

MINUTES – April 10, 2017

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, April 10, 2017 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion Council Members- Patrick Dunn, Joe Riffle, Stephanie Rizor, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Police Chief Roy Whitehead, Solicitor Bob Kuhlman, Karen Schepman, Wyatt Brooks, Garrett Brooks, Cathy Brooks, Joseph Emerine, and Ken Emerine. Council Member Judy Karchner entered the meeting at 7:02pm.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Finance Committee meeting and Special Council meeting held on March 29, 2017 were approved as presented.

**AUDIENCE PARTICIPATION** – Woodville Boy Scout Joseph Emerine of Pack #329 presented a design for his Eagle Scout project. Joseph requested council's approval to develop the area on East Main St., where the Limelite Theatre once was, into Eagle Park. If approved, his portion of the project would be the installation of a concrete pathway connecting the front (Main St.) to the rear (Village Parking Lot), and making the area ADA compliant. The further development of Eagle Park could be Eagle Scout projects for other scouts in the future. Tate made a motion to allow Joseph Emerine to begin the development of Eagle Park on East Main Street, Karchner second. VOTE – Yeas – Tate, Karchner, Dunn, Riffle, Rizor, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

Mayor Harman introduced Woodville Boy Scouts – Pack #329, Wyatt and Garrett Brooks. The scouts attended the meeting to earn their Citizenship in the Community merit badge. Mayor Harman introduced the council members and the administration of the Village, and gave a brief description of their duties.

**CORRESPONDENCE-** Mayor Harman read and endorsed a proclamation for American Bikers Aimed Toward Education of Ohio, Inc. (ABATE) proclaiming May as Motorcycle Awareness Month.

**OLD BUSINESS-** None.

**REPORTS:**

**ADMINISTRATIVE & PERSONNEL-** Riffle reported Kruse has recommended the re-hire of Jeff Underwood for 1 of 3 2017 seasonal grounds and maintenance positions. Riffle made a motion to hire Jeff Underwood at a wage of \$11.15 per hour for the 2017 season. Tate second. VOTE – Yeas – Riffle, Tate, Dunn, Karchner, Rizor, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

**PUBLIC WORKS & MAINTENANCE** – Dunn reported he, Kruse, and Runion attended the Ohio Sunshine Laws seminar at Owen's Community College on April 7.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – Rizor – No report.

**FINANCE** – Tracy made a motion to adopt Finance Ordinance #1656 in the amount of \$81,459.00, Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Karchner, Riffle, and Rizor. Nays- None **MOTION CARRIED 6-0.**

**PUBLIC SAFETY-** Tate reported Crossing Guard Teri Kappes has resigned as of March 31, 2017, and Chief Whitehead has recommended Crossing Guard Rick Runion to take on the additional hours. Tate made a motion to pay Rick Runion an annual salary of \$2,577.50 (\$214.79 per month) beginning April 2017, Tracy second. VOTE – Yeas – Tate, Tracy, Dunn, Karchner, Riffle, and Rizor. Nays – None. **MOTION CARRIED 6-0.**

**RECREATION & PARKS DEVELOPMENT** – Karchner reported the committee has scheduled a meeting for April 11, 2017 at 6:00pm to discuss the pool start up.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported:

- **SEWER DEPT:** The new curtain for the lagoon at the Waste Water Treatment Plant is scheduled for installation during the week of April 17. Preparing the plant for "summer" operation.
- **SEWER SEPARATION PROJECT:** Lateral installations are progressing. Local contractors, Busdiecker and Runion, have approximately 12 each left to complete. Belkofer has 2 to complete for the Village.
- **ELECTRIC DEPT:** Continuing with the upgrades to the pole line on Water St. Due to the recent wind event, various repairs were made throughout the village.

**VILLAGE ADMINISTRATOR** – Keith Kruse continued:

- **OTHER:** Both garages on Bridge Street have been cleaned and organized. A new overhead, and man door has been ordered and will be installed by village employees.

**POLICE DEPARTMENT-** Chief Whitehead reported:

- He and Runion will restructure the wage scale of the Crossing Guards before the 2017/2018 school year begins.
- The Woodville Business and Community Association (WBCA) held the annual Easter Egg Hunt on April 8. The event was well attended this year, and Chief Whitehead expressed his appreciation of Deb Grove for her efforts to make this a fantastic community event.
- Distributed and reviewed the February 2017 activity report. (attached)

**FISCAL OFFICER-** Runion presented the following ordinance for council's consideration:

ORD. #7: AUTHORIZING THE VA TO EXECUTE A BRANDING AGREEMENT WITH THE MANCHESTER GROUP, LLC. (IGS) FOR THE PURPOSE OF PROVIDING HOME ENERGY UTILITY PROTECTION SERVICES –  
2<sup>nd</sup> Reading.

**NEW BUSINESS** – Mayor Harman stated he stopped by and welcomed two new businesses to the downtown area of the village. State Farm Insurance agent Mike Sipsma has opened his agency at 109 W. Main St., and Key Realty/Real Estate Consultant Lana Rife has opened her business at 109 E. Main St.

**MAYOR'S REPORT-** Mayor Harman reported he made and entered a car in the Woodville Boy Scouts Pinewood Derby race on behalf of the village. The car came in first place, and a commemorative plaque will hang at the Municipal Building for one year.

**EXECUTIVE SESSION-** None.

Mayor Harman adjourned the meeting at 7:25pm.

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Mayor Richard A. Harman

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Barbara J. Runion, Fiscal Officer