

## MINUTES – July 22, 2013

### WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, July 22, 2013 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members – Denny Fetzer, Judy Karchner, Joe Riffle, Stephanie Rizor, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Chief Roy Whitehead, Solicitor Bob Kuhlman, Doug Nusser of Poggemeyer Design Group (PDG), Deb Wallace of The Press, and Karen Schepman. Dan Liskai and David Wellons entered the meeting at 7:33pm.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Meeting and Finance Committee meeting on July 8, and Public Works & Maintenance Committee meeting on July 15 were approved as presented.

**AUDIENCE PARTICIPATION-** None.

**CORRESPONDENCE-** Mayor Harman reported the Woodville Township Trustee's will be applying for a grant to offset the cost and installation of another emergency siren. The location of the siren was discussed. Kruse will work with the Township personnel to decide on the location. Tate made a motion to contribute \$5,000.00 towards the purchase and installation of an emergency siren, Fetzer second. VOTE- Yeas- Tate, Fetzer, Karchner, Riffle, Rizor, and Tracy. Nays- None. **MOTION CARRIED 6-0.**

**OLD BUSINESS-** None.

#### **REPORTS:**

**ADMINISTRATIVE & PERSONNEL-** Riffle – No report.

**PUBLIC WORKS & MAINTENANCE** – Karchner reviewed the minutes of the committee meeting on July 15. (Attached)

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – Rizor – No report.

**FINANCE** – Tracy made a motion to adopt Finance Ordinance #1569 in the amount of \$100,467.47, Rizor second. VOTE- Yeas-Tracy, Rizor, Fetzer, Karchner, Riffle, and Tate. Nays-None **MOTION CARRIED 6-0.**

Doug Nusser presented a Sewer Separation Project update of pending change orders 8, 9, and 10. (attached). Runion was instructed to prepare an ordinance to amend the contract with Underground Utilities by a change order for \$36,000.00.

**PUBLIC SAFETY-** Tate – No report.

**RECREATION & PARKS DEVELOPMENT** – Fetzer reported he will meet with Pool Manager Dawn Peters to review the 2013 pool season and to prepare for the 2014 pool season.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported:

- **Project Update:**
  - New School: Continue to review electrical options with school project engineers.
  - Theater: Asbestos removal tentatively scheduled for July 31 – August 1. Demolition tentatively set for September 1, and will be done by Marco Excavating of Genoa, Ohio.
  - Clarifier/Recarb Tank Cleaning: Project is complete and was very successful.
- **Meetings:**
  - Kruse and Mayor Harman met with ODOT and discussed curb cut location for the school this morning, along with curb cuts for additional businesses on the west end of town. St. Rt. 105, in the village limits, is scheduled for paving in 2014. Discussed cleaning the ditch along Pemberville Rd.
- **Other:**
  - Ben Gittus has successfully completed his probation period. Fetzer made a motion to grant Ben Gittus a \$0.50 per hour raise, Riffle second. VOTE – Yeas – Fetzer, Riffle, Karchner, Rizor, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**
  - Kruse commended the entire staff for their efforts in cleaning up the village after the recent storms. Runion read a message from Olga Walski. Mrs. Walski extended a huge thank you to Kruse and Village Employees for the exceptional and quick response, to the storm clean up.

**VILLAGE ADMINISTRATOR** – Keith Kruse continued:

- The pump failed at the Lift Station causing lime slurry to be pumped into the Portage River. The appropriate agencies were contacted to report this issue, and proper measures were taken to correct the matter.

**POLICE DEPARTMENT-** Chief Whitehead reported due to scheduling conflicts, Justin Feher has not been able to work many hours for the village. Chief Whitehead has extended his probation period.

Chief Whitehead reported Zachary Lamour has successfully completed his probation period. Mayor Harman recommended Lamour receive a \$0.50 per hour raise. Tate made a motion to grant Zachary Lamour a \$.050 per hour raise, Tracy second. VOTE-Yeas-Tate, Tracy, Fetzer, Karchner, Riffle, and Rizor. Nays- None. **MOTION CARRIED 6-0.**

**FISCAL OFFICER-** Runion presented the following ordinance for council's consideration:

**ORDINANCE #14 -2013:** AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF PURCHASING TWO (2) 2000 GMC 1500 ½ TON PICKUPS, A 1994 FORD F250 ¾ TON PICKUP, AND A 1990 RCT UTILITY TRAILER.

Tate made a motion to suspend the rules, Fetzer second. VOTE – Yeas – Tate, Fetzer, Karchner, Riffle, Rizor, and Tracy. Nays – None. **MOTION CARRIED 6-0.** Tate made a motion to adopt Ordinance #14-2013, Fetzer second. VOTE – Yeas – Tate, Fetzer, Karchner, Riffle, Rizor, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

**NEW BUSINESS-** Dan Liskai and David Wellons questioned council's intentions regarding the dispute between the boundaries of Victoria Place and Liskai's property line. The Public Works & Maintenance committee has met, and will continue to investigate the concerns, regarding this issue.

**MAYOR'S REPORT-** Mayor Harman – No report.

Tracy made a motion to take a recess, Tate second. VOTE- Yeas- Tracy, Tate, Fetzer, Karchner, Riffle, and Rizor. Nays- None. **MOTION CARRIED 6-0.**

Mayor Harman announced the meeting will stand in recess starting at 7:40pm.

Mayor Harman reconvened the regular council meeting at 8:27pm


**EXECUTIVE SESSION-** Rizor made a motion to enter into executive session to discuss a personnel matter at 8:28pm, Tracy second. VOTE-Yeas- Rizor, Tracy, Fetzer, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 6-0.**

Present in Executive Session: Mayor Harman, Council Members: Fetzer, Karchner, Riffle, Rizor, Tate, and Tracy. Runion, Kuhlman, Whitehead, and Kruse.

Rizor made a motion to enter into regular session at 8:29pm, Tracy second. VOTE-Yeas- Rizor, Tracy, Fetzer, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 6-0.**

Mayor Harman adjourned the meeting at 8:29pm.

  
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Mayor Richard A. Harman

  
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Barbara J. Runion, Fiscal Officer