

MINUTES – August 22, 2016

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, August 22, 2016 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Judy Karchner, Joe Riffle, Stephanie Rizor, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Police Chief Roy Whitehead, Deb Wallace of The Suburban Press, and Karen Schepman. Solicitor Bob Kuhlman was excused.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Council and Finance Committee meetings held on August 8, 2016 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- Runion stated Truman Philips will be taking new pictures (individual and group) for the website before the September 12 meeting.

OLD BUSINESS- The extreme water backup on Main Street during the last few rain events is due to a tree root blockage that was discovered. A new sewer line will be installed in that area soon, and should relieve the backup from happening in the future.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizor – No report.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1643 in the amount of \$128,020.65, Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Karchner, Riffle, and Rizor. Nays- None **MOTION CARRIED 6-0.**

Tracy reported the committee reviewed the Ohio Plan-Liability Insurance Plan renewal. There were no major changes to the policy. Property coverage was increased by the standard 3% inflationary rate. The renewal premium rate for 2016/2017 is \$23,089.00, and has decreased \$459.00 from last year. Tracy made a motion to approve the 2016/2017 Ohio Plan Liability Insurance Plan renewal premium for \$23,089.00, Tate second. VOTE – Yeas – Tracy, Tate, Dunn, Karchner, Riffle, and Rizor. Nays – None. **MOTION CARRIED 6-0.**

Tracy reported the auditors have recommended an electronic banking policy be implemented for the village. Runion has created a policy (attached) to cover electronic banking activities such as ACH payments, EFT's or wire transfers, and online banking services for the village. Tracy made a motion to adopt the Village of Woodville Electronic Banking Policy, Karchner second. VOTE – Tracy, Karchner, Dunn, Riffle, Rizor, and Tate. Nays – None. **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Karchner reported plans for the 2nd annual Rocktober Festival on October 15, 2016 are moving forward.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** Beth Ames of the Ohio EPA's Drinking and Ground Waters Division will be conducting a Capability Assurance Plan (CAP) screening for the village water system on August 24.
- **SEWER SEPARATION PROJECT:** Continuing the sampling for CSO closures, and completing the non-compliance residential list for sewer separations.
- **SEWER PLANT:** No report.
- **ELECTRIC DEPT:** US Utilities replaced a faulty card in the traffic signal at US 20 and St. Rt 105. The village received \$2,600 from the Efficiency Smart Rebate Program for the LED replacement lighting project throughout the village.

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VILLAGE ADMINISTRATOR – Keith Kruse continued:

➤ **PROJECTS:**

The village Source Water Protection Plan (SWPP) has been certified by the EPA.

AMP's Efficiency Smart program contract will expire on December 31, 2016. The village has participated in the program for over 5 years. Many residents and business owners benefited from the rebate program.

POLICE DEPARTMENT- Chief Whitehead reported the two new cars are on the road, and the two old cars have been turned in to Baumann Auto Group for the trade in.

The Department is investigating vandalism done to several properties in the 400 block of First Street, and the break in at the pool.

FISCAL OFFICER- Runion presented the following resolution for council's consideration:

RES. #11-2016: AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT AN APPLICATION FOR OPWC'S CAPITAL IMPROVEMENTS PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED.

Tracy made a motion to suspend the rules, Rizer second. VOTE – Yeas – Tracy, Rizer, Dunn, Karchner, and Riffle. Nays – None. Abstain – Tate. **MOTION CARRIED 5-0-1.** Tracy made a motion to adopt Res. #11-2016, Rizer second. VOTE – Yeas – Tracy, Rizer, Dunn, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS – Chief Whitehead reported he is sending to officers to help with traffic control for the 9/11 Public Safety Memorial Dedication in Gibsonburg.

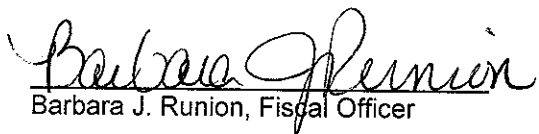
MAYOR'S REPORT- Mayor Harman reported the Bloomfest Committee has supplied all the necessary documents and the liquor permit application has been signed for them to submit.

EXECUTIVE SESSION- None.

Mayor Harman adjourned the meeting at 7:34pm.



Mayor Richard A. Harman



Barbara J. Runion, Fiscal Officer