

MINUTES – November 14, 2016

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, November 14, 2016 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Council Members- Patrick Dunn, Judy Karchner, Joe Riffle, Stephanie Rizor, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Police Chief Roy Whitehead, and Karen Schepman.

Fiscal Officer Barb Runion and Solicitor Bob Kuhlman were excused.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Mayor Harman appointed Council Member Stephanie Rizor to record the meeting minutes in Runion's absence.

Minutes of the Regular Council and Finance Committee meetings held on October 24, 2016 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- Mayor Harman shared Thank you notes from the Ovarian Cancer Connection and Leadership Sandusky County.

OLD BUSINESS- Riffle questioned if there was any update regarding the repairs needed on U.S. Rt. 20. Mayor Harman did contact Martin Marietta and spoke with Wade Weaver to express our desire to close Lime St through the village to U.S. Rt. 20. Kruse stated he contacted Kasey Smith, of ODOT, and informed her of council's discussion about closing the entire lane on U.S. Rt. 20. Ms. Smith responded that ODOT will remove all obstructions to keep the lane open.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle reported Kruse has recommended Steven Gutekunst as an Operator of Record for the Water Treatment Plant. Mr. Gutekunst will coordinate with Ms. Downes to fulfill the required 20 hrs per week operator hours needed. Riffle made a motion to hire Steven Gutekunst at a wage of \$30.00 per hour, not to exceed 20 hours per week, retroactive to November 7, 2016. Karchner second. VOTE – Yeas – Riffle, Karchner, Dunn, Rizor, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizor – No report.

FINANCE – Tracy – No report. (no finance ordinance prepared due to Runion's absence)

PUBLIC SAFETY- Tate suggested that council consider asking the public if they want to pay to maintain U.S. Rt. 20. by putting a levy on the next ballot to generate the needed funds.

Kruse will consult with Runion and Kuhlman to explore other funding options. Riffle requested that Mayor Harman and/or Kruse also consult with Kuhlman to create a letter to ODOT requesting the closure the northern westbound lane of U.S. Rt. 20 from Water St. to Pemberville Rd. Riffle also requested an update regarding the letter by Friday November 18.

RECREATION & PARKS DEVELOPMENT – Karchner reported all proceeds from the Rocktober Fest will be saved and applied to the purchase of a new pool liner. The estimated cost of a new liner is \$75,000.00 - \$80,000.00.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER:** The water line and new hydrant installation on George St went well. The new hydrant will improve the flushing capabilities in that area.
- **SEWER SEPARATION PROJECT:** We will need to address the EPA's significant non-compliant issue with the total suspended solids since a new Rock Filter system is no longer an option to combat issues. At this time we will not be able to meet EPA deadline of September 30, 2017 to close out the project, as there are still many properties to be separated.
- **ELECTRIC DEPT:** No report.
- **STREETS:** Checking into CDBG grant availability, along with other grant options, to support making the Main St./Walnut St. crossings ADA compliant.
- **PARKS & REC.:** All parks have been winterized.

POLICE DEPARTMENT- Chief Whitehead – No report.

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FISCAL OFFICER- Runion, absent. Mayor Harman presented the following resolution and ordinance for council's consideration:

RES. #16-2016: AUTHORIZING THE FO TO MAKE A TRANSFER TO BALANCE FUNDS, REPORT AN INCREASE IN REVENUES, AMEND THE 2016 APPROPRIATIONS, AND DECLARING AN EMERGENCY- Riffle made a motion to suspend the rules, Dunn second. VOTE – Yeas – Riffle, Dunn, Karchner, Rizor, Tate, and Tracy. Nays- None. **MOTION CARRIED 6-0.** Riffle made a motion to adopt Res. #16 - 2016, Dunn second. VOTE – Yeas – Riffle, Dunn, Karchner, Rizor, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

ORD. #17-2016: AMENDING SECTION 135.09(a)(d)(e), UTILITY ADJUSTMENT POLICY, OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WOODVILLE – 1ST Reading

NEW BUSINESS – Discussed holding only one meeting in December due to the way the holiday falls this year.

MAYOR'S REPORT- Mayor Harman requested monetary support again this year to purchase the Christmas lights for Busdiecker Park. Tracy made a motion to allow up to \$200.00 for the purchase of Christmas lights, Tate second. VOTE- Yeas – Tracy, Tate, Dunn, Karchner, Riffle, and Rizor. Nays – None. **MOTION CARRIED 6-0.**

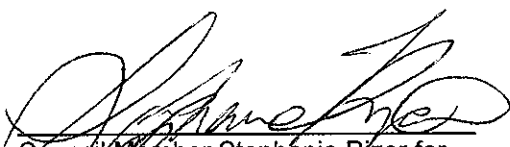
Mayor Harman stated he is looking for bell ringers for the Salvation Army Kettle Drive again this year.

EXECUTIVE SESSION- None.

Mayor Harman adjourned the meeting at 7:43pm.



Mayor Richard A. Harman



Council Member Stephanie Rizor for
Barbara J. Runion, Fiscal Officer