

MINUTES – August 28, 2017

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, August 28, 2017 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Judy Karchner, Joe Riffle, Jeff Tate, and Ty Tracy. Also present: Police Chief Roy Whitehead, Solicitor Bob Kuhlman, Karen Schepman, Kelly O'Connor, and Gary Shrewsbury. Village Administrator Keith Kruse was absent. Council Member Stephanie Rizor entered the meeting at 7:15pm.

Mayor Harman called the meeting to order and led the pledge to the flag.

Minutes of the Finance Committee and Regular Council meetings held on August 14, 2017 were approved as presented.

**AUDIENCE PARTICIPATION** – Mr. Shrewsbury stated his frustration with the Zoning Board of Appeals taking action on a matter regarding a variance application to change non-conforming uses that was presented to them on August 17, 2017. Admittedly, the board was convened in error and the issue should have been sent to the Planning Commission. Mr. Shrewsbury offered sample language to use in order to change the appropriate zoning codes. Council will consider the matter during the next regular meeting as Kruse was not in attendance to address the subject, and Kuhlman needed time to review the information.

**CORRESPONDENCE**- None.

**OLD BUSINESS**- None.

**ADMINISTRATIVE & PERSONNEL**- Riffle – No report.

**PUBLIC WORKS & MAINTENANCE** – Dunn – No report.

**FINANCE** – Tracy made a motion to adopt Finance Ordinance #1665 in the amount of \$119,163.10 Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Karchner, Riffle and Rizor. Nays- None **MOTION CARRIED 6-0.**

Tracy reported the committee discussed and reviewed the 2017/2018 Ohio Plan renewal. The premium has decreased by \$370, and will be paid annually beginning this year. Tracy made a motion to renew the Ohio Plan/Risk Management premium for 2017/2018 in the amount of \$22,719.00, Rizor second. VOTE – Yeas – Tracy, Rizor, Dunn, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 6-0.**

Runion reported that ACH/Check Positive Pay, a new program to aid in fraud prevention, has been installed in the Creative Microsystems (CMI) Finance program, and set up with Huntington National Bank.

**PUBLIC SAFETY**- Tate – No report.

**RECREATION & PARKS DEVELOPMENT** – Karchner reported Rocktober Fest will be held on Oct 21<sup>st</sup> this year in Trail Marker Park. Karchner requested permission to sell alcohol during the event. Dunn made a motion to allow alcohol during the Rocktober Fest in Trail Marker Park on October 21, 2017. Tracy second. VOTE – Yeas – Dunn, Tracy, Riffle, Rizor, and Tate. Nays – None. Abstain – Karchner. **MOTION CARRIED 5-0-1.**

Karchner reported the committee will meet after the September 11 council meeting to review the 2017 pool season.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported:

- **WATER DEPT:** Met with Poggemeyer Design Group (PDG) to review plans for the Water Treatment Plant (WTP) improvements, which include upgrades to the HVAC system, lime dust collector, and clarifier.
- **SEWER DEPT:** Met with the EPA regarding the Combined Sewer Overflow (CSO) closings. We cannot meet the scheduled closing dates and therefore, we will have to apply for a permit modification because of the additional separations on Main St. As of August 23, there are 15 sewers left to connect into the new system.
- **ELECTRIC DEPT:** Transformer pad mount maintenance was done at 406 W. Riverview.
- **OTHER:** Met with Beth Hannam, Sandusky County Economic Development Corp. (SCEDC) on August 22 to discuss village concerns with growing the business district throughout the village, along with maintaining what we have.

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**POLICE DEPARTMENT-** Chief Whitehead reported school starts tomorrow and the new school zone light on Pemberville Rd. is working great.

**FISCAL OFFICER-** Runion presented the following resolutions for council's consideration:

**RES. #13-2017:** ACCEPTING THE AMOUNTS AND RATES (2018) AS DETERMINED BY THE BUDET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES Rizer made a motion to suspend the rules, Karchner second. VOTE – Yeas – Rizer, Karchner, Dunn, Riffle, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.** Rizer made a motion to adopt Resolution #13-2017, Karchner second. VOTE – Yeas – Rizer, Karchner, Dunn, Riffle, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

**RES. #14-2017:** AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED. Rizer made a motion to suspend the rules, Riffle second. VOTE – Yeas – Rizer, Riffle, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.** Rizer made a motion to adopt Resolution #14-2017, Riffle second. VOTE – Yeas – Rizer, Riffle, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

**NEW BUSINESS** – None.

**MAYOR'S REPORT-** Mayor Harman – No report

**EXECUTIVE SESSION-** None.

Mayor Harman adjourned the meeting at 7:35pm.

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Mayor Richard A. Harman

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Barbara J. Runion, Fiscal Officer