

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS 530 LIME STREET  
**MONDAY NOVEMBER 10TH, 2025 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Rizzo
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Rizzo
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
  - a. Finance Committee and Regular Council Meeting on October 27th, 2025
- VI. **AUDIENCE PARTICIPATION**
  - a.
- VII. **CORRESPONDENCE**
- VIII. **OLD BUSINESS**
- IX. **REPORTS:**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle  
~Finance Ordinance #1846
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Throop
  - e. PUBLIC SAFETY – Fetzer
  - f. RECREATION & PARKS DEVELOPMENT – Ransom
  - g. VILLAGE ADMINISTRATOR – Brickley
  - h. POLICE DEPARTMENT – Chief Gilkerson
  - i. SOLICITOR – J. Kuhlman
- X. **FISCAL OFFICER'S REPORT-**
  - a. **ORD#20: AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE FISCAL OFFICER TO ENTER INTO A LEASE AGREEMENT WITH LAFOUNTAIN FARMS, LLC FOR THE PURPOSE OF LEASING REAL PROPERTY OWNED BY THE VILLAGE OF WOODVILLE FOR AGRICULTURAL USE- 3<sup>RD</sup> reading.**
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

**MINUTES – October 27th, 2025**  
**WOODVILLE VILLAGE COUNCIL – REGULAR MEETING**

Minutes of the Regular Meeting of Woodville Village Council held on Monday October 27th, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, and Earl Ransom. Administration: Village Administrator Tom Brickley, Solicitor Jennifer Kuhlman, Chief of Police Steve Gilkerson, and Fiscal Officer Barb Rizzo. Audience: Linda Knudsen and Jamison Wegman. Absent from the meeting was Joe Riffle. Tammi Throop entered the meeting at 7:35.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meeting on October 13th, 2025 were approved as presented.

**AUDIENCE PARTICIPATION** – Ms. Knudsen commented that she was working as a board of elections poll worker. Reminded everyone that voting is next Tuesday and explained how write-in candidates work on ballots.

**CORRESPONDENCE**- None

**OLD BUSINESS**- None

**REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle – Not present.

**PUBLIC WORKS & MAINTENANCE** – Dunn - No report.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor – O'Connor made a motion to approve the alley from N. Cherry to N. Perry Street, behind the Woodville United Methodist Church, to be one way from approximately 5:00 p.m. until 7:30 p.m. for the election night dinner that will be held on 11-4-2025. Fetzer seconded. VOTE: Yeas- O'Connor, Fetzer, Dunn, and Ransom. Nays – none. **MOTION CARRIED 4-0.**

**FINANCE** – Throop, absent. Ransom made a motion to approve Finance Ordinance #1845 in the amount of \$162,938.16 Fetzer seconded. VOTE: Yeas- Ransom, Fetzer, Dunn and O'Connor. Nays – none. **MOTION CARRIED 4-0.**

Ransom made a motion to approve the Medical Mutual renewal for the policy year 2026. Fetzer seconded. VOTE: Yeas- Ransom, Fetzer, Dunn and O'Connor. Nays – none. **MOTION CARRIED 4-0.**

**PUBLIC SAFETY**- Fetzer- No report.

**RECREATION & PARKS DEVELOPMENT** – Ransom – No report.

**ADMINISTRATOR** – Brickley reported:

- **WATER PLANT:**
  - Flushing Fire Hydrants Week of November 10<sup>th</sup>, it was on the back of the utility billing statement.
  - OPWC meeting on October 3<sup>rd</sup> application for \$400,000 grant, should know results soon after the meeting which will be held on November 18<sup>th</sup>.
- **SEWER PLANT:** No report
- **ELECTRIC DEPT:** Casey's Electric Easement: We have the easement, McDonalds signed and it will be filed with the county and recorded.
- **STREETS:** No report
- **PARKS & REC:**
  - Sandusky County Parks Grants District Capital Improvement Grant Application Due Wednesday November 26<sup>th</sup>, 2025 at 3:00 p.m.
  - Looking into grants for equipment replacement slide at Trail Marker Park and possibility of amphitheater.
- **PROJECTS:** WWTP Bid Results:
  - Moser Construction Inc. bid came in at \$6,793,000
  - Kirk Brothers Construction Inc. bid came in at \$7,495,000
  - Fishbeck reviewed the bids and provided a letter of recommendation to award the bid to Moser Construction Inc.

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**POLICE DEPARTMENT-** Chief Gilkerson reported:

- Marcs radio, looking into homeland security grant for that transition.
- Cameras, blue-line information was forwarded to prosecutors.
- Intec solutions upgrade, Jamieson gave a second look and said it looks good.
- Sandusky County is looking to close the Woodville Court House soon. Commissioner Zimmerman said that the County Commissioners do not have any control over the judges and where they decide to perform work.

**SOLICITOR – J. Kuhlman – Nothing**

**FISCAL OFFICER-** Rizzo-

**ORD #20:** AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE FISCAL OFFICER TO ENTER INTO A LEASE AGREEMENT WITH LAFOUNTAIN FARMS, LLC FOR THE PURPOSE OF LEASING REAL PROPERTY OWNED BY THE VILLAGE OF WOODVILLE FOR AGRICULTURAL USE – 2nd Reading

**ORD #21:** AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH MOSSER CONSTRUCTION INC. AND THE FISCAL OFFICER FOR THE PURPOSE OF PROVIDING CONSTRUCTION OF THE WWTP TERTIARY FILTER AND UV IMPROVEMENTS PROJECT FOR THE VILLAGE OF WOODVILLE- Fetzer made a motion to suspend the rules, O'Connor second. VOTE – Yeas – Fetzer, O'Connor, Dunn, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.** Fetzer made a motion to adopt Ordinance #21-2025, Fetzer second. VOTE – Yeas – Fetzer, O'Connor, Dunn, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.**

**ORD #22:** AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO EXECUTE CONTRACT AMENDMENTS, NUMBER #2, NUMBER #3, AND NUMBER #4 WITH FISHBECK FOR THE PURPOSE OF PROVIDING PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE WASTEWATER TREATMENT PLANT (WWTP) IMPROVEMENTS AND WATER STREET & WWTP SERVICE LOOP PROJECT- Fetzer made a motion to suspend the rules, O'Connor second. VOTE – Yeas – Fetzer, O'Connor, Dunn, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.** Fetzer made a motion to adopt Ordinance #22-2025, Fetzer second. VOTE – Yeas – Fetzer, O'Connor, Dunn, Ransom, Throop. Nays – None. **MOTION CARRIED 5-0.**

**NEW BUSINESS – No report.**

**MAYOR'S REPORT-** Mayor Tracy reported:

- Meeting with Corey Speweik for the Village Solicitor position.
- Attended Sandusky County Visitors Bureau meeting.
- Economic Development Corp. meeting, there is a housing shortage in Sandusky County.

**EXECUTIVE SESSION:** Fetzer made a motion to go into executive session to discuss personnel at 7:50 p.m. Dunn seconded. O'Connor excused herself from the executive session. VOTE – Yeas – Fetzer, Dunn, Ransom, Throop. Nays – None **MOTION CARRIED 5-0.**

Present in executive session: Mayor Tracy. Council Members – Dunn, Fetzer, Ransom, and Throop. Village Administrator Tom Brickley, Chief Steve Gilkerson, Solicitor Jenny Kuhlman, Fiscal Officer Barb Rizzo, Brian Perkins.

Council entered open session at 8:36 p.m.

The next Finance Committee and Council meetings will be held on November 10th at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:37 p.m.

  
Barb A. Rizzo, Fiscal Officer

  
Mayor Tracy