

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
JANUARY 13, 2025 – 7:00 p.m.

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **ELECTION OF PRESIDENT OF COUNCIL PRO TEM**
~Nominations
- VI. **2025 COMMITTEE CONFIRMATIONS**
- VII. **APPROVAL OF MINUTES**
 - a. Regular Council Meeting and Finance Committee meetings on December 16, 2024
- VIII. **AUDIENCE PARTICIPATION**
 - a.
- IX. **CORRESPONDENCE**
 - a.
- X. **OLD BUSINESS**
 - a.
- XI. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
 - d. FINANCE – Throop
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley
~See attached
 - h. POLICE DEPARTMENT – Chief Gilkerson
 - i. SOLICITOR – Kuhlman, absent
- XII. **FISCAL OFFICER'S REPORT**
ORD #25-2024: EMPLOYING ROBERT A. KUHLMAN AS THE VILLAGE SOLICITOR – 3RD
Reading
ORD #1 – 2025: AUTHORIZING THE VA AND FO TO EXECUTE A CONTRACT AMENDMENT WITH FISHBECK FOR PURPOSE OF PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF A WASTEWATER TREATMENT PLANT (WWTP) IMPROVEMENTS PROJECT- 1ST Reading
- XIII. **NEW BUSINESS**
- XIV. **MAYOR'S REPORT**
~ 2024 State of the Village
- XV. **EXECUTIVE SESSION** (if necessary)
- XVI. **ADJOURNMENT**

MINUTES – December 16, 2024
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday December 16, 2024 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy. Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson, and Fiscal Officer Barb Runion. Audience: Linda Kundsén Solicitor Bob Kuhlman was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on November 25, 2024 were approved as presented.

AUDIENCE PARTICIPATION – Ms. Kundsén wished everyone Happy Holidays and offered a box of cookies to anyone who would like them as a token of her appreciation for their service to the village.

CORRESPONDENCE - None

OLD BUSINESS- Brickley asked if council wanted to move forward with offering an “opt-out” application for the advanced metering for those residents that do not want smart meters installed on their property. Riffle made a motion to move forward with implementing and Opt-Out Application for advanced metering. Dunn second. VOTE – Yeas – Riffle, Dunn, and Ransom. Nays – Fetzer, O'Connor, and Throop. Mayor Tracy Tie Breaker – Yea **MOTION CARRIED 4-3.**

Council discussed the Opt-Out fees to cover the overhead and costs related to the alternative meter. Brickley will present council's fee schedule suggestions at the next meeting.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor raised concerns regarding vehicle parking on the south side of W. First Street. Mainly N. Walnut to Water and Lime to N. Elm on W. First Street especially on garbage pick-up day and during school times. Vehicles, buses, and the garbage trucks are experiencing a bottleneck of traffic in those areas. Riffle recommended contacting the school to discuss alternate routes for the buses using First Street. Chief Gilkerson suggested restricted hours a couple of times a day during the school months. O'Connor made a motion to restrict parking on the south side of W. First St from Lime St. to Water St. from 7:00am – 9:00am and 2:00pm – 4:00pm to No Parking during those times and only when school is in session. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Ransom, and Throop. Nays – Riffle. **MOTION CARRIED 5-1**

FINANCE – 1. Throop made a motion to adopt Finance Ordinance #1827 in the amount of \$46,251.34 Ransom second. VOTE- Yeas- Throop, Ransom, Dunn, Fetzer, O'Connor, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer - No report.

RECREATION & PARKS DEVELOPMENT – Ransom - No report

ADMINISTRATOR – Brickley reported:

- **WATER PLANT(WTP):** Ohio Public Works Commission has forwarded the Water Tower Project funding to the State for approval and award. The funding is \$325,000 with \$162,500 loan at 0% interest.
- **SEWER PLANT:** Fishbeck has proposed an additional \$70,000 in engineering costs, and \$1,000,000 in funding needed for the aeration upgrades to the Wastewater Treatment Plant project, due to the PH levels. Riffle made a motion to amend the contract with Fishbeck in an amount not to exceed \$70,000. O'Connor second. VOTE – Yeas – Riffle, O'Connor, Dunn, Fetzer, Ransom, and Throop. Nays – None. **MOTION CARRIED 6-0.**
- **ELECTRIC DEPARTMENT:** The week of November 11, AMP completed the Detailed Load Study. First Energy and Solar Planet have tested the relays.
- **STREET DEPARTMENT:** Due to safety concerns with the pedestrian crosswalk signs in the road on Lime St, they have been removed for the winter months. Will discuss installing them again next spring.
- **PARKS & REC:** No report
- **PROJECTS:** 1. Phase 3 Water Line Project – Waterlines and Services work is complete. Asphalt work in some areas of the project will be finished in the spring.
- **FYI:** AMI project – Electric meters all installed by village employees. Vanguard is finishing up pit meters, and will move on to in-house installs next.

POLICE DEPARTMENT- Chief Gilkerson reported:

- Presented and reviewed the November Activity Report. (attached)
- Mayor Tracy made a recommendation to council to appoint Joshua Arvay as a Full-time officer with negotiated 1 week (40hrs) of vacation time beginning January 1, 2025 at a wage of \$24.00 retroactive to December 9, 2024, plus all other eligible benefits per the village Personnel Policy Manual (PPM). Mayor Tracy stated the final appointment of Officer Arvay will be contingent on successfully completing a 6-month probation. Fetzer made a motion to accept Mayor Tracy's recommendation to appoint Joshua Arvay as a Full-time officer with 1 week (40 hrs.) vacation time beginning January 1, 2025 plus all other eligible benefits per the village PPM and at a wage of \$24.00 per hour retroactive to December 9, 2024 and contingent on completing a successful 6-month probation, and passing the Ohio Police & Fire physical. O'Connor second. VOTE-Yeas- Fetzer, O'Connor, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

Fetzer reported that unfortunately fraud occurrences continue to increase. Chief Gilkerson will make an awareness post on the Police Department's Facebook page.

SOLICITOR – Kuhlman – No report, absent.

FISCAL OFFICER- Runion presented the following ordinances for council's consideration:

ORD #25: EMPLOYING ROBERT A KUHLMAN AS VILLAGE SOLICITOR – 2nd Reading

ORD #27: AUTHORIZING THE VILLAGE ADMIN AND FISCAL OFFICER TO EXECUTE A LEASE AGREEMENT WITH THE WOODVILLE HISTORICAL SOCIETY Fetzer made a motion to suspend the rules. Throop second. VOTE – Yeas - Fetzer, Throop, Dunn, O'Connor, Ransom, and Riffle. Nays- None. **MOTION CARRIED 6-0.** Fetzer made a motion to adopt Ordinance #27-2024. Throop second. VOTE – Yeas - Fetzer, Throop, Dunn, Ransom, O'Connor, and Riffle. Nays- None. **MOTION CARRIED 6-0.**

ORD #28: AUTHORIZING THE INCREASE OF THE AMP R.I.C.E. PEAKING PROJECT SHARE Riffle made a motion to suspend the rules. Dunn second. VOTE – Yeas – Riffle, Dunn, Fetzer, O'Connor, Ransom, and Throop. Nays- None. **MOTION CARRIED 6-0.** Riffle made a motion to adopt Ordinance #28-2024. Dunn second. VOTE – Yeas – Riffle, Dunn, Fetzer, O'Connor, Ransom, and Throop. Nays- None. **MOTION CARRIED 6-0.**

ORD #29: SETTING THE 2025 TEMPORARY APPROPRIATIONS O'Connor made a motion to suspend the rules. Riffle second. VOTE – Yeas – O'Connor, Riffle, Dunn, Fetzer, Ransom, and Throop. Nays- None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Ordinance #29-2024. Riffle second. VOTE – Yeas – O'Connor, Riffle, Dunn, Fetzer, Ransom, and Throop. Nays- None. **MOTION CARRIED 6-0.**

RES #30: AUTHORIZING THE FISCAL OFFICER TO DECREASE REVENUES, AMEND APPROPRIATIONS, AND REQUEST AND AMENDED CERTIFICATE FROM THE COUNTY AUDITOR. Dunn made a motion to suspend the rules. Fetzer second. VOTE – Yeas – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Nays- None. **MOTION CARRIED 6-0.** Dunn made a motion to adopt Resolution #30-2024. Fetzer second. VOTE – Yeas – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Nays- None. **MOTION CARRIED 6-0.**

ORD #31: AMENDING THE 2024 APPROPRIATIONS. Fetzer made a motion to suspend the rules. Riffle second. VOTE – Yeas - Fetzer, Riffle, Dunn, O'Connor, Ransom, and Throop. Nays- None. **MOTION CARRIED 6-0.** Fetzer made a motion to adopt Ordinance #31-2024. Riffle second. VOTE – Yeas - Fetzer, Riffle, Dunn, O'Connor, Ransom, and Throop. Nays- None. **MOTION CARRIED 6-0.**

NEW BUSINESS – O'Connor encouraged everyone to shop, utilize services, and dine local to help support our local businesses.

Mayor Tracy requested Brickley check into the costs and availability to provide a dumpster for residents to dispose of extra holiday trash.

Runion reported the utility bills have not been mailed due to glitches with the new program.

MAYOR'S REPORT- Mayor Tracy reported: 1. Meeting with Elmore Mayor and Woodmore Superintendent on Wednesday. 2. Hopeful to have the next Coffee & Conversation with the Mayor at The Overflow Room. 3. Merry Christmas and Happy New Year!

The next Finance Committee and Council meetings will be held on Monday, January 13, 2025 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:20pm



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer