

## MINUTES – April 25, 2016

### WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, April 25, 2016 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Judy Karchner, Joe Riffle, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Police Chief Roy Whitehead, Solicitor Bob Kuhlman, and Karen Schepman. Council Member Stephanie Rizor was excused.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Council and Finance Committee meetings held on April 11, 2016 were approved as presented.

**AUDIENCE PARTICIPATION-** None.

**CORRESPONDENCE-** Mayor Harman shared a letter from Robin Richter, Director of WSOS Senior Services regarding the impending closing of the Woodville Senior Center site at the Woodville Township Fire Station. Participation has been below the required levels to sustain the staff, and therefore will close on June 1, 2016.

**OLD BUSINESS-** None.

#### **REPORTS:**

**ADMINISTRATIVE & PERSONNEL-** Riffle reported Kruse has recommended Jeff Underwood for the Village Grounds and Maintenance position for the 2016 season.

Riffle made a motion to hire Jeff Underwood at a wage of \$11.15 per hour retroactive to April 18, 2016, Tracy second. VOTE – Yeas – Riffle, Tracy, Dunn, Karchner, and Tate. Nays – None. **MOTION CARRIED 5-0.**

**PUBLIC WORKS & MAINTENANCE** – Dunn – No report.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – Rizor – No report, absent.

**FINANCE** – Tracy reported the Sandusky County Board of Elections sent the tax levy results certification. The vote count was 413 For, and 330 Against.

Tracy made a motion to adopt Finance Ordinance #1635 in the amount of \$265,781.44, Tate second. VOTE-Yeas- Tracy, Tate, Dunn, Karchner, and Riffle. Nays- None **MOTION CARRIED 5-0.**

**PUBLIC SAFETY-** Tate – No report.

**RECREATION & PARKS DEVELOPMENT** – Karchner reported there have only been 4 applications submitted for certified lifeguards for the pool. The deadline will be extended for 10 days, and the committee will then revisit the situation.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported:

- **WATER PLANT:** Have received two applications for the Class II water operator position, and only one applicant is qualified.
- **SEWER PLANT:** Participating in a pilot study for Ferric Chloride for phosphorus removal.  
**SEWER SEPARATION PROJECT:** Lateral installation is progressing, and CSO sampling continues. Belkofer will begin construction of those that are noncompliant by the end of May. Continuing to explore all the issues along the north side of Main St. (between Water St. and Lime St.) for those properties identified as not separated.
- **ELECTRIC DEPT:** It was recently discovered that for 12 months Woodmore Schools have been overcharged for the electric reactive demand on their monthly village utility bill. The village will reimburse the school \$114,332.21 plus interest. It was determined that the reactive demand number, or "reading", displayed on the meter that was installed, and the software calculation implemented for the imputed reading was causing the issue. The meter will be reprogrammed on April 28, and then monitored for several months for accuracy.
- **PARKS & REC:** Both restrooms at Trail Marker Park are ready for use. Flags are up and the fountain is operating in Busdiecker Park.

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**VILLAGE ADMINISTRATOR** – Keith Kruse reported (continued):

- **OTHER:** Met with ODOT officials on April 20. Conducted an onsite review of Rt. 20 with them. They will research some of the issues, and will contact the village with options for resolving those issues.

**POLICE DEPARTMENT-** Chief Whitehead provided and reviewed the February and March activity reports. (Attached)

Chief Whitehead reported there will be a second public forum on heroin and opiate addiction held at the Woodmore High School, in Elmore, on May 15. The program will be hosted by the local organization "Two Villages", Woodmore Schools, Woodville and Elmore Police Departments and Mayors, and many representatives from both Sandusky and Ottawa Counties.

**FISCAL OFFICER-** Runion presented the following ordinance for council's consideration:

**ORD. #6-2016:** AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH RELIANCE RENTAL AND LEASING FOR THE PURPOSE OF PURCHASING A 2009 FORD F550, 42' ALTEC BUCKET TRUCK – 1<sup>ST</sup> Reading

**NEW BUSINESS** – None.

**MAYOR'S REPORT-** No Report.

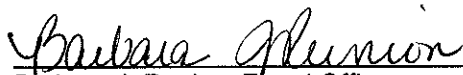
**EXECUTIVE SESSION-** None.

Mayor Harman adjourned the meeting at 7:33pm.



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Mayor Richard A. Harman



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Barbara J. Runion, Fiscal Officer