

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS 530 LIME STREET  
**NOVEMBER 11, 2024 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
  - a. Regular Council Meeting and Finance Committee meetings on October 28, 2024
  - b. Administrative & Personnel Committee – November 4, 2024
- VI. **AUDIENCE PARTICIPATION**
  - a.
- VII. **CORRESPONDENCE**
  - a.
- VIII. **OLD BUSINESS**
  - a.
- IX. **REPORTS:**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor, absent
  - d. FINANCE – Throop ~Finance Ordinance #1825
  - e. PUBLIC SAFETY – Fetzer
  - f. RECREATION & PARKS DEVELOPMENT – Ransom
  - g. VILLAGE ADMINISTRATOR – Brickley, absent
  - h. POLICE DEPARTMENT – Chief Steve Gilkerson
  - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT**
- XI. **NEW BUSINESS**
  - a.
- XII. **MAYOR'S REPORT**
  - a.
- XIII. **EXECUTIVE SESSION**
- XIV. **ADJOURNMENT**

**MINUTES – October 28, 2024**  
**WOODVILLE VILLAGE COUNCIL – REGULAR MEETING**

Minutes of the Regular Meeting of Woodville Village Council held on Monday October 28, 2024 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy. Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson, and Fiscal Officer Barb Runion. Audience: Tom and Kay Dicken, Linda Knudsen and Gary and Lou Anne Shrewsbury.

Solicitor Bob Kuhlman was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on October 14, 2024 were approved as presented.

**AUDIENCE PARTICIPATION** – Mr. Shrewsbury questioned the legitimacy of the information presented in a document provided to him by Brickley regarding the output of radiation from smart meters (attached). Shrewsbury feels the document was merely a marketing tool for the company that sells the meters, and provided nothing substantial regarding his concerns. After an extensive discussion, Riffle stated that a committee will continue the discussion with our utility consultant John Courtney to gather more information about the raised concerns.

**CORRESPONDENCE**- None

**OLD BUSINESS**- None

**REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle reminded the committee that a meeting to discuss the advertisement for the Fiscal Officer position and the personnel concerns has been scheduled for November 4 at 6:30pm.

**PUBLIC WORKS & MAINTENANCE** – Dunn would like Brickley to get more information on an "opt out" clause for the new electric meters being installed from John Courtney & Associates. Brickley stated a letter was shared with council from John Courtney regarding the smart meter programs and "opt-out" options. Dunn also would like a letter from the Ohio Plan stating if there would be any liability issues with the meters for the village.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor reported The Overflow Event Center (old CVS) is scheduled to host an open house on November 15 & 16 with many activities and a ribbon cutting ceremony at 4pm on the 15th.

**FINANCE** – Throop made a motion to adopt Finance Ordinance #1824 in the amount of \$141,924.44 Ransom second. VOTE- Yeas- Throop, Ransom, Dunn, Fetzer, O'Connor, and Riffle. Nays- None **MOTION CARRIED 6-0.**

**PUBLIC SAFETY**- Fetzer - No report.

**RECREATION & PARKS DEVELOPMENT** – Ransom reported: 1. That he is still exploring project options to apply for the 2025 Sandusky County Parks District grant program. 2. The mayor will host Conversation & Coffee at Grannie's at 6pm on Tuesday, October 29. 3. Fright Night was well attended this year.

**ADMINISTRATOR** – Brickley reported:

- **WATER PLANT(WTP):** No report
- **SEWER PLANT:** Will meet with Fishbeck on November 8 to discuss their design proposal and the additional funding needed for the aeration upgrades to the Wastewater Treatment Plant project, due to the PH levels.
- **ELECTRIC DEPARTMENT:** On October 23 we had safety training with AMP. The training included electric meter replacement training, bucket rescue, and cutting & grinding safety.
- **STREET DEPARTMENT:** No report
- **PARKS & REC:** No report
- **PROJECTS:** 1. Phase 3 Water Line Project – All water taps will be completed by tomorrow, and all tie-ins will be finished by Thursday. Concrete work to start next week. 2. Hydrant flushing scheduled to begin November 18. 3. Advanced Metering Infrastructure (AMI) training is complete, ready to install. Collectors have been installed on the water tower.

## WOODVILLE VILLAGE COUNCIL- REGULAR MEETING 10/28/2024 – PAGE 2

**POLICE DEPARTMENT-** Chief Gilkerson reported Martin Marietta has pledged funding for new speed signs that can be mobile, and can be place in different locations throughout the village.

**SOLICITOR** – Kuhlman – No report, absent

**FISCAL OFFICER-** Runion presented the following ordinance for council's consideration:

ORD #24: AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE FISCAL OFFICER TO ENTER INTO A LEASE AGREEMENT WITH LAFOUNTAIN FARMS, LLC FOR THE PURPOSE OF LEASING REAL PROPERTY OWNED BY THE VILLAGE OF WOODVILLE FOR AGRICULTURAL USE – 3<sup>rd</sup> READING O'Connor made a motion to adopt Ordinance #24-2024. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None.

**MOTION CARRIED 6-0.**

**NEW BUSINESS** – Riffle questioned if we have made any progress with hiring an IT company to date. Brickley is still checking into companies.

**MAYOR'S REPORT-** Mayor Tracy reported: 1. The second Conversation & Coffee with the Mayor is scheduled for October 29 at 6:00pm at Grannies. 2. Will attend the annual Northwest Ohio Mayor's and Manager's Association (NOMMA) meeting on November 12 with Brickley and Gilkerson. 3. Sandusky County Economic Development Corp meeting discussed the retail apocalypse (draining of the big box stores) in regards to using Amazon verses shopping local.

The next Finance Committee and Council meetings will be held on Monday, November 11, 2024 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 7:57pm

  
\_\_\_\_\_  
Mayor Ty Tracy

ATTEST:

  
\_\_\_\_\_  
Barbara J. Runion, Fiscal Officer

VILLAGE OF WOODVILLE, OHIO  
**MINUTES OF OPEN COMMITTEE MEETING**  
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 10-28-2024

ADMINISTRATIVE & PERSONNEL \_\_\_\_\_

PUBLIC SAFETY \_\_\_\_\_

RECREATION & PARKS DEVELOPMENT \_\_\_\_\_

PUBLIC WORKS & MAINTENANCE \_\_\_\_\_

FINANCE X \_\_\_\_\_

ENVIRONMENT, PLANNING &  
COMMUNITY DEVELOPMENT \_\_\_\_\_

PRESENT AT ROLL CALL: Ty Tracy, Earl Ransom, Barb Runion  
Tammi Thosp Joe Riffe Denny Fitzer Kelly Oconnor

**ITEMS FOR DISCUSSION:**

1. Finance Ordinance 1824
- 2.
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) \_\_\_\_\_

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:

  
CHAIRMAN \_\_\_\_\_

VILLAGE OF WOODVILLE, OHIO  
**MINUTES OF OPEN COMMITTEE MEETING**  
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 11-4-24

ADMINISTRATIVE & PERSONNEL X

PUBLIC SAFETY \_\_\_\_\_

RECREATION & PARKS DEVELOPMENT \_\_\_\_\_

PUBLIC WORKS & MAINTENANCE \_\_\_\_\_

FINANCE \_\_\_\_\_

ENVIRONMENT, PLANNING &  
COMMUNITY DEVELOPMENT \_\_\_\_\_

PRESENT AT ROLL CALL: *K. Deener, B. Runion, J. Rittle, T. Brickley  
B. Paul, J. Munn, D. Felzer, B. Brown*

ITEMS FOR DISCUSSION:

1. *Personnel work hours*
2. *Financial Administrator*
- 3.
- 4.
- 5.

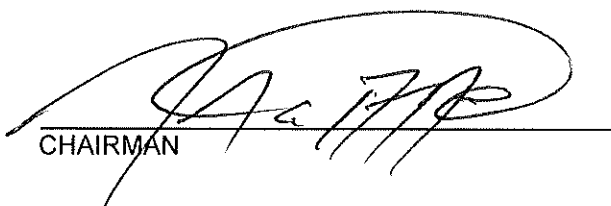
EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) \_\_\_\_\_

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:

  
CHAIRMAN