

WOODVILLE VILLAGE COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS 530 LIME STREET
TUESDAY MAY 27, 2025 – 7:00 p.m.

- I. **CALL TO ORDER** – Mayor Ty Tracy
- II. **ROLL CALL** – Elected Officials - Fiscal Officer, Barb Runion
- III. **ROLL CALL** – Administration & Audience – Fiscal Officer, Barb Runion
- IV. **PLEDGE TO THE FLAG** – Mayor Ty Tracy
- V. **APPROVAL OF MINUTES**
 - a. Finance Committee, Administrative & Personnel Committee, and Regular Council Meetings on May 12, 2025
 - b. Public Works Committee on May 21
- VI. **AUDIENCE PARTICIPATION**
 - a.
- VII. **CORRESPONDENCE**
 - a.
- VIII. **OLD BUSINESS**
 - a.
- IX. **REPORTS:**
 - a. ADMINISTRATIVE & PERSONNEL – Riffle
 - b. PUBLIC WORKS & MAINTENANCE – Dunn
 - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
 - d. FINANCE – Throop
~Finance Ordinance 1836
 - e. PUBLIC SAFETY – Fetzer
 - f. RECREATION & PARKS DEVELOPMENT – Ransom
 - g. VILLAGE ADMINISTRATOR – Brickley, absent
 - h. POLICE DEPARTMENT – Chief Gilkerson
 - i. SOLICITOR – Kuhlman, absent
- X. **FISCAL OFFICER'S REPORT**

RES #5: AUTHORIZING THE VA AND FO TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE VILLAGE FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF AN ELEVATED WATER TANK FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN – 3rd Reading

RES #7: A RESOLUTION TO ADOPT THE FEDERALLY APPROVED SANDUSKY COUNTY HAZARD MITIGATION PLAN
- XI. **NEW BUSINESS**
- XII. **MAYOR'S REPORT**
- XIII. **EXECUTIVE SESSION** (if necessary)
- XIV. **ADJOURNMENT**

MINUTES – May 12, 2025
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday May 12, 2025 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call: Mayor Ty Tracy. Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Tom Brickley, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion. Audience: Jeff Spence and David Spence. Linda Knudsen entered the meeting at 7:20pm.

Chief Steve Gilkerson was absent

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on April 28, 2025 were approved as presented.

AUDIENCE PARTICIPATION – Mr. Jeff Spence questioned if chickens were allowed within the village limits, and what the white "X" meant on a tree in front of his home. Brickley responded: Yes, chickens are permitted but cannot roam free and no roosters are allowed. The white "X" is for trees that are scheduled to be removed.

CORRESPONDENCE – None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle made a motion to hire Emma Hammer as the 2025 Pool Manager at a wage of \$17.00/hr. Ransom second. VOTE – Yeas – Riffle, Ransom, Dunn, Fetzer, O'Connor, and Throop. Nays – None **MOTION CARRIED 6-0.**

Riffle made a motion to hire Carianne Smith as the Administrative Assistant at a wage of \$18.00/hr, with 24hrs of Floating Holiday time for the remainder of this year, eligible for 40hrs of vacation time beginning January 1, 2026, plus all other benefits in accordance with the Village Policy & Personnel Manual. Ransom second. VOTE – Yeas – Riffle, Ransom, Dunn, Fetzer, O'Connor, and Throop. Nays – None **MOTION CARRIED 6-0.**

PUBLIC WORKS & MAINTENANCE – Dunn – No report. Scheduled committee meeting Wednesday, May 21 at 6:30pm to discuss funding options for the Elevated Tank Project.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report.

FINANCE – Throop made a motion to approved Finance Ordinance #1835 in the amount of \$81,585.64 Riffle second. VOTE: Yeas- Throop, Riffle, Dunn, Fetzer, O'Connor, and Ransom. Nays – none. **MOTION CARRIED 6-0**

Committee will meet before the next council meeting at 6:00pm, May 27 to continue the income tax ordinance discussion.

PUBLIC SAFETY- Fetzer – No report.

RECREATION & PARKS DEVELOPMENT – Ransom reported: 1. The July 4th Committee will meet on May 20 at 7:00pm at the library. 2. Pool will open on June 10. Hours of operation will be Tues – Thurs 1:00pm – 7:00pm, Fri & Sat 1:00pm – 6:00pm. Closed on Sun and Mon. with party rental options based on lifeguard availability. 3. Memorial Day weekend will be full of activities throughout the village – All Town Garage Sales, Farmers Market, Time Travelers Grand Re-Opening, and the Memorial Day Parade and breakfast.

ADMINISTRATOR – Brickley reported:

- **WATER PLANT(WTP):** The Elevated Storage Tank Project bid opening is May 15 in Council Chambers.
- **SEWER PLANT(WWTP):** No report
- **ELECTRIC DEPARTMENT:** No report
- **STREET DEPARTMENT:** Discussed lighting options for the new S. Cherry St/Dorothy Keil Bridge project scheduled to begin after the 4th of July Celebration in 2027.
- **PARKS & REC:** Pool is cleaned, filled, and ready for the Health Department inspection on May 23.
- **PROJECTS:** Waterline – PH III is complete. Monitoring the restoration of grass phase due to the excessive rain.
- **FYI:** We will host the Clarke Mosquito Rodeo on May 15. Cities and villages from the surrounding area bring their mosquito spraying equipment for calibration during this annual event.

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POLICE DEPARTMENT- Chief Gilkerson – No report, absent.

SOLICITOR – Kuhlman - No report

FISCAL OFFICER- Runion presented the following ordinance for council's consideration:

ORD #5: AUTHORIZING THE VA AND FO TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE VILLAGE FOR PLANNING, DESIGN, AND/OR CONSTRUCTION OF AN ELEVATED WATER TANK FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN – 2nd Reading

ORD #6: AUTHORIZING THE VA AND FO TO EXECUTE A CONTACT WITH INTECH IT SOLUTIONS, LLC FOR THE PURPOSE OF PROVIDING PROFESSIONAL SERVICES FOR THE VILLAGE OF WOODVILLE'S NETWORK, COMPUTER AND SYSTMS INTEGRATION CONSULTING. O'Connor made a motion to suspend the rules. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Ordinance #6-2025. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS – Discussed mortar issues and concerns at the Woodville Museum building.

MAYOR'S REPORT- Mayor Tracy reported:

- Extended a huge thank you to the Sandusky County Engineers, especially Carlos Baez, for their proactive proposal for the design and funding of the Cherry St/Dorothy Keil Bridge project.
- Will swear in new Police Auxiliary Officer tomorrow.
- Representing Woodville in the Mayor's Punt, Pass, and Kick competition on June 14 at St. Francis School in Toledo.
- Reminded everyone the next meeting will be on Tuesday, May 27 due to the Memorial Day holiday.

EXECUTIVE SESSION - Fetzer made a motion to enter executive session to consider the purchase of property at 7:46pm, O'Connor second. VOTE – Yeas - O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0**

Present in executive session: Mayor Tracy, Council Members – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Village Administrator Tom Brickley, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion.

Jeff Spence, David Spence, and Linda Knudsen exited the meeting at 7:46pm.

Council entered open session at 8:05pm

The next Finance Committee and Council meetings will be held on Tuesday, May 27, 2025 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:06pm



Mayor Ty Tracy

ATTEST:



Barbara J. Runion, Fiscal Officer

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 5/12/25 6:03 pm - 6:30 pm

ADMINISTRATIVE & PERSONNEL ✓

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE _____

FINANCE _____

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL:

Kelly O'Connor, Joe Riffle, Denny Fetzner

ITEMS FOR DISCUSSION:

1. Wages - WPD
- 2.
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:


CHAIRMAN

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 5.12 2025

ADMINISTRATIVE & PERSONNEL _____

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE _____

FINANCE X

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL: Ty Tracy Denny Fitzer Tammi Throop
Earl Ranson Joe Raffle Kelly O'Connor

ITEMS FOR DISCUSSION:

1. Finance Ordinance 1035
- 2.
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:


CHAIRMAN

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 5-21-2025 6:30PM - 7:35PM

ADMINISTRATIVE & PERSONNEL _____

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE X

FINANCE _____

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL: JOE RIFFLE TAMMY TROOP PATRICK DUNN
TOM BRICKLEY

ITEMS FOR DISCUSSION:

1. WASTE WATER PLANT IMPROVEMENT DISCUSSION
- 2.
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:

Patrick W. Dunn
CHAIRMAN