WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
MONDAY September 14th, 2026 – 7:00 p.m.

- **CALL TO ORDER** – Denny Fetzer, Pro Tempore
- **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Rizzo
- **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Rizzo
- **PLEDGE TO THE FLAG** – Denny Fetzer, Pro Tempore
- **APPROVAL OF MINUTES**
  1. REGULAR COUNCIL MEETING MINUTES 08-24-2026
- **AUDIENCE PARTICIPATION-**
- **CORRESPONDENCE-**
- **OLD BUSINESS**-
- **REPORTS**:
  a. ADMINISTRATIVE & PERSONNEL – Tammi
  b. PUBLIC WORKS & MAINTENANCE – Pat
  c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Kevin
  d. FINANCE – Ransom
     ~Finance Ordinance #1865
  e. PUBLIC SAFETY – Fetzer-Pro Tempore in the absence of Mayor Ty Tracy
  f. RECREATION & PARKS DEVELOPMENT – Perkins
  g. VILLAGE ADMINISTRATOR – Brickley
  h. POLICE DEPARTMENT – Chief Gilkerson
  i. SOLICITOR – C. Speweik
- **FISCAL OFFICER'S REPORT-**
  1. Second reading of 13-2026, A Resolution Authorizing Lot Split
  2. Internal Revenue Service second year completed, total of $6884.40 for the 2022 tax year, total for 2021-2022 is approximately $21,000. Still waiting for 2023-2025 to be processed.
- **NEW BUSINESS-**
- **MAYOR'S REPORT-**
- **EXECUTIVE SESSION** (if necessary)
- **ADJOURNMENT**

MINUTES – August 24th, 2026
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on August 10th, 2026 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Council Members- Denny Fetzer, Earl Ransom, Pat Dunn, Tammi Throop, and Brian Perkins. Administration: Village Administrator Tom Brickley, Mayor Tracy, Village of Solicitor Speweik, and Fiscal Officer Barb Rizzo. Absent from the meeting was Police Chief Gilkerson and councilperson Kevin Winters.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meeting on August 10th, 2026 were approved as presented.
Minutes of the Special Council meeting on August 17th, 2026 were approved as presented.

AUDIENCE PARTICIPATION:
- Linda Knudson mentioning that it is almost harvest time.

CORRESPONDENCE- None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Throop- discussed with Tom about interview scheduling for the Administration Assistant-Billing Clerk.

PUBLIC WORKS & MAINTENANCE – Dunn- nothing

ENVIRONMENTAL & COMMUNITY DEVELOPMENT Winters— absent

FINANCE – Ransom-
- Ransom made a motion to approve Finance Ordinance #1864 in the amount of $560,298.14, Throop seconds the motion. VOTE: Yeas- Ransom, Throop, Dunn, Fetzer, and Perkins. Nays – none. **MOTION CARRIED 5-0.**
- Ransom made a motion to approve the Bank Reconciliation that was presented for the month of July. Throop seconds the motion. VOTE: Yeas- Ransom, Throop, Dunn, Fetzer, and Perkins. Nays – none. **MOTION CARRIED 5-0.**
- Ransom made mention to the Lime Fest that starts on September 5th at 11:30.
- Brickley stated that Solomon Church requested that as a special events permit request for the chicken dinner that Cherry Street be closed from 9 a.m. until 1:30 p.m.
  - Perkins made a motion to allow Cherry Street to be closed from 9 a.m. until 1:30 p.m. for the Solomon Church chicken dinner. Throop seconds the motion. VOTE: Yeas- Perkins, Throop, Dunn, Fetzer, and Ransom. Nays – none. **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Fetzer- Robin Hindall turned in her resignation. Effective August 1st, 2026.
RECREATION & PARKS DEVELOPMENT –Perkins – nothing

ADMINISTRATOR – Brickley reported:
- **WATER PLANT**: Filter Effluent Pipe Repair
- **SEWER PLANT:**
- **ELECTRIC DEPT:**
- **STREETS:**
- **PARKS & REC:** The pool is now closed for the season, Emma Hammer mentioned she will not be returning in 2027 but will help assist if needed.
  - Tammi Throop stated that Emma Hammer did a great job on the closing pool party.
- **PROJECTS:**
  - WWRP- Foundation work almost completed, mason work starts early September.
- **FYI:**
  - 8 applications have been received for the Administration Assistant and Billing Clerk position.
  - 40-acre farm will be contracted for three years.
  - A $7590 grant was applied for, six weeks for a response.

POLICE DEPARTMENT- Gilkerson reported: Absent

SOLICITOR – C. Speweik- Answered questions regarding the online auction and ordinances regarding lot splits.

FISCAL OFFICER- Rizzo-

- July pool revenue worksheets were passed out to council, July had a total revenue of $10,071.10.
- The Levy was brought up for beginning the conversation of how to get out to the community the importance, a pamphlet was created for council to review and further discuss.
  - Rizzo stated that if the Levy does not pass, the pool, police department, parks, and other areas are going to have to be discussed very soon to begin preparations. Also mentioned the income tax department appropriated percentages per fund.
  - Brickley stated that the safety committee will have to meet to talk to the police department regarding the future of the department.
  - Fetzer stated that the police department will have to stay within their budget which without the Levy, there will be no more revenue appropriated to assist the department. The possibility of looking at cuts and possible contracting with the Sherrif's department may become reality.
  - Throop asked about reviewing the budget to see what other line items may be reduced.
  - Fetzer stated that he will be scheduling a public safety meeting in the near future.
- Emergency reading of 12-2026, A Resolution Authorizing the Village Administrator to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program.
  - Dunn made a motion to suspend the three readings of Resolution 12-2026. Fetzer seconds the motion. VOTE: Yeas- Dunn, Fetzer, Perkins, Ransom and Throop, Nays –none. **MOTION CARRIED 5-0.** Dunn makes a motion to adopt Resolution 12-2026. Fetzer seconds the motion. VOTE: Yeas- Dunn, Fetzer, Perkins, Ransom and Throop, Nays –none. **MOTION CARRIED 5-0.**
- First reading of 13-2026, A Resolution Authorizing Lot Split.

NEW BUSINESS –

- Brickley stated that Carianne Smith's last day of work is August 27th and that the program usually takes a year to learn, wanted to have a decision regarding Carianne Smith's ability to work remotely to get us past the billing cycles and be support for the new individuals performing the work.
- Fetzer made a motion to allow Carianne Smith to come into the office and perform validation work and preparation of the bills but not to be able to work remotely. Ransom seconds the motion. VOTE: Yeas- Fetzer, Ransom, Dunn, Perkins, and Throop, Nays –none. **MOTION CARRIED 5-0.**

MAYOR'S REPORT- Mayor Tracy reported:

- Announced he will be absent at the next meeting, September 14th.
- October 14th, there is a candidate night at the elementary from 7-9 p.m.

The next Finance Committee and Council meetings will be held on September 14th, 2026 at 6:00pm/7:00pm respectively.

Fetzer made a motion to adjourn the meeting at 8:36 p.m. Throop seconds. VOTE: Yeas- Fetzer, Throop, Dunn, Perkins, and Ransom. Nays – none. **MOTION CARRIED 5-0.**

Mayor Ty Tracy

Barb A. Rizzo, Fiscal Officer

Resolution No. 12-2026 Passed 08-24-2026

RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Ohio Public Works Commission's (OPWC) Capital Improvement Program and/or its Local Transportation Improvement Program each provide financial assistance to political subdivisions for certain capital improvements to public infrastructure; and

WHEREAS, the Council of the Village of Woodville has determined that certain capital improvement(s) to the public infrastructure may be necessary; and

WHEREAS, such improvement(s) are considered to be a priority need for the Village and are qualified project(s) under the OPWC programs; and

WHEREAS, the Council of the Village is desirous to avail itself of the assistance which may be available to it from the OPWC.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WOODVILLE, SANDUSKY COUNTY, OHIO:

SECTION 1:

That the Village Administrator, on behalf of the Village, is hereby authorized to apply for such assistance as may be available and appropriate from the OPWC.

SECTION 2:

The Administrator of the Village is hereby authorized and directed to execute any and all such approvals, documents, applications, and the like necessary to effectuate the actions contemplated hereunder.

SECTION 3:

All formal actions of Council relating to the adoption of this Resolution and all deliberations of Council and any of its committees leading to such action were in meetings open to the public as required by Law.

SECTION 4:

This Resolution shall become effective at the earliest date permitted by law.

Passed: August 24th, 2026

Mayor

Attest:

Village Fiscal Officer

Approved as to form:

Village Solicitor

Readings:

1st reading: 07/27/2026
2nd reading: 08/10/2026 **OR**
3rd reading: 08/24/2026

Three readings waived pursuant to RC §731.17 on ____/____/_____
(three-quarters majority required)

1. Dunn Yea / Nay
2. Fetzer Yea / Nay
3. Throop Yea / Nay
4. Perkins Yea / Nay
5. Ransom Yea / Nay
6. Winters Yea / Nay

Mayor (in case of tie only) Yea / Nay

Passage/Rejection Date: 08/24/2026

7. Dunn Yea / Nay
8. Fetzer Yea / Nay
9. Throop Yea / Nay
10. Perkins Yea / Nay
11. Ransom Yea / Nay
12. Winters Yea / Nay

Mayor (in case of tie only) Yea / Nay

CERTIFICATION

The foregoing Ordinance was duly published, pursuant to RC §731.21(A)(3) by placing a copy of the entire ordinance on the Village Website and Village Facebook account, beginning on 09/29/2026.

Village Fiscal Officer

09/28/2026
Date