

VILLAGE OF WOODVILLE
530 LIME STREET
WOODVILLE, OHIO 43469
419-849-3031
www.villageofwoodville.com

IMPORTANT TAX NOTIFICATION

We are writing to inform you that, beginning **July 1, 2026**, a new **1% local municipal income tax** will be implemented in accordance with Ordinance 1-2026, passed February 23rd, 2026, An Ordinance Approving, Adopting, and Enacting in the Village of Woodville for the Levying of a tax upon salaries, wages, profits, commissions, and other compensation.

Each employer within the Village of Woodville who has any employee(s) are required to withhold and remit to the Village of Woodville on salaries, commissions, tips, sub pay, ordinary income portions of stock options or employee stock purchase plans, and premiums on Group Term Insurance in Excess of \$50,000.

Withholding provisions: As mandated by Ohio Revised Code Section 718.03, the filing frequencies and due dates for remissions are as follows:

- Monthly withholding- Taxes are required to be withheld and remitted monthly (by the 15th day of each month) to the Village of Woodville Taxation Department if the total amount that is withheld exceeds \$2399.00 in any month.
- Quarterly withholding- Taxes are required to be withheld and remitted quarterly (April 30th, July 31st, October 31st, and January 31st) to the Village of Woodville Taxation Department if not remitting on the monthly withholding schedule.

Annual Reconciliation: The Annual Reconciliation Form W-3 and corresponding W-2's are due on the last day of February following the preceding calendar year.

Business Returns: All business returns are to be filed with the Village of Woodville on or before April 15th following the preceding calendar year, if there is an extension then on October 15th, attach extension form.

Detailed information and all tax forms regarding the local municipal tax can be obtained through our website www.villageofwoodville.com and questions can be answered by calling 419-849-3031.

We understand that this new tax can raise questions, and we are committed to transparency and communication throughout this process. We welcome you to contact any elected official if you have questions regarding this matter.

Barb Rizzo

Tax Administrator