

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS 530 LIME STREET  
**OCTOBER 14, 2024 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
  - a. Regular Council Meeting and Finance Committee meetings on September 23, 2024
- VI. **AUDIENCE PARTICIPATION**
  - a. Gary Shrewsbury – Smart Meters and water pipe
- VII. **CORRESPONDENCE**
  - a.
- VIII. **OLD BUSINESS**
  - a.
- IX. **REPORTS:**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Throop ~Finance Ordinance #1823
  - e. PUBLIC SAFETY – Fetzer
  - f. RECREATION & PARKS DEVELOPMENT – Ransom
  - g. VILLAGE ADMINISTRATOR – Brickley ~See attached
  - h. POLICE DEPARTMENT – Chief Steve Gilkerson ~Sgt. Harper probation
  - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT**

ORD #24: AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE FISCAL OFFICER TO ENTER INTO A LEASE AGREEMENT WITH LAFOUNTAIN FARMS, LLC FOR THE PURPOSE OF LEASING REAL PROPERTY OWNED BY THE VILLAGE OF WOODVILLE FOR AGRICULTURAL USE  
-2<sup>nd</sup> Reading
- XI. **NEW BUSINESS**
  - a.
- XII. **MAYOR'S REPORT**
  - a.
- XIII. **EXECUTIVE SESSION**
- XIV. **ADJOURNMENT**

MINUTES – September 23, 2024  
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday September 23, 2024 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy. Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Chief Steve Gilkerson, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion. Audience: Karen Schepman, Linda Knudsen, and Rene Dix.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on September 9, 2024 were approved as presented.

**AUDIENCE PARTICIPATION** – Rene Dix, representing the Woodville Business & Community Association (WBCA) requested permission to close both the North and South blocks of Walnut Street for the annual Fright Night event on October 24 from 3:00pm – 8:00pm. O'Connor made a motion to allow the closure of North and South Walnut on October 24 from 3:00pm – 8:00pm. Dunn second. VOTE – Yeas – O'Connor, Dunn, Fetzer, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

**CORRESPONDENCE**- None

**OLD BUSINESS**- None

**REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle - No report

**PUBLIC WORKS & MAINTENANCE** – Dunn - No report

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor – No report

**FINANCE** – Throop made a motion to adopt Finance Ordinance #1822 in the amount of \$126,524.66 Ransom second. VOTE- Yeas- Throop, Ransom, Dunn, Fetzer, O'Connor, and Riffle. Nays- None **MOTION CARRIED 6-0.**

**PUBLIC SAFETY**- Fetzer - No report.

**RECREATION & PARKS DEVELOPMENT** – Ransom reported: 1. The last Farmer's Market of this season will be September 28. 2. Fright Night will be on October 24. 3. The new business "The Overflow Room" (old CVS bldg.) has scheduled a Grand Opening for November 15 & 16.

**ADMINISTRATOR** – Brickley reported:

- **WATER PLANT(WTP):** 1. Elevated Tower plans have been approved by the EPA. 2. The EPA's annual inspection went well.
- **STREET DEPARTMENT:** Due to complaints from truck drivers regarding damage to their side mirrors, we have been trimming back and taking down trees along Main St/St. Rt. 20.
- **PROJECTS:** 1. Phase 3 Water Line Project was paused for one week – the contractor had an emergency in the City of Bellevue. The delay was approved with the condition that our project was still completed by the established deadline.
- **FYI:** The Advanced Metering Infrastructure (AMI) project is scheduled to begin installation October 8 – 11.

**POLICE DEPARTMENT**- Chief Gilkerson reported:

- Part time Officer Jimmy Phadphom has started his training.
- Sgt. Harper is pregnant and will be going on light duty the end of October.
- Part time Officer Preston Kuhar has resigned.

**SOLICITOR** – Kuhlman reported he has been busy at court. Kuhlman commended the Officer's for issuing speeding tickets for at least 10mph over the limit, making them harder to challenge.

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**FISCAL OFFICER**- Runion presented the following ordinance for council's consideration:

ORD #24: AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE FISCAL OFFICER TO ENTER INTO A LEASE AGREEMENT WITH LAFOUNTAIN FARMS, LLC FOR THE PURPOSE OF LEASING REAL PROPERTY OWNED BY THE VILLAGE OF WOODVILLE FOR AGRICULTURAL USE – 1<sup>ST</sup> READING

**NEW BUSINESS** – Mayor Tracy received a request from the Sandusky County Visitors Bureau's (SCVB) Director Peggy Courtney, to continue with our annual support for the Visitor's Guide Magazine. The publication is a great resource to learn about local events, as well as places to eat and stay throughout our county. Fetzer made a motion to continue our annual support for the 2025 SCVB guide in the amount of \$500.00. O'Connor second. VOTE – Yeas – Fetzer, O'Connor, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

Mayor Tracy scheduled the public forums regarding implementing a village income tax for October 21 and tentatively on November 18. Both forums will be held in Council Chambers at 6:30pm.

**MAYOR'S REPORT**- Mayor Tracy reported: The first Conversation & Coffee with the Mayor will be tomorrow, September 24 at NeNe's Sweets at 7:00pm.

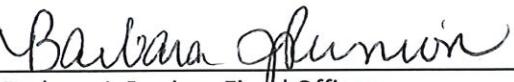
The next Finance Committee and Council meetings will be held on Monday, October 14, 2024 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 7.26pm



\_\_\_\_\_  
Mayor Ty Tracy

ATTEST:



\_\_\_\_\_  
Barbara J. Runion

Barbara J. Runion, Fiscal Officer

VILLAGE OF WOODVILLE, OHIO  
**MINUTES OF OPEN COMMITTEE MEETING**  
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 9.23.2024

ADMINISTRATIVE & PERSONNEL \_\_\_\_\_

PUBLIC SAFETY \_\_\_\_\_

RECREATION & PARKS DEVELOPMENT \_\_\_\_\_

PUBLIC WORKS & MAINTENANCE \_\_\_\_\_

FINANCE \_\_\_\_\_ X

ENVIRONMENT, PLANNING &  
COMMUNITY DEVELOPMENT \_\_\_\_\_

PRESENT AT ROLL CALL: Ty Tracy Barb Runion Tammi Throop  
Earl Ransom Joe Ruffle

ITEMS FOR DISCUSSION:

1. Finance Ordinance 1822
- 2.
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) \_\_\_\_\_

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:

  
\_\_\_\_\_  
CHAIRMAN