

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
MONDAY April 27th, 2026 – 7:00 p.m.

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Rizzo
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Rizzo
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
 1. REGULAR COUNCIL MEETING MINUTES 04-13-2026
- VI. **AUDIENCE PARTICIPATION-** Judge Welty
- VII. **CORRESPONDENCE-**
- VIII. **OLD BUSINESS-**
- IX. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Tammi- Job Descriptions for the Administrative Clerk and the Administrative Assistant/Billing Clerk.
 - b. PUBLIC WORKS & MAINTENANCE – Pat
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Kevin
 - d. FINANCE – Ransom
~Finance Ordinance #1856
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Perkins
 - g. VILLAGE ADMINISTRATOR – Brickley
 - h. POLICE DEPARTMENT – Chief Gilkerson
 - i. SOLICITOR – C. Speweik
- X. **FISCAL OFFICER’S REPORT-**
 1. **3RD reading of ORD. 6-2026, An Ordinance Establishing A Village Auxiliary Water Source Policy and Establishing Penalties for a Violation Thereof.**
 2. **1ST reading of RES. 6-2026, A Resolution Authorizing Participation in the ODOT Road Salt Contracts awarded in 2026.**
 3. **Village of Woodville Health Insurance discussion for approval.**
 4. **Documents for residents regarding upcoming income tax for review**
 5. **Wage rates for review**
- XI. **NEW BUSINESS**
- XII. **MAYOR’S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

MINUTES – APRIL 13th, 2026
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, April 13th, 2026 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Council Members- Denny Fetzer, Pat Dunn, Earl Ransom, Tammi Throop, Brian Perkins, and Kevin Winters. Administration: Village Administrator, Tom Brickley, Mayor Tracy, and Fiscal Officer Barb Rizzo.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meeting on March 23rd, 2026 were approved as presented.

AUDIENCE PARTICIPATION:

- Dillon Fulweber, from the Elmore-Woodville Boy Scouts presented his Eagle Scout project to council for Trail Marker Park. Dillon would like to construct picnic tables for the gazebo and other sitting areas. Dillon passed his detailed project for the council with pictures to review.
 - Fetzer made a motion to allow Dillon Fulweber to construct the picnic tables for Trailmarker Park. Ransom seconds the motion. VOTE: Yeas- Fetzer, Ransom, Dunn, Perkins, Throop, and Winters. Nays – none. **MOTION CARRIED 6-0.**
- Linda Knudson stated she would like to be able to volunteer her time to mow.
- Mary Lou passed out a packet of a typed explanation with additional pictures of why she was placed on administrative leave. She explained that her brother has been sick and that she was going through a lot and wanted the council to consider her time of service and the job that she does when considering her matter.

Throop made a motion to go into executive session regarding personnel at 7:23 p.m. Fetzer seconds the motion. VOTE: Yeas- Throop, Fetzer, Dunn, Perkins, Ransom, and Winters. Nays – none. **MOTION CARRIED 6-0.**

Fetzer made a motion to come out of executive session 7:37 p.m. Throop seconds the motion. VOTE: Yeas- Fetzer, Throop, Dunn, Perkins, Ransom, and Winters. Nays – none. **MOTION CARRIED 6-0.**

Winters made a motion to terminate, effective immediately, Marylou Evans from position of Utilities Billing Clerk. Fetzer seconds the motion. VOTE: Yeas- Winters, Fetzer, Dunn, Perkins, and Throop. Nays – Ransom. **MOTION CARRIED 5-1.**

CORRESPONDENCE- None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Throop- Meeting scheduled for Monday, April 20th at 6:00 p.m.

PUBLIC WORKS & MAINTENANCE – Dunn-Drove around with the Village Administrator again to view the Cherry Street Bridge and other areas.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT Winters— Nothing

FINANCE – Ransom made a motion to approve Finance Ordinance #1855 in the amount of \$95,914.82. Throop seconded. VOTE: Yeas- Ransom, Throop, Dunn, Fetzer, Perkins, and Winters. Nays – none. **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer- Set up a Public Safety meeting that will be held on April 20th at 7:00 p.m. following the Administrative and Personnel meeting.

RECREATION & PARKS DEVELOPMENT –Perkins – none

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ADMINISTRATOR – Brickley reported:

- **WATER PLANT:** Very high flows due to flooding, 1.5mil/gal/day
- **SEWER PLANT:**
- **ELECTRIC DEPT:**
- **STREETS:** Lost salt due to flooding, 2026-2027 ODOT salt contract will for 150 ton.
- **PARKS & REC:**
 - Pool-13 applications returned.
 - Trailmarker Park Flooding, mulch at playground areas need replaced at approximately \$5500.00.
 - Slide cracked, insurance will not cover, working with EMA to see if they can help, cost \$10,000.

- **PROJECTS:**
 - Elevated storage tank WWTP foundation work to begin soon
 - WWTP sludge removal Lagoon at #2
 - Change order, #1 \$9970.25, waterline redirection, FRP ceiling, chemical fill piping, flow meter for backwash pump.
- **FYI:**
 - Portage River Flooding April 2nd – 5th: Crest at 14.59, 3rd place all time.

POLICE DEPARTMENT- Gilkerson reported: none

SOLICITOR – C. Speweik- Absent

FISCAL OFFICER- Rizzo-

- 2nd reading of ORD. 6-2026, An Ordinance Establishing A Village Auxiliary Water Source Policy and Establishing Penalties for a Violation Thereof.
- Rizzo went over the additional outstanding bills from last year and explained that they are still coming to surface for 2023-2025, total approximately \$388,000. This includes Fishbeck, Kleinfelder, Carmeuse Lime, Intech IT, various police bills, Gross Electric, Bissnuss, and others that are still staggering in. The 2026 Budget will need to be addressed and revised again to be able to resolve the unpaid invoices.
- Jerri Miller from Sandusky County approved the revised budget adding in the pool donation off \$30,000 and the local income tax collection of \$350,000.
- Bank reconciliation for February 2026 and discussion about ongoing variances.
- The IRS has sent a letter stating that there will be a scheduled meeting that will be held on 5-7-26 to address the previous Fiscal Officer not filing the quarterly 941 statements from the 2021-2025 tax years.

NEW BUSINESS – None

MAYOR'S REPORT- Mayor Tracy reported: none

The next Finance Committee and Council meetings will be held on April 27th, 2026 at 6:30pm/7:00pm respectively.

Fetzer made a motion to adjourn the meeting at 8:45 p.m. Throop seconds. VOTE: Yeas- Fetzer, Throop, Dunn, Perkins, Ransom, and Winters. Nays – none. **MOTION CARRIED 6-0.**



Barb A. Rizzo, Fiscal Officer



Mayor Ty Tracy