

MINUTES – September 12, 2016

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, September 12, 2016 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Judy Karchner, Joe Riffle, Stephanie Rizor, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Deb Wallace of The Suburban Press, Karen Schepman, Mike O'Connor, and Sgt. Tom Gearheart.

Chris Hilton entered the meeting at 7:08pm.

Police Chief Roy Whitehead entered the meeting and Sgt. Tom Gearheart exited at 7:16pm.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Council and Finance Committee meetings held on August 22, 2016 were approved as presented.

AUDIENCE PARTICIPATION – Mr. O'Connor, President of the Woodville Historical Society requested permission to install a new window in the back of the museum. The Historical Society will purchase the window (\$2,926.00). O'Connor also asked if village employees could help remove the steel bars covering the window prior to the installation. Kruse will schedule the employees to remove them. Tracy made a motion to allow the new window for the museum building. Tate second. VOTE – Yeas – Tracy, Tate, Dunn, Karchner, Riffle, and Rizor. Nays – None. **MOTION CARRIED 6-0.** Council thanked Mr. O'Connor for the Historical Society's continued support for the maintenance of the museum building.

Kruse reported Nick Avers recently purchased the duplex at 400 W. First Street and has been doing major renovations to the property. Mr. Avers would like to add a driveway to the rear of the duplex to allow both tenants off street parking, and therefore is requesting a curb cut on N. Elm Street. Karchner made a motion to allow the curb cut on N. Elm Street, Rizor second. VOTE – Yeas – Karchner, Rizor, Dunn, Riffle, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

CORRESPONDENCE- None.

OLD BUSINESS- Mayor Harman reported that the travel arrangements are complete for the forum on law enforcement and canine encounters to be held in Washington DC on September 21, 2016. This forum is an opportunity for law enforcement executives and officers, community leaders, and subject matter experts to discuss best practices and effective communication strategies for law enforcement agencies in the aftermath of a canine encounter. The Office of Community Oriented Policing Services (COPS) will pay for travel and lodging expenses for Mayor Harman and Chief Whitehead. Tate made a motion to allow Chief Whitehead to attend the forum in Washington DC on September 20, 21, and 22, Karchner second. VOTE – Yeas – Tate, Karchner, Dunn, Riffle, Rizor, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizor – No report.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1644 in the amount of \$68,115.42, Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Karchner, Riffle, and Rizor. Nays- None **MOTION CARRIED 6-0.**

Tracy stated Terra State Community College will be hosting a Community Health and Safety Fair on Thursday, October 13, from 4:00pm – 7:00pm at the Terra Student Activities Center – Bld. C in Fremont. Flu vaccinations will be available for \$25.00.

Tracy thanked everyone for the CCKT (Cystic Fibrosis) memorial donation and sympathies during the recent passing of his father.

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Karchner reported plans for the 2nd annual Rocktober Festival on October 15, 2016 are moving forward. Working on securing food vendor(s) for the event.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** Working with Poggemeyer Design Group (PDG) to submit the Water Treatment Plant (WTP) Improvements Project for funding through the Ohio Water Supply Revolving Loan Account (WSRLA). We received the Source Water Protection Plan (SWPP) certificate. Kruse requested a Public Works & Maintenance committee meeting to discuss improvements for the WTP.
- **SEWER SEPARATION PROJECT:** Continuing the sampling for CSO closures, and completing the non-compliance residential list for sewer separations.
- **SEWER PLANT:** No report.
- **ELECTRIC DEPT:** Amplex will be surveying our electric lines route in order to draft a plan to provide fiber optics throughout the village.
- **OTHER:** Kruse will attend the AMP conference from September 26 – 29 in Columbus, Ohio. Kruse will attend the ODOT's Rural Consultation meeting on September 13 in Bowling Green, Ohio. Kruse presented a letter of resignation from Chris Kutchenriter. Kutchenriter's last work day will be on September 23, 2016. Riffle made a motion to accept Chris Kutchenriter's resignation on September 23, 2016, Rizor second. VOTE – Yeas – Riffle, Rizor, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

POLICE DEPARTMENT- Chief Whitehead presented and reviewed the August monthly activity report. (attached)

Chief Whitehead introduced Chris Hilton, a candidate for Sandusky County Sheriff. Mr. Hilton gave a brief description of his credentials, pledged to bridge the communication gap throughout the entire county, and to work diligently, with all law enforcement agencies, on the heroin/opiate epidemic affecting our county.

FISCAL OFFICER- Runion presented the following ordinance and resolution for council's consideration:

ORD. #12-2016: REPEALING ORDINANCE #21-2014 AND SETTING NEW PAY RANGES FOR VILLAGE EMPLOYEES
Riffle made a motion to suspend the rules, Rizor second. VOTE – Yeas- Riffle, Rizor, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.** Rizor made a motion to adopt Ordinance #12-2016, Tracy second. VOTE – Yeas- Rizor, Tracy, Dunn, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 6-0.**

RES. #13-2016: ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

Riffle made a motion to suspend the rules, Rizor second. VOTE – Yeas – Riffle, Rizor, Dunn, Karchner, and Tracy. Nays – None. Abstain – Tate. **MOTION CARRIED 5-0-1.** Riffle made a motion to adopt Res. #13-2016, Rizor second. VOTE – Yeas – Riffle, Rizor, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS – Mayor Harman confirmed that Trick or Treat will be held on October 31, 2016 from 6:00pm – 8:00pm.

MAYOR'S REPORT- Mayor Harman reported that Gibsonburg Officials did an outstanding job in organizing the Public Safety Memorial Event on Sunday, September 11, 2016.

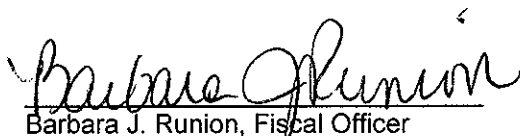
Mayor Harman talked with State Representative, Bill Reineke after the event regarding the ongoing issues with the horrible condition of St. Rt. 20. The letter sent in June to Mr. Reineke has been sent again for further review.

EXECUTIVE SESSION- None.

Mayor Harman adjourned the meeting at 7:47pm.



Mayor Richard A. Harman



Barbara J. Runion, Fiscal Officer