

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
APRIL 28, 2025 – 7:00 p.m.

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
 - a. Finance Committee and Regular Council Meetings on April 14, 2025
- VI. **AUDIENCE PARTICIPATION**
 - a. Kay Dickens – Safety concerns for crossing Rt. 20 at Solomon Lutheran School.
- VII. **CORRESPONDENCE**
 - a.
- VIII. **OLD BUSINESS**
 - a.
- IX. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
 - d. FINANCE – Throop
~Finance Ordinance 1834
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley
~See attached
 - h. POLICE DEPARTMENT – Chief Gilkerson
 - i. SOLICITOR – Kuhlman
- X. **FISCAL OFFICER'S REPORT**
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

MINUTES – April 14, 2025
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday April 14, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy. Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Solicitor Bob Kuhlman, and Chief Steve Gilkerson. Audience: Linda Knudsen.

Fiscal Officer Barb Runion was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on March 24, 2025 were approved as presented.

AUDIENCE PARTICIPATION – Ms. Knudsen asked who should she contact for zoning questions and concerns. Kuhlman referred Knudsen to the Village Zoning Inspector, Jason Hindall for all matters pertaining to zoning. Knudsen exited the meeting at 7:32pm.

CORRESPONDENCE – None

OLD BUSINESS- 1. Riffle questioned how many water meters village personnel had to change out. Brickley replied approximately 70, and that saved the village roughly \$100 per meter. 2. Restoration was done prior to the storm for the Waterline Project/Phase III, and certain areas will be addressed as necessary. 3. Village personnel took care of a gutter drain issue on 620 Riverside Dr. 4. Brickley and Utility Billing Clerk MaryLou Evans reviewed Ms. Arredondo's billing history with her. Corrections and credits were applied.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle made a motion to rehire Troy Turner for a seasonal Grounds & Maintenance position at a wage of \$14.00/hr for the 2025 season. Dunn second. VOTE – Yeas – Riffle, Dunn, Fetzer, O'Connor, Ransom, and Throop. Nays – None. **MOTION CARRIED 6-0.**

Riffle made a motion to rehire Robert Elkins for a seasonal Grounds & Maintenance position at a wage of \$14.00/hr for the 2025 season. Dunn second. VOTE – Yeas – Riffle, Dunn, Fetzer, O'Connor, Ransom, and Throop. Nays – None. **MOTION CARRIED 6-0.**

Riffle reported there was a nice turnout for Kris Gerwin's retirement Open House. Gerwin did offer her services as a consultant if needed until her replacement is hired.

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report.

FINANCE – Throop made a motion to approved Finance Ordinance #1833 in the amount of \$107,915.94 Ransom seconded. VOTE: Yeas- Throop, Ransom, Dunn, Fetzer, O'Connor, and Riffle. Nays – none. **MOTION CARRIED 6-0**

PUBLIC SAFETY- Fetzer – Requested an Administrative & Personnel committee meeting be scheduled to discuss Police Officer wages.

RECREATION & PARKS DEVELOPMENT – Ransom reported: 1. Reaching out to last season's staff, with little response. One application turned in to date. Discussed changing this year's hours and days of operation. 2. The July 4th Committee meeting will be tomorrow night at 7pm at the library.

ADMINISTRATOR – Brickley reported:

- **WATER PLANT(WTP):** Securing the funding for the Elevated Storage Tank Project through the Water Supply Revolving Loan Account (WSRLA) with the Ohio EPA. May 15 is the bid opening for the project.
- **SEWER PLANT(WWTP):** Updated estimated costs for the WWTP required upgrades is currently \$9,357,000.
- **ELECTRIC DEPARTMENT:** Power outage issues on April 3 was due to the AMP backup generator's switch fail. AMP will be servicing the unit again and update the Standard Operating Procedures manual.
- **STREET DEPARTMENT:** Street sweeper has been repaired and was able to handle the storm cleanup.
- **PARKS & REC:** Asphalt paving in Trail Marker Park will begin soon. The Street Garage area and basketball court are part of the project.

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- **PROJECTS:** 1. Advanced Metering Infrastructure (AMI) project is complete. Continue to work on issuing credits and reviewing bills with customers. 2. Reviewed quotes received for an Information Technology (IT) Company to support the village systems, software updates, and computers. Brickley recommended Intech IT Solutions from Bowling Green, Ohio for a one-year contract \$6,900/\$575mth. Council approved the contract amount and Runion will prepare an ordinance for the next meeting.
- **FYI:** 1. Casey's Convenience Store chain purchased W. Main St land/property, and anticipate beginning construction at the end of May. 2. Interviewed 4 applications for the Administrative Assistant position. Offered the position to one of the applicants, and waiting to hear back from her.

POLICE DEPARTMENT- Chief Gilkerson presented and reviewed the March 2025 activity report. (attached)

SOLICITOR – Kuhlman - No report

FISCAL OFFICER- O'Connor presented the following ordinances for council's consideration:

ORD #2: AUTHORIZING THE VA AND FO TO ENTER INTO AN AGREEMENT WITH REINEKE FORD LINCOLN, INC. FOR THE PURPOSE OF PURCHASING A 2025 FORD F-350 XL REGULAR CAB 4X4 SRW CHASSIS – 3rd READING
Fetzer made a motion to adopt Ordinance #2-2025. Riffle second. VOTE – Yeas – Fetzer, Riffle, Dunn, O'Connor, Ransom, and Throop. Nays – None. **MOTION CARRIED 6-0.**

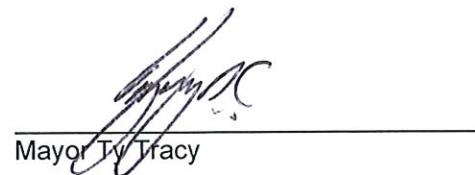
ORD #3: AUTHORIZING THE VILLAGE OF WOODVILLE TO PARTICIPATE IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2025. Fetzer made a motion to Suspend the Rules. Dunn second. VOTE – Yeas – Fetzer, Dunn, O'Connor, Ransom, Riffle, and Throop. Nays – None. MOTION CARRIED 6-0. Fetzer made a motion to adopt Ordinance #3-2025. Dunn second. VOTE – Yeas – Fetzer, Dunn, O'Connor, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS – Brickley reported the Woodville United Methodist Church was requesting some financial aid from the village for the continuation of restoration in the basement due to the sludge infiltration of the church in 2023. The church's insurance only paid for the clean-up. Brickley recapped details of the incident, and stated the village filed a claim in 2023 with our insurance company, and it was deemed an Act of God, and therefore, no accountability fell on the village for the unfortunate incident. Brickley suggested the village uphold the insurance companies' decision.

MAYOR'S REPORT- Mayor Tracy reported: Attended the Northwest Ohio Mayors and Managers Association (NOMMA) meeting on March 31 at the Pemberville Legion. The meeting was well attended and had great speakers.

The next Finance Committee and Council meetings will be held on Monday, April 28, 2025 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:05pm

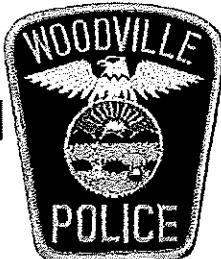


Mayor Ty Tracy

ATTEST:



Barbara J. Runion, Fiscal Officer



Woodville Police Department

Chief Steven D. Gilkerson · 219 W. Main St. Woodville, OH 43469

Office: 419-849-2211 Fax: 419-849-2225

END OF MONTH REPORT

MARCH 2025

TRAFFIC STOPS	CITATIONS TRAFFIC & MISDEMEANOR	CR'S/CALLS FOR SERVICE	REPORTABLE OFFENSES	ARREST & CHARGES
240	137 TRAFFIC (135) / MISD. (2)	591	53	MISDEMEANOR- 18 FELONY- 4 TOTAL- 22
CRASH OFFENSES – 4		HIT SKIP/LEAVING SCENE – 1		INJURY – 1

Key Notes

- Couple Pursuits
- Multiple OVI Arrest
- Multiple Drug Arrest
- Increase In Smoking Marijuana While Driving Offenses
- Multiple Warrant Arrest
- Multiple Obstructing/Fail to Comply/Resisting Offenses
- 9 Impounded Vehicles
- **County Wide Criminal Patrol/Enforcement Detail 3/13/25 (4 hours)**
 - Hours of Surveillance/Intel Collected (Ongoing Cases/Investigations)
 - 40+ Traffic Stops
 - 5 Warrant Arrest
 - 4 Felony Arrest/Cases
 - 3 Misdemeanor Arrest/Cases
 - Drugs Seized
 - Marijuana, Cocaine, Fentanyl (Pills), Liquid Codeine/Promethazine
- Recognize Officers for their noticed efforts. Wilson has several times been posted on social media for engaging with juveniles, playing sports, interacting, etc. Arvay has also been the same. Sirse has found funding for a juvenile who had a bike stolen to get replaced by the bike company. Sergeant Harper was cleaning up trash after the storms. Its normal for us to remove trash cans from the road but she was picking up trash from the roadway, in the boulevards and/or people's yard. She picked up several elderly subjects' trash because she did not want to see them doing it. A LOT of arrest and enforcement is being done by the officers. They are working really hard for the Village, for me, etc.

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 4-14-2025

ADMINISTRATIVE & PERSONNEL _____

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE _____

FINANCE X _____

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL:

Ty Tracy Joe Rifth Earl Ransom
Tammi Throop

ITEMS FOR DISCUSSION:

1. Ordinance 1B33

2.

3.

4.

5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:



CHAIRMAN