

MINUTES – February 8, 2016

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, February 8, 2016 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Judy Karchner, Joe Riffle, Stephanie Rizor, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Jenny Kuhlman for Solicitor Bob Kuhlman, Police Chief Roy Whitehead, Deb Wallace of the Suburban Press, Karen Schepman, and Adam Amrine.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Council and Finance Committee meetings held on January 25, 2016, and Finance/Levy Committee meeting on February 1, 2016 were approved as presented.

AUDIENCE PARTICIPATION- Adam Amrine requested permission for Solomon Lutheran School Development Committee to hold the 3rd annual 5 “Kay” run on May 21. The route will be the same as last year and will begin and end at the Shelter House in Trail Marker Park.

Tracy made a motion to allow the 3rd annual 5 “Kay” run on May 21, 2016, Rizor second. VOTE – Yeas – Tracy, Rizor, Dunn, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 6-0.**

Mr. Amrine exited the meeting at 7:05pm.

CORRESPONDENCE- None.

OLD BUSINESS- Mayor Harman stated the ice rink has not been used much recently due to the warmer temperatures.

Mayor Harman reported there will be a public forum on heroin and opiate addiction held at the Woodmore Elementary/Middle School on March 6 at 2pm. The program will be hosted by the local organization “Two Villages”, Woodmore Schools, Woodville and Elmore Police Departments and Mayors, and many representatives from both Sandusky and Ottawa Counties.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle reported that the village administrators contract expired on December 31, 2015. Riffle proposed that since the position is appointed, and the contract language is the same as the powers and duties of a Village Administrator as stated in Ohio Revised Code (ORC), that Kruse be appointed by ordinance at the next meeting.

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizor reported she will meet with Kruse to review the Cairns request of the Village to vacate property adjacent to his on North Street. Kruse added he has a quote from Poggemeyer Design Group (PDG) for \$2,500.00 to engineer the proper road right of way alignment that will be affected by vacating that section of the property. Rizor and Kruse will inform Mr. Cairns that he must incur all costs associated to have the legal description updated and changed before the property will be vacated.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1630 in the amount of \$49,863.66, Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Karchner, Riffle, and Rizor. Nays- None **MOTION CARRIED 6-0.**

Tracy reported the Tax Levy Committee will host a Question & Answer Public Forum on February 22 and March 14 from 6:00pm – 6:30pm in Council Chambers.

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Karchner – No report.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** Will submit a project for consideration to the Ohio EPA's Water Supply Revolving Loan Accounts (WSRLA).
- **SEWER PLANT:** No Report
- **ELECTRIC DEPT:** No Report

VILLAGE ADMINISTRATOR – Keith Kruse reported (continued):

- **STREETS:** No report
- **ZONING:** The Zoning Board of Appeals met on February 4 and approved a variance request for Solomon Lutheran School to change their sign on Main St. to an electric sign similar to the Fire Departments sign.
- **OTHER:** Met with Linda Millhime and her son Jeff regarding purchasing a portion of their land on Co. Rd 117. Acquiring land would be a first step towards being able to meet future upgrades to the wastewater treatment plant that have been initiated by the Ohio EPA.

At the Sandusky County Regional Planning meeting the Bike Route Plan was discussed. They are considering expanding the route from Gibsonburg to Woodville.

POLICE DEPARTMENT- Chief Whitehead reported he will submit a grant application to the Local Government Safety Capital Grant Program for assistance to purchase police vehicles.

FISCAL OFFICER-: Runion presented the following ordinance for council's consideration.

ORD #2-2016: AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE THE REMAINING REQUIREMENTS ENERGY SUPPLY SCHEDULE WITH AMP AND DECLARING AN EMERGENCY. Riffle made a motion to suspend the rules, Tracy second. VOTE – Yeas – Riffle, Tracy, Dunn, Karchner, Rizor, and Tate. Nays – None. **MOTION CARRIED 6-0.** Riffle made a motion to adopt Ordinance #2-2016, Tracy second. VOTE – Yeas – Riffle, Tracy, Dunn, Karchner, Rizor, and Tate. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS – None.

MAYOR'S REPORT- Mayor Harman reported he is working with Brent Klassen to hold an Autism Awareness event in April at the Woodmore Elementary/Middle School.

The Woodville Business and Community Association will meet at Peak Physical Therapy on February 11 at 7:30am to hear from the Gibsonburg Public Safety Service Memorial committee representatives regarding the Memorial, and how to donate to the project.

EXECUTIVE SESSION- None.

Mayor Harman adjourned the meeting at 7:28pm.



Mayor Richard A. Harman



Barbara J. Runion, Fiscal Officer