

MINUTES – May 23, 2016

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, May 23, 2016 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Judy Karchner, Joe Riffle, Stephanie Rizer, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Police Chief Roy Whitehead, Deb Wallace of the Suburban Press, Karen Schepman, and Chloe Rizer. Solicitor Bob Kuhlman was excused.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Council and Finance Committee meetings held on May 9, 2016 were approved as presented.

AUDIENCE PARTICIPATION- None.

CORRESPONDENCE- Mayor Harman shared details of a phone conversation he had with State Representative Bill Reineke regarding a motorist hitting a pothole on West Main Street, and had flat tires because of it. Mr. Reineke was made aware of our efforts to resolve this issue with ODOT.

OLD BUSINESS- None.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle reported Kruse has recommended Nancy Downes for the Water Treatment Plant Operator of Record position. Ms. Downes will fulfill the 20 hours per week needed to meet EPA requirements for the water plant temporarily, until a qualified person can be hired.

Riffle made a motion to hire Nancy Downes as the Operator of Record at a wage of \$30.00<sup>per hr.</sup>, Tracy second. VOTE – Yeas – Riffle, Tracy, Dunn, Karchner, Rizer, and Tate. Nays – None. MOTION CARRIED 6-0.

Riffle reminded all administrative staff to have their employee evaluations completed by the next council meeting.

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizer – No report.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1637 in the amount of \$109,983.99, Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Karchner, Riffle, and Rizer. Nays- None MOTION CARRIED 6-0.

PUBLIC SAFETY- Tate reported Chief Whitehead has stated Officer Adam Hammitt has successfully completed his probation period as of May 7, 2017. Tate made a motion to increase Officer Adam Hammitt's wage \$0.50 cents per hour or \$10.50 per hour retroactive to May 7, 2016, Rizer second. VOTE – Yeas – Tate, Rizer, Dunn, Karchner, Riffle, and Tracy. Nays – None. MOTION CARRIED 6-0.

RECREATION & PARKS DEVELOPMENT – Karchner made a motion to appoint the 2016 pool staff and wages (attached), Rizer second. VOTE – Yeas – Karchner, Rizer, Dunn, and Tate. Nays – None. Abstain – Riffle and Tracy. MOTION CARRIED 4-0-2.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** Nancy Downes and Jeff Albright will be fulfilling the operator of record hours needed. Current water levels are extremely low, which indicates there is an issue, and at this time we have been unable to locate the issue.
- **SEWER SEPARATION PROJECT:** Lateral installation is progressing, and Belkofer is moving forward with the construction of those that are noncompliant for the village.
- **ELECTRIC DEPT:** Distribution line upgrades continue on Water St.
- **STREET DEPT:** Will be paving Second St., Lynn St. and the parking area by the tennis court in Trail Marker Park this year.
- **PARKS & REC:** Opening pool procedures are ahead of schedule. The pool liner is in very poor condition, but repairs have been made to hopefully get it through another season.

**VILLAGE ADMINISTRATOR** – Keith Kruse continued:

➤ **OTHER:**

1. ODOT will meet to discuss options for fixing St. Rt. 20/Main St. soon.
2. We have been asked to participate in "Turn the Towns Teal" a National Awareness Campaign for Ovarian Cancer from September 1 thru September 30. Teal colored ribbons and signs will be placed throughout the village.
3. Cairns property – North St. update: Mr. Cairns would like to place a garage on a lot adjacent to his property that he is purchasing on land contract. Mr. Cairns will own the property in one year and has decided to revisit his request at that time.
4. Will help Woodmore Youth Organization replace lights at the ball fields.

➤ **POLICE DEPARTMENT**- Chief Whitehead reported:

1. The 4<sup>th</sup> of July Celebration committee has requested permission to have a beer tent during the annual celebration. There are no changes to the permit for 2016. Tate made a motion to allow the beer tent for the 2016 celebration, Tracy second. VOTE- Yeas- Tate, Tracy, Dunn, Karchner, Riffle, and Rizor. Nays – None. **MOTION CARRIED 6-0.**
2. Had another "Chill with a Cop" event at Speed Trap Diner with Solomon students.
3. Did not receive any funding from the Local Government Safety Capital Grant Program. A majority of the money went to fire departments. They may offer another opportunity for this grant program in the fall.

**FISCAL OFFICER**:- Runion presented the following ordinances for council's consideration:

**ORD. #6-2016:** AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH RELIANCE RENTAL AND LEASING FOR THE PURPOSE OF PURCHASING A 2009 FORD F550, 42' ALTEC BUCKET TRUCK – 3<sup>rd</sup> Reading. Rizor made a motion to adopt Ordinance #6-2016, Riffle second. VOTE – Yeas – Rizor, Riffle, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

**ORD. #8-2016:** APPROVING THE EDITING AND INCLUSION OF THE VILLAGE OF WOODVILLE'S CODIFIED ORDINANCES AND DECLARING AN EMERGENCY. Riffle made a motion to suspend the rules, Tracy second. VOTE – Yeas – Riffle, Tracy, Dunn, Karchner, Rizor, and Tate. Nays – None. **MOTION CARRIED 6-0.** Riffle made a motion to adopt Ordinance # 8-2016, Tracy second. VOTE – Yeas – Riffle, Tracy, Dunn, Karchner, Rizor, and Tate. Nays – None. **MOTION CARRIED 6-0.**

**NEW BUSINESS** – None.

**MAYOR'S REPORT**- No report.

**EXECUTIVE SESSION**- None.

Mayor Harman adjourned the meeting at 7:35pm.

  
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Mayor Richard A. Harman

  
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Barbara J. Runion, Fiscal Officer

## POOL STAFF - 2016

Lori Damschroeder \*- Pool Manager \$10.25

Hailey Holke \*- Assistant Mgr. \$10.00

### **LIFE GUARDS:**

Mason Frantz\* \$7.50

Caden Holke \$7.50

Nathan Jackson \$7.50

### **REC. HELPERS:**

Celia Fruchey\* \$6.50

Colin McCarthy \$6.50

Emma Melter \$6.50

Jennifer Krukemeyer \$6.50

Alanna Riffle \$6.50

Tristan Tracy \$6.50

Noah Whitney \$6.50

\*Returners

Dawn Peters-Swim lessons/LG Cert. \$10.00