finance Ordinance #1819 in the amount of \$92,782.55 Ransom second. VOTE-Yeas- Throop, Ransom, Dunn, Fetzer, O'Connor, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer reported Chief Gilkerson has explained that K9 Raider has been transitioning into semi-retirement for over a year. Raider will continue as a special purpose certified K9 unit and will participate in public relations events in our local area, as well as for certain tracking cases. Raider will live out the remainder of his career with Chief Gilkerson.

RECREATION & PARKS DEVELOPMENT – Ransom reported that a "Wall of Fame" to celebrate members of the community (past and present) for their dedication and contributions to the village will be explored for a future Sandusky County Community Foundation (SCCF) grant consideration.

ADMINISTRATOR – Brickley reported:

- **WATER PLANT:** Waiting on plan approval for the new Water Tower. Applying for OPWC funding for next year.
- **SEWER PLANT:** 1. Phase 6 inspections continue – 35 inspections remain to complete with 25 violations noted to date in this phase.
- **ELECTRIC DEPT:** 1. AMP is waiting on backordered equipment to complete their part of the Detailed Load Study (DLS) requirements. 2. Replacing rotted electric poles in Trail Marker Park (TMP).
- **STREETS:** No report
- **PARKS & REC:** Pool closing on August 18 for the season.
- **PROJECTS:** Phase 3 Water Line Project continues – currently tying in house services in completed areas.
- **FYI:** 1. Impound lot fence to be install first week in October. 2. Advertising for bid the 2025 farmland lease. 3. Liskai property purchase update – Liskai and the village will begin the lengthy process to annex his land into the village.

POLICE DEPARTMENT- Chief Gilkerson reported:

1. Kickball with the Cops will be held on August 23 from 11am – 1pm at TMP 2. Issues with the trains blocking the streets in the village is being noted and reported. Unfortunately, since the law has changed the police can no longer issue tickets to them. 3. Presented and reviewed the July activity report. (attached) 4. Requested the following officer's hire:

Mayor Tracy made a recommendation to council to appoint Frank Sirse III as a Full-time officer with negotiated 1 week (40hrs) of vacation time for 2024, 2 weeks (80hrs) vacation beginning 2025, and 3 days (24hrs) of Floating Holiday's in 2024 at a wage of \$24.00 starting August 12, 2024, plus all other eligible benefits per the village Personnel Policy Manual (PPM). Mayor Tracy stated the final appointment of Officer Sirse will be contingent on successfully completing a 6-month probation.

Fetzer made a motion to accept Mayor Tracy's recommendation to appoint Frank Sirse III as a Full-time officer with 1 week (40hrs) of vacation time for 2024, 2 weeks (80hrs) vacation beginning 2025, and 3 days (24hrs) of Floating Holiday's at a wage of \$24.00 starting August 12, 2024, plus all other eligible benefits per the village Personnel Policy Manual (PPM). Final appointment is contingent on successfully completing a 6-month probation. Riffle second. VOTE-Yeas- Fetzer, Riffle, Dunn, O'Connor, Ransom, and Throop. Nays – None. **MOTION CARRIED 6-0.**

Mayor Tracy made a recommendation to council to appoint David Mechel as a Full-time officer with negotiated 1 week (40hrs) of vacation time for 2024, 3 weeks (120hrs) vacation beginning 2025, and 3 days (24hrs) of Floating Holiday's in 2024 at a wage of \$24.00 starting August 12, 2024, plus all other eligible benefits per the village Personnel Policy Manual (PPM). Mayor Tracy stated the final appointment of Officer Mechel will be contingent on successfully completing a 6-month probation, and passing the Ohio Police & Fire physical.

Fetzer made a motion to accept Mayor Tracy's recommendation to appoint David Mechel as a Full-time officer with 1 week (40hrs) of vacation time for 2024, 3 weeks (120hrs) vacation beginning 2025, and 3 days (24hrs) of Floating Holiday's at a wage of \$24.00 starting August 12, 2024, plus all other eligible benefits per the village Personnel Policy Manual (PPM). Final appointment is contingent on successfully completing a 6-month probation, and passing the Ohio Police & Fire physical. Riffle second. VOTE-Yeas- Fetzer, Riffle, Dunn, O'Connor, Ransom, and Throop. Nays – None. **MOTION CARRIED 6-0.**

Mayor Tracy made a recommendation to council to hire Jimmy Phadphom as a Part Time Officer at a wage of \$15.00/hr beginning August 12, 2024. Fetzer made a motion to accept Mayor Tracy's recommendation to hire Jimmy Phadphom as a Part time Officer at a wage of \$15.00 /hr beginning August 12, 2024. Riffle second. VOTE-Yeas- Fetzer, Riffle, Dunn, O'Connor, Ransom, and Throop. Nays – None **MOTION CARRIED 6-0**

SOLICITOR – Kuhlman – No report, absent

FISCAL OFFICER- Runion presented the following resolution for councils' consideration:

RES #20: AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLICWORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED – 3rd Reading Dunn made a motion to adopt Resolution 20-2024. O'Connor second. VOTE – Yeas – Dunn, O'Connor, Fetzer, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS – None

MAYOR'S REPORT- Mayor Tracy reported: 1. Will reach out to our Representative Marcy Kaptur for possible help with the trains blocking the streets for extended time periods. 2. Harvest Grounds owner stated there has been some interest from a renter to open a coffee house, and the community is excited for the event side to become available.

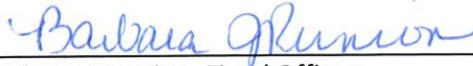
The next Finance Committee and Council meetings will be held on Monday, August 26, 2024 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:33pm



Mayor Ty Tracy

ATTEST:



Barbara J. Runion, Fiscal Officer



Woodville Police Department

Chief Steven D. Gilkerson · 219 W. Main St. Woodville, OH 43469
Office: 419-849-2211 Fax: 419-849-2225

END OF MONTH REPORT JULY 2024

TRAFFIC STOPS	<u>CITATIONS</u> TRAFFIC & MISDEMEANOR	CR'S/CALLS FOR SERVICE	REPORTABLE OFFENSES	ARREST & CHARGES
165	120 TRAFFIC (118) / MISD. (2)	382	80	MISDEMEANOR- 24 FELONY- 3 TOTAL- 27
CRASH OFFENSES - 9		HIT SKIP/LEAVING SCENE - 1		INJURY - 2

KEY NOTES

- 1 FEDERAL OFFENSE
- 1 VEHICLE THEFT/UNAUTHORIZED USE
- 1 B&E
- 3 SUICIDAL CALLS
- 1 OVERDOSE/SUICIDE
- 1 ILLEGAL DUMP
- 5 IMPOUNDED VEHICLES

- HIRING OF 2 FT OFFICERS & 1 PT OFFICER

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 8.12.2024

ADMINISTRATIVE & PERSONNEL _____

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE _____

FINANCE _____ X

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL: Tammi Throop Earl Ranson Joe Ruffle
Ty Tracy Barb Runion Denny Fitzer

ITEMS FOR DISCUSSION:

1. Finance Ordinance 1B19

2.

3.

4.

5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:



CHAIRMAN

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 8-22-2024

ADMINISTRATIVE & PERSONNEL X

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE _____

FINANCE _____

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL: *D. Fetzer, K. O'Conner, B. Runion, T. Riffle
T. Buckley, S. GilKerson, T. Tracey*

ITEMS FOR DISCUSSION:

1. *Evaluations*

2.

3.

4.

5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:



CHAIRMAN