

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS 530 LIME STREET  
**FEBRUARY 12, 2024 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
  - a. Regular Council Meeting and Finance Committee meetings on January 22, 2024
- VI. **AUDIENCE PARTICIPATION**
- VII. **CORRESPONDENCE**
  - a.
- VIII. **OLD BUSINESS**
  - a.
- IX. **REPORTS:**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Throop
    - ~Finance Ordinance #1809
  - e. PUBLIC SAFETY – Fetzer
  - f. RECREATION & PARKS DEVELOPMENT – Ransom
  - g. VILLAGE ADMINISTRATOR – Brickley
    - ~See attached
  - h. POLICE DEPARTMENT – Chief Steve Gilkerson, absent
  - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT**

RES#5: AUTHORIZING THE FO TO INCREASE GF REVENUES AND AMEND THE 2023 APPROPRIATIONS RETROACTIVE TO DECEMBER 31, 2023

ORD#6: WAIVING THE RESIDENCY REQUIREMENT FOR THE VILLAGE POLICE CHIEF
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** – To consider the appointment and/or compensation of a public employee
- XIV. **ADJOURNMENT**

**MINUTES – January 22, 2024**  
**WOODVILLE VILLAGE COUNCIL – REGULAR MEETING**

Minutes of the Regular Meeting of Woodville Village Council held on Monday, January 22, 2024 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Joe Riffle, and Tammi Throop. Administration: Village Solicitor Bob Kuhlman, Sgt. Steve Gilkerson, and Fiscal Officer Barb Runion. Audience: Linda Knudsen, Kristina & Marvin Amos-Perry, and Deb Wallace of the Suburban Press. Council Member Earl Ransom was absent

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee, Public Meeting, and Regular Council meetings on January 8, 2024 were approved as presented.

**AUDIENCE PARTICIPATION** – Ms. Knudsen thanked Council Member O'Connor for the hard copy of the 2024 village council committees.

Mr. & Mrs. Amos-Perry thanked council for the garbage information on Facebook and a special thanks to O'Connor for answering all the questions and comments.

**CORRESPONDENCE**- None

**OLD BUSINESS**- None

**REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle – No report

**PUBLIC WORKS & MAINTENANCE** – Dunn - No report.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor was approached by residents Barb Gentry and Traci Hernandez regarding pool grants and some staffing ideas for the 2024 season, respectively. O'Connor encouraged both ladies to reach out to Recreation and Parks Chair, Earl Ransom.

**FINANCE** – Throop made a motion to adopt Finance Ordinance #1808 in the amount of \$156,745.95 Riffle second. VOTE-Yeas- Throop, Riffle, Fetzer, Dunn, and O'Connor. Nays- None **MOTION CARRIED 5-0.**

**PUBLIC SAFETY**- Fetzer – No report

**RECREATION & PARKS DEVELOPMENT** – Ransom - No report, absent

**ADMINISTRATOR** – Brickley

- **WATER PLANT:** Depending on outcome of price quotes for the Lime and Soda Ash BFD's, replacement possible.
- **SEWER PLANT:** Phase 5 sewer inspections have been suspended until weather improves
- **ELECTRIC DEPT:** 1. The new truck delivery has been moved up from 2025 to early 2024. 2. Solar Planet has confirmed and issued a purchase order to provide the required materials to satisfy the Detailed Load Study requirements.
- **STREETS:** Applied for a grant to help with improvements needed at the salt storage bins located in Trail Marker Park.
- **PARKS & REC:** Pool applications are now available. Discussion during the Woodville Business Association meeting regarding the pool and lifeguard wages resulted in questioning if a set wage might be helpful.
- **PROJECTS:** 1. Phase III Waterline project plans have been approved. Will be advertising for bids soon. 2. Damschroder Roofing will honor their 2023 quote for the library roof.
- **FYI:** Stevens Disposal started distributing carts today.

**POLICE DEPARTMENT**- Sgt. Gilkerson reported:

- Officer Wilson has completed his training, and Officer Kuhar has started training.
- Presented and reviewed the 2023 annual report (attached)

**SOLICITOR** – Kuhlman commended the Police Department for their diligence in traffic enforcement, as most citations are for a minimum of 10mph over the speed limit.

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**FISCAL OFFICER-** Runion presented the following ordinance for council's consideration:

ORD #4: AUTHORIZING THE AMP 2025 – 2028 FIXED VOLUME ENERGY SUPPLY SCHEDULE O'Connor made a motion to suspend the rules. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Riffle, and Throop. Nays- None.

**MOTION CARRIED 5-0.** O'Connor made a motion to adopt Ordinance #4-2024. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Riffle, and Throop. Nays- None. **MOTION CARRIED 5-0.**

**NEW BUSINESS** – 1. Brickley reported he has checked the references for Vanguard and they are highly recommended for replacing the water meter throughout the village for the Advanced Metering Infrastructure (AMI) program. Brickley will move forward with implementing the AMI program.

2. O'Connor reported she attended the Woodville Fire Department's Open House to present their new truck. The Fire Department will be offering a CPR certification class soon.

**MAYOR'S REPORT-** Mayor Tracy reported:

- Will be attending Sandusky County Chamber of Commerce's annual awards banquet.
- Solar eclipse events will be held at the Sandusky County Fairgrounds and at Terra State Community College. The Woodville United Methodist Church will be opening their Fellowship Hall as a canteen during the event.
- Will attend the Sandusky County Visitor's Bureau meeting on Wednesday.

**EXECUTIVE SESSION:** O'Connor made a motion to enter executive session to consider the acquisition of property at 7:33pm, Riffle second. VOTE – Yeas - O'Connor, Riffle, Dunn, Fetzer, and Throop. Nays – None.

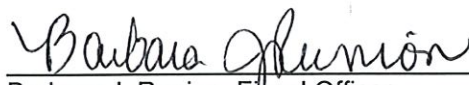
Present in executive session: Mayor Tracy, Council Members – Dunn, Fetzer, O'Connor, Riffle, and Throop. Village Administrator Tom Brickley, Solicitor Bob Kuhlman, Sgt. Steve Gilkerson, and Fiscal Officer Barb Runion.

Council entered open session at 7:59pm

The next Finance Committee and Council meetings will be held on February 12, 2024 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:00pm

  
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Mayor Ty Tracy

  
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Barbara J. Runion, Fiscal Officer